

BIL	Quotation Reference	Description	Advertisement Date	Closing Date (Not Later Than 2.00PM)	Quotation Fee	Requesting Department	Focal Person
5	(69) IKLAN-QTN/UPP.HRIPAS/2022/UPP	<p><b>TO PRINT, SUPPLY AND DELIVERY BRUHIMS PAPER (400 REAMS) FOR STATIONERY UNIT AT RAJA ISTERI PENGIRAN ANAK SALEHA HOSPITAL</b></p> <p><u>PLACE OF SUBMISSION:</u>            QUOTATION BOX (GROUND FLOOR)            MINISTRY OF HEALTH            COMMONWEALTH DRIVE            BANDAR SERI BEGAWAN, BB 3910            NEGARA BRUNEI DARUSSALAM</p>	08/12/2022	24/12/2022	\$5.00	STATIONERY UNIT, HOSPITAL RAJA ISTERI PENGIRAN ANAK SALEHA.	HAJI NOOR IMAN BIN HAJI RAMLI  PENOLONG PEGAWAI KEWANGAN TINGKAT I  TEL: 2242424 ext. 1217

## ITEM(S) SPECIFICATIONS FOR ADVERTISEMENT (ABOVE \$2000)

QUOTATION/TENDER REFERENCE NO:	(69)IKLAN-QTN/UPP.HRIPAS/2022/STATIONERY
QUOTATION/TENDER NAME	TO PRINT, SUPPLY AND DELIVERY BRUHIMS PAPER (400 REAMS) FOR STATIONERY UNIT AT RAJA ISTERI PENGIRAN ANAK SALEHA HOSPITAL

USER'S REQUIREMENTS				VENDOR'S OFFER					
NO	ITEM DESCRIPTIONS AND SPECIFICATIONS	PACKING SIZE	TOTAL QUANTITY USAGE	ITEM DESCRIPTIONS AND SPECIFICATIONS	PART/ CATALOGUE NUMBER AND BRAND	PACKING SIZE	TOTAL QUANTITY OFFERED	COST PER PACK (COST PER UNIT) (B\$)	TOTAL COSTS (B\$)
1.	<ul style="list-style-type: none"> <li>• Color: White</li> <li>• Type of paper: High quality 100 gsm thick paper</li> <li>• 1 ream (500 sheets)</li> <li>• With printing 1 color (black) – sample as attached</li> </ul>	PER REAM	400 REAMS						
<b>TOTAL PRICE (B\$) FOR ONE (1) YEAR USAGE</b>									

NO	TERMS AND CONDITIONS	VENDOR'S OFFER (PLEASE STATE)
1	QUOTATION/TENDER FORM should be filled completely including the USER REQUIREMENT FORM (if available). Submission of incomplete form <b>MAY</b> cause <b>DISQUALIFICATION OF QUOTATION/TENDER.</b>	
2	Each tenderer is allowed to quote <b>ONE BRAND WITH ONE PRICE ONLY</b> for each item. Submission of more than one brand and price will cause <b>DISQUALIFICATION OF QUOTATION/TENDER.</b>	
3	QUOTATION/TENDER FORM should be filled completely including the USER REQUIREMENT FORM (if available). Submission of incomplete form <b>MAY</b> cause <b>DISQUALIFICATION OF QUOTATION/TENDER.</b>	
4	All consumables supplied throughout this tender shall have a minimum expiry date of <b>twelve (12) months / on delivery.</b> Should the consumables be urgently needed, provision of consumables with expiry date of less than twelve (12) months should be first agreed by the User before delivery is made.	
5	Brochures / catalogues should be submitted / attached with quotation/tender document.	
6	Samples should be submitted together with quotation/ tender or within <b>fourteen (14 days)</b> of the quotation/tender closing date (if applicable).	
7	DELIVERY PERIOD: (Please state) Not later than 4 weeks (STAGGERED DELIVERY)	(Yes / No)  (If No, please specify)
8	PRICE VALIDITY:  The quotation shall remain valid for <b>12 MONTHS</b> from the final date for the submission of the quotation and no supplier may withdraw his/her quotation within that period. The Government reserves the right to extend this period if deemed necessary provided that such extension to the quotation validity period shall have written consent of the supplier(s).	

Section/Unit		Section/Unit Ref No.:	
Person to Contact	Name :	Tel.No. :	
	E-mail :	Fax No.:	

FOR QUOTATION ONLY

TERMS AND CONDITIONS		
a.	Tenderer must be registered with the Ministry of Health	<p>Company's Official Stamp</p>
b.	Please fill in the QUOTATION FORM completely including the USER REQUIREMENT FORM (if available). Submission of incomplete form <b>MAY</b> cause <b>DISQUALIFICATION OF QUOTATION</b>	
c.	Each tenderer is allowed to quote <b>ONE BRAND WITH ONE PRICE ONLY</b> for each item. Submission of more than one brand and price will cause <b>DISQUALIFICATION OF QUOTATION</b>	
d.	Please do not use TIPPEX for amendment	
		<p><i>Acknowledgement:</i></p> <p><i>Company Ref. No.:</i> .....</p> <p>I hereby certify the above quote to be correct.</p> <p>Signature: .....</p> <p>Name: .....</p> <p>Designation: .....</p> <p>Date: .....</p>