

REFERENCE OF TENDER	DESCRIPTION OF TENDER	TIME PERIOD OF TENDER	DEPARTMENT/ DIVISION/UNIT REQUESTING TENDER	FEES	CLOSING DATE NOT LATER THAN 2.00PM	FOCAL PERSON
KK/22/2025/MOH	THE SUPPLY AND DELIVERY OF PATIENT LINEN FOR ALL MINISTRY OF HEALTH HOSPITALS	-	MINISTRY OF HEALTH	\$30.00	25 TH FEB 2025	<p>Siti Mardiyah binti Haji Besar Pentadbir Kanan Hospital Hospital Pengiran Isteri Hajjah Mariam (PIHM), Temburong Ministry of Health Negara Brunei Darussalam Contact No.: 5221526 e-mail: mardiyah.besar@moh.gov.bn</p> <p>Haji Mohammad Danil bin Haji Othman Pentadbir Hospital Hospital Pengiran Muda Mahkota Pengiran Muda Haji Al-Muhtadee Billah (PMMPMHAMB), Tutong Ministry of Health Negara Brunei Darussalam Contact No.: 4221010 ext. 503 e-mail: danil.othman@moh.gov.bn</p> <p>Arnita binti Haji Murad Pengurus Dobi Hospital Raja Isteri Pengiran Anak Saleha (RIPAS) Ministry of Health Negara Brunei Darussalam Contact No.: 2242424 e-mail: arnita.murad@moh.gov.bn</p> <p>Roslan bin Haji Ibrahim Penolong Pengurus Dobi Hospital Suri Seri Begawan (SSBH), Kuala Belait Ministry of Health Negara Brunei Darussalam Contact No.: 3335331 ext. 4030 e-mail: roslan.ibrahim@moh.gov.bn</p>

TENDER REFERENCE NO.: KK/22/2025/MOH

**MINISTRY OF HEALTH
NEGARA BRUNEI DARUSSALAM**

**THE SUPPLY AND DELIVERY OF PATIENT LINEN FOR ALL
MINISTRY OF HEALTH HOSPITALS**

TENDER FEES : \$30.00

RECEIPT NO. :

CLOSING DATE : ON TUESDAY, 25TH FEBRUARY 2025

TIME : 2.00 PM

FOA :

**THE CHAIRMAN
MINI TENDER BOARD, TENDER BOX
GROUND FLOOR, MINISTRY OF HEALTH
COMMONWEALTH DRIVE
BANDAR SERI BEGAWAN BB3910
NEGARA BRUNEI DARUSSALAM**

(NON CLUSTERING)

SECTION 1

INSTRUCTIONS TO TENDERERS

1. INTERPRETATION

1.1 As used in these Instructions To Tenderers, the following terms shall have the following meanings, except where the context otherwise requires:

“Government” means the Government of His Majesty the Sultan and Yang Di-Pertuan of Brunei Darussalam represented by the Ministry of Health, Brunei Darussalam.

“Government Project Officer” means the Project Co-ordinator or such other person as the Government may from time to time determine;

“Services” means the services to be provided by the Tenderer as described in **Section 2** of this Invitation To Tender;

“Intellectual Property Rights” means any rights in respect of or in connection with any confidential information, copyright, patents, design rights, reports, drawings, specification, or eligible layout rights and includes any right to apply for registration of such intellectual property rights;

“Invitation To Tender” means this Invitation To Tender, including the Instructions To Tenderers and all of its Sections, inviting Tenderers to offer to meet the Government’s requirements by submitting a Tender in accordance with the requirements of this Invitation To Tender;

“Specification” means the specifications and requirements of the Services as described in **Section 2** of this Invitation To Tender;

“Tender” means the Tenderer’s response to this Invitation To Tender;

“Tender Closing Date” means the date and time specified for the submission of the Tender;

“Tenderer” means a person, partnership or any other body (whether corporate or otherwise) who submits a Tender in accordance with this Invitation To Tender;

“Validity Period” means the time period during which the Government may accept a Tender.

2. ELIGIBILITY

2.1 Only companies which are registered with the Ministry of Health are eligible to participate in this Invitation To Tender and must have valid Business Certificate of Registration.

2.2 Tenderers must also have

- licensed in accordance with the Poisons Act (Cap.114) for Invitation To Tender of Medicines;
- valid Certificate of Registration with Ministry of Development with the Class and Categories required for the Invitation To Tender for building development, services or electrical related project.

2.2 Tenderers are required to submit their Company’s Certificate of Incorporation or Firm’s Certificate of Registration, as applicable, with their Tender.

3. SUBMISSION OF TENDER

3.1 All Tenders must comprise of the following:

- 3.1.1 the **Tender Form** provided in **Section 3** in this Invitation To Tender duly completed in accordance with the requirements stipulated therein;
- 3.1.2 the Tender must be in English;
- 3.1.3 each page must be numbered consecutively;
- 3.1.4 wherever possible, the Tender submitted should not exceed A4 paper size; and
- 3.1.5 the Tender must be bound in a form which does not facilitate replacement of pages (i.e. loose leaf binding is not acceptable).

4.2 The Tender must include an address where notices, request, waiver, consent or approval required to be sent by the Government, can be directed to.

4.3 The Tender, including the Tender Form and all other accompanying documents are to be put in an envelope, sealed and must be submitted in **two (2) sets** made up of **one (1) original** and **one (1) duplicate**. All sets shall be bound and clearly labelled as ORIGINAL and DUPLICATE ONE etc. respectively. All Tenders must be addressed to:

*The Chairman
Mini Tender Board
Ministry of Health, Jalan Menteri Besar
Commonwealth Drive, Bandar Seri Begawan BB3910
Negara Brunei Darussalam*

4.4 The envelope containing the Tender:

- (a) shall **not** bear the name or address of the Tenderer, and
- (b) shall **have** on its **top left-hand**:
 - (i) the Tender number;
 - (ii) the description of project or title of the Tender;
 - (iii) and the words

"DO NOT OPEN BEFORE 2.00 p.m., on Tuesday, 25th February 2025"
(the closing date)

4.5 All documents and materials must be submitted at the same time. Materials such as published articles, brochures and pamphlets submitted with the Tender must be stamped with the name of the Tenderer and securely packaged with the Tender.

4.6 Submission of Tender by telex, telegram or facsimile is **not** permitted.

5. VALIDITY PERIOD OF TENDER

5.1 Each Tenderer shall for each Tender it submits, maintain a Validity Period of **TWELVE (12) MONTHS** from the Tender Closing Date. Any Tender expressed to be valid for a shorter period may, in the absolute discretion of the Government, be rejected.

5.2 Where the Government seeks an extension of the Validity Period, a request in writing will be forwarded to the Tenderer. The Tenderer shall be required to respond in writing to extend the Validity Period. Failure to respond will result in the Tender not being considered further.

6. WITHDRAWAL OF TENDER

No Tender may be withdrawn after the Tender Closing Date. Any Tenderer who attempts to do so may, in addition to any remedy that the Government may have against it, be liable to be debarred from future Government tender.

7. TENDER PRICE

The Tenderer shall quote in Brunei Dollars in its Tender the all-inclusive price (i.e. CIF price, inclusive of all customs duties and taxes payable whether in or outside Brunei Darussalam) of the Services described in these Invitation To Tender. Tendered prices shall be firm and fixed and remain valid for acceptance for a period of **TWELVE (12) MONTHS** from the Tender Closing Date and during such extension of the period as may afterwards separately be agreed in writing by the Tenderer at the request of the Government. The tendered prices shall be submitted in accordance with the format set out in **Section 3** to this Invitation to Tender.

8. SUFFICIENCY OF TENDER PRICE

The Tenderer shall be deemed to have satisfied itself before tendering as to the correctness and sufficiency of its Tender for the provision of the Services.

9. TENDER CLOSING DATE

All Tenders shall be lodged on or before the Tender Closing Date in accordance with these Instructions to Tenderers.

10. LATE TENDERS

A Tender lodged or received by the Government after the Tender Closing Date shall be disqualified.

11. ERRORS IN TENDERS

11.1 Tenderers are advised to study this Invitation To Tender very carefully before finalising their Tenders for submission. The onus is on the Tenderer to ensure that an accurate and complete Tender is submitted.

11.2 The Government may exclude from consideration, any Tender in which prices are not clearly and legibly stated.

11.3 Where the Tender is on a lump sum basis and an error has been made in the priced bill of quantities to arrive at the tendered lump sum, the Tenderer shall without undue delay make all such alterations in and to the priced bill of quantities as the Government considers necessary for such purpose.

11.4 If the Tenderer fails to make the alterations as directed by the Government and/or fails to do so within the time set by the Government, the Tender shall be deemed to have been withdrawn by the Tenderer.

- 11.5 Where the prices tendered are on a schedule of rates basis and an error has been made in the calculation or summation of the prices, the Tenderer shall be bound by the rates tendered and the Contract sum/total stated in the Tender shall, subject to the agreement of the Tenderer, be altered by the Government to reflect the correct calculation or summation of the prices.
- 11.6 If the Tenderer fails or refuses to agree to the alteration of the Contract sum/total, the Tender shall be deemed to have been withdrawn by the Tenderer.
- 11.7 If a Tenderer becomes aware of any other discrepancy, error or omission in its Tender not referred to or covered in Clauses 11.3 and 11.5 above and wishes to lodge a correction or additional information, it can *only* do so if:
- 11.7.1 the correction or additional information is provided to the Government without undue delay and is done prior to the Tender closing date; and
- 11.7.2 the correction or additional information is provided to the Government in writing and is initialled by the Tenderer.
- 11.8 In all the above circumstances, any correction or addition shall not be used to alter the Tender in any material particular or so as to change the Tender in a material way. Any omission or addition which is deemed by the Government to alter the original Tender in a material particular, the Tender shall be rejected without any liability whatsoever on the part of the Government.

12. INVALID TENDERS

Incomplete Tender submissions and/or Tender submissions received after the Tender Closing Date shall be invalid.

13. ACCEPTANCE OF TENDER

- 13.1 The Government reserves the right not to accept the lowest priced or incomplete Tender or any Tender, and shall not be bound to assign any reason therefor.

14. FURTHER INFORMATION

- 14.1 For further information regarding **Invitation To Tender** please contact Procurement and Supply Section Tel: 2381640 ext. 7873.
- 14.2 For further information regarding **specifications and requirements** please contact the following:

- | | |
|---|---|
| <p>1. Siti Mardiyah binti Haji Besar
 Pentadbir Kanan Hospital
 Hospital Pengiran Isteri Hajjah Mariam (PIHM), Temburong
 Ministry of Health
 Negara Brunei Darussalam
 Contact No.: 5221526
 e-mail: mardiyah.besar@moh.gov.bn</p> | <p>2. Haji Mohammad Danil bin Haji Othman
 Pentadbir Hospital
 Hospital Pengiran Muda Mahkota Pengiran
 Muda Haji Al-Muhtadee Billah (PMMPMHAMB),
 Tutong
 Ministry of Health
 Negara Brunei Darussalam
 Contact No.: 4221010 ext. 503
 e-mail: danil.othman@moh.gov.bn</p> |
| <p>3. Arnita binti Haji Murad
 Pengurus Dobi
 Hospital Raja Isteri Pengiran Anak
 Saleha (RIPAS)
 Ministry of Health
 Negara Brunei Darussalam
 Contact No.: 2242424
 e-mail: arnita.murad@moh.gov.bn</p> | <p>4. Roslan bin Haji Ibrahim
 Penolong Pengurus Dobi
 Hospital Suri Seri Begawan (SSBH), Kuala Belait
 Ministry of Health
 Negara Brunei Darussalam
 Contact No.: 3335331 ext. 4030
 e-mail: roslan.ibrahim@moh.gov.bn</p> |

SECTION 2

SPECIFICATIONS AND REQUIREMENTS

TENDER REFERENCE NO: KK/22/2025/MOH

INVITATION TO TENDER
THE SUPPLY AND DELIVERY OF PATIENT LINEN FOR ALL MINISTRY OF HEALTH
HOSPITALS

DELIVERY PERIOD	4 – 8 WEEKS
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ITEM NO.	ITEM DESCRIPTION	QUANTITY
1	SELUAR, ADULT FEMALE (L)	250 PCS
2	SELUAR, ADULT FEMALE (M)	100 PCS
3	SELUAR, ADULT FEMALE (XL)	100 PCS
4	SELUAR, ADULT FEMALE (XXL)	50 PCS
5	BABY TOWEL	200 PCS
6	BABY WRAPPER	300 PCS
7	BATH TOWEL	400 PCS
8	CRADLE SHEET	300 PCS
9	FACE FLANNEL TOWEL (MITT) BLUE PIPING	200 PCS
10	FACE FLANNEL TOWEL (MITT) RED PIPING	200 PCS
11	GOWN OPERATION, ADULT (L)	1500 PCS
12	GOWN OPERATION, ADULT (XL)	48 PCS
13	RESUSITARE SHEET	270 PCS
14	PVC TRANSLUCENT	500 MTR

SECTION 3

TENDER FORM

To:

TENDER REFERENCE NO: KK/22/2025/MOH

INVITATION TO TENDER

THE SUPPLY AND DELIVERY OF PATIENT LINEN FOR ALL MINISTRY OF HEALTH HOSPITALS

TENDER OF (*name of tenderer*) : _____

Company/Business Registration No. : _____

Tender Closing Date : _____

DELIVERY PERIOD	
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ITEM NO.	ITEM DESCRIPTION	QUANTITY	PRICE PER PIECE (B\$)	TOTAL PRICE (B\$)
1	SELUAR, ADULT FEMALE (L)	250 PCS		
2	SELUAR, ADULT FEMALE (M)	100 PCS		
3	SELUAR, ADULT FEMALE (XL)	100 PCS		
4	SELUAR, ADULT FEMALE (XXL)	50 PCS		
5	BABY TOWEL	200 PCS		
6	BABY WRAPPER	300 PCS		
7	BATH TOWEL	400 PCS		
8	CRADLE SHEET	300 PCS		
9	FACE FLANNEL TOWEL (MITT) BLUE PIPING	200 PCS		
10	FACE FLANNEL TOWEL (MITT) RED PIPING	200 PCS		

ITEM NO.	ITEM DESCRIPTION	QUANTITY	PRICE PER PIECE (B\$)	TOTAL PRICE (B\$)
11	GOWN OPERATION, ADULT (L)	1500 PCS		
12	GOWN OPERATION, ADULT (XL)	48 PCS		
13	RESUSITARE SHEET	270 PCS		
14	PVC TRANSLUCENT	500 MTR		
TOTAL PRICE (B\$)				

1. We offer and undertake on your acceptance of our Tender to provide the above-mentioned services in accordance with your Invitation To Tender.
2. Our Tender is fully consistent with and does not contradict or derogate from anything in your Invitation To Tender. We have not qualified or changed any of the provisions of your Invitation To Tender.
3. OUR OFFER IS VALID FOR **TWELVE (12)** CALENDAR MONTHS FROM THE TENDER CLOSING DATE.
4. When requested by you, we shall extend the validity of this offer.
5. We further undertake to give you any further information which you may require.

Dated this _____ day of _____, _____

Signature of authorised officer of Tenderer
Name:
Designation:

Tenderer's official stamp

SUBMISSION OF SAMPLE

1. Tenderers shall submit the Submission of Sample form below in respect of the items specified in this tender.
2. Samples of the items to be submitted shall be:
 - identical in packing and manufacture to the items to be offered by the Tenderer; and
 - marked with the corresponding item number of the tender.

SUBMISSION OF SAMPLE FORM

To:

TENDER REFERENCE NO: KK/22/2025/MOH

INVITATION TO TENDER

THE SUPPLY AND DELIVERY OF PATIENT LINEN FOR ALL MINISTRY OF HEALTH
HOSPITALS

SUBMISSION OF SAMPLE FORM OF (NAME OF TENDERER)

NO.	TEST/REAGENT NAME	SAMPLE SUBMITTED (indicate with ✓)	SAMPLE NOT SUBMITTED (indicate with X)	OFFERED/ NOT OFFERED (indicate as appropriate)
1	SELUAR, ADULT FEMALE (L)			
2	SELUAR, ADULT FEMALE (M)			
3	SELUAR, ADULT FEMALE (XL)			
4	SELUAR, ADULT FEMALE (XXL)			
5	BABY TOWEL			
6	BABY WRAPPER			
7	BATH TOWEL			
8	CRADLE SHEET			
9	FACE FLANNEL TOWEL (MITT) BLUE PIPING			
10	FACE FLANNEL TOWEL (MITT) RED PIPING			
11	GOWN OPERATION, ADULT (L)			
12	GOWN OPERATION, ADULT (XL)			
13	RESUSITARE SHEET			
14	PVC TRANSLUCENT			

We understand as stated in the Instructions to Tenderers that Tenders without samples shall not be considered.

Tenderer's official stamp:

[signature of authorized officer of Tenderer]

Name:

Designation:


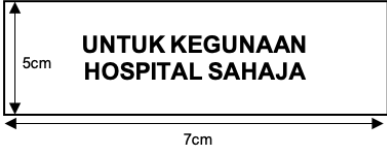
Date:

FOR OFFICE USE

Date of receipt : _____



Receiving Officer : _____

Linen Items : Seluar, Adult Female (M, L, XL and XXL)
Standard : MS1 - Approved Specification
Code Item : SL07, SL08, SL09, SL10

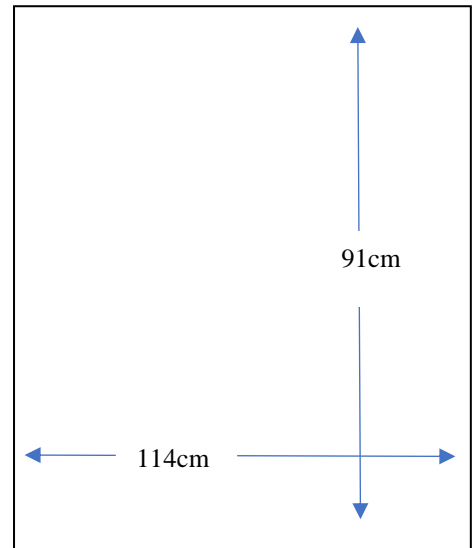
Particular	Measurement (cm)				Labels	Site of Labels
	M	L	XL	XXL		
Waist	137	142	147	152	Silkscreen: 	On the inner side of the seluar
Thigh	81	86	89	94		
Crotch	86	91	97	102		
Length	94	97	103	103		
Leg Opening	56	61	64	64		
Elastic Band around the waist	132	137	142	147		
Hemming	2.5					TBA
Wide Elastic Band	2.54					
Curring allowance	3					
Material	50% Cotton/ 50% Polyester					
Material Color	Maroon					





Linen Items : **Baby Towel**
Standard : **AS 3789.6 - 1996 T2**
Code Item : **TB01**

Measurement		Labels	Site of Labels
Particular	Size		
Size / Dimension	: 91cm x 114cm	Silkscreen: 	Inner
Identification Mark	: None		
Material Colour (Pantone Code)	: White (20)		
Hemming	: 2cm		TBA
Material Type	: 100% cotton, Terry		

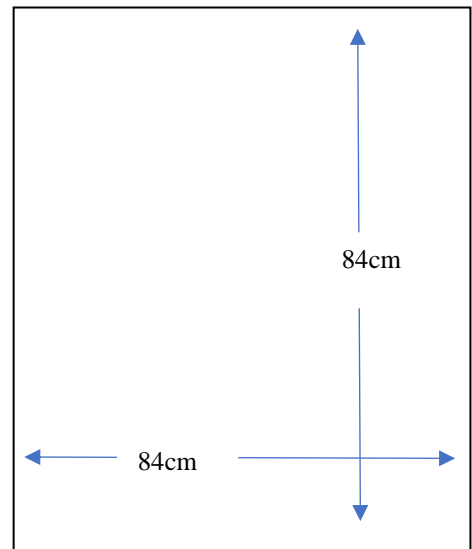
Picture / Drawing:





Linen Items : **Baby Wrapper**
Standard : **-**
Code Item : **WB01**

Measurement		Labels	Site of Labels
Particular	Size		
Size / Dimension	: 84 cm x 84 cm	Silkscreen: 	Inner
Identification Mark	: None		
Material Colour (Pantone Code)	: White background with cartoon pattern		
Hemming	: 2 cm		TBA
Material Type	: Flannel		

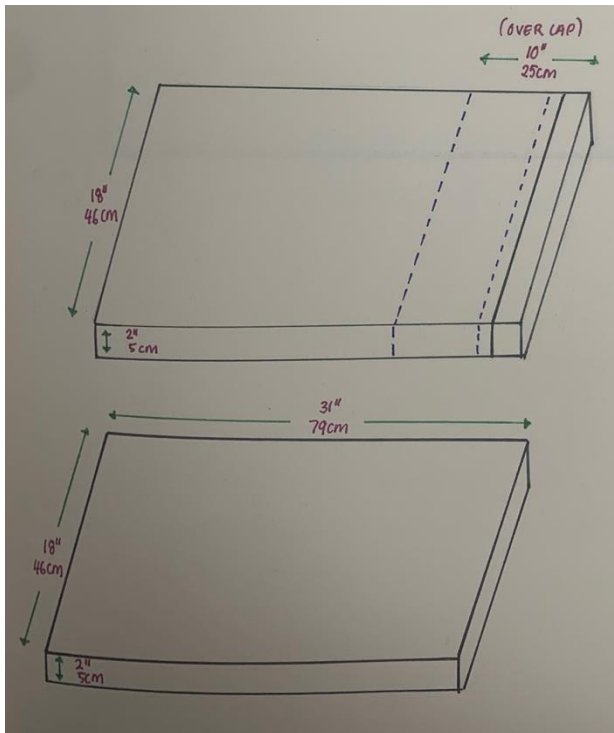
Picture / Drawing:




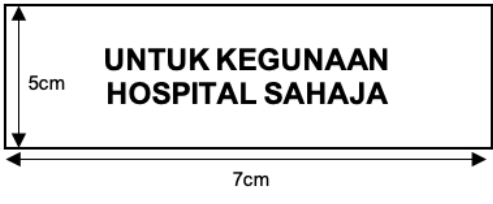
Linen Items : Cradle Sheet
Standard : AS 3789.6 - 1996 Pe/C7
Code Item : SH03

Measurement		Labels	Site of Labels
Particular	Size		
Size / Dimension	: 46cm x 79cm x 5cm	Silkscreen: 	Inner
Overlap	: 25cm		
Identification Mark	: None		
Material Colour (Pantone Code)	: White background with cartoon pattern		
Hemming	: 2.5 cm		TBA
Material Type	: 75% cotton 25% polyester		

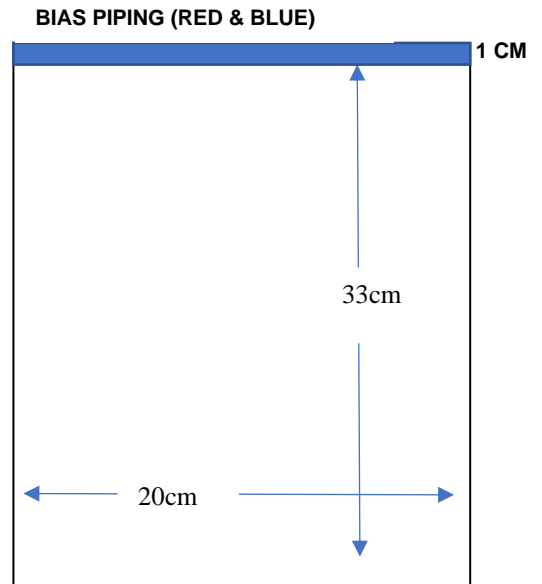
Picture / Drawing:





Linen Items : **Face Flannel Towel (Mitt)**
Standard : **AS 3789.6 - 1996 T2**
Code Item : **TB04, TB05**

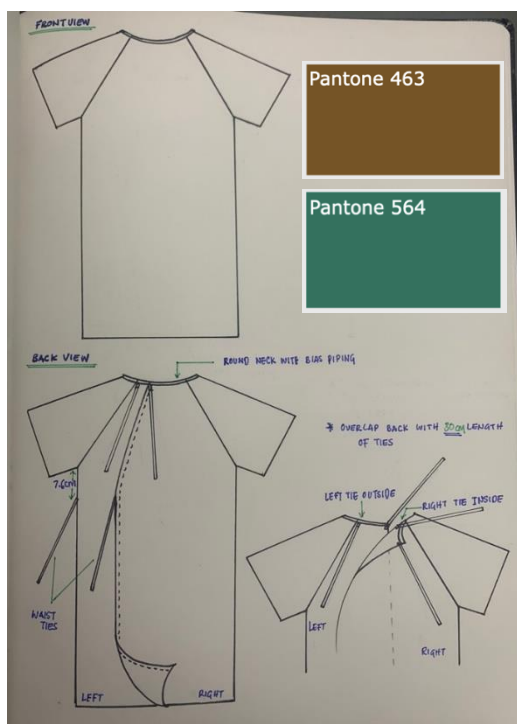
Measurement		Labels	Site of Labels
Particular	Size		
Size / Dimension	: 33cm x 20cm	Silkscreen: 	Inner
Identification Mark	: None		
Material Colour (Pantone Code)	: White (20)		
Piping	: Blue Red		TBA
Hemming	: 2cm		
Material Type	: 100% cotton, Terry		
Description:	: Cotton Mitts Towel Type		

Picture / Drawing:


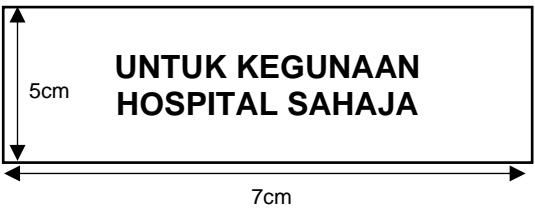


Linen Items : Gown Operation, Adult (L), Adult (XL)
Standard : MS1 - Approved Specification
Code Item : GW04, GW05

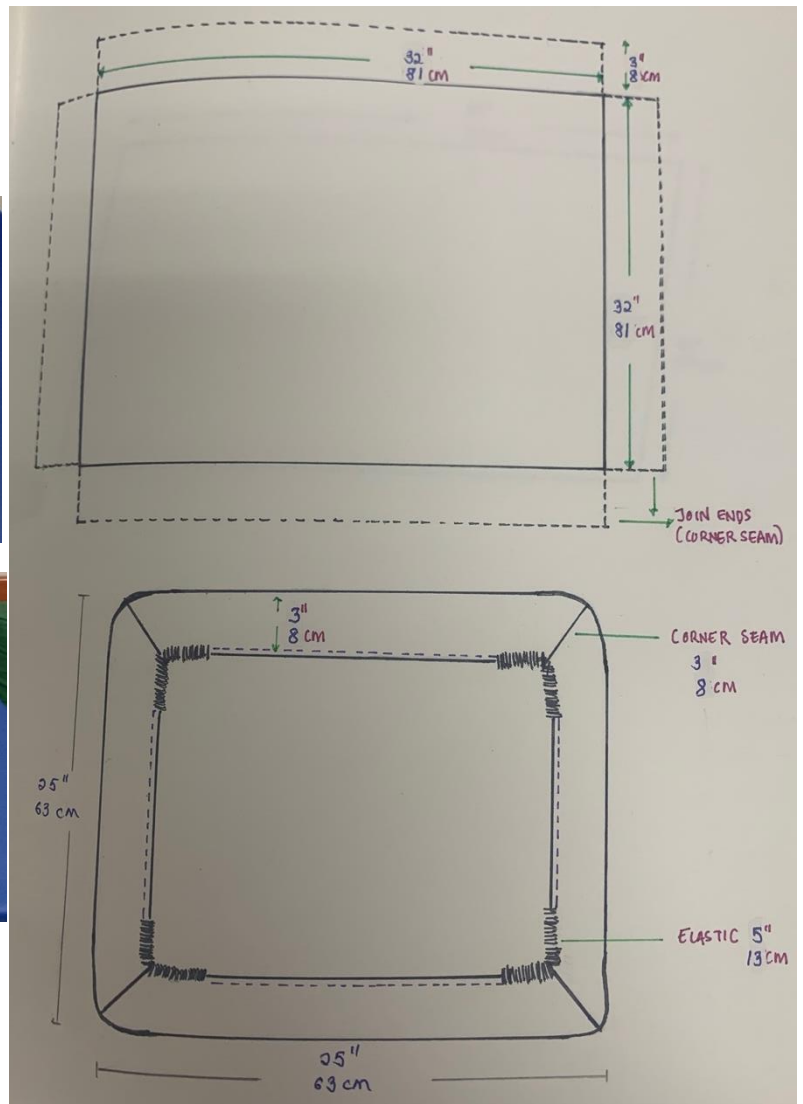
Measurement (cm)			Labels	Site of Labels
Size	L	XL		
Identification Mark	None	None	Silkscreen: 	Inner
Material Color	Brown/Green (Stripped)	Brown/Green (Stripped)		
Hemming	2.5	2.5		
Material Type	50% Polyester/50% Cotton	50% Polyester/50% Cotton		TBA
Wide Back Tie	1.2cm	1.2cm		
Length Back Tie	30cm	30cm		
Shoulder to Sleeve	41cm	46cm		
Arm hole	41cm	46cm		
Width & Depth of Neck	18cm x 9cm	19cm x 10cm		
Cutting Allowance	3cm	3cm		
Chest	140cm	145cm		
Length	107cm	112cm		
Sleeve Opening (around)	52cm	57cm		




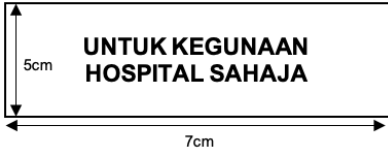
Linen Items : Resusitare Sheet
Standard : AS 3789.6 - 1996 Pe/C7
Code Item : SH05

Measurement		Labels	Site of Labels
Particular	Size		
Size / Dimension	: 63cm x 63cm	Silkscreen: 	Inner
Elastic Band	: 13cm		
Corner Seam	: 8cm		
Identification Mark	: None		
Material Colour (Pantone Code)	: White background with cartoon pattern		
Wide Elastic Band	: 1.3cm		
Hemming	: 2cm		TBA
Material Type	: 75% cotton 25% polyester		

Picture / Drawing:



Linen Items : PVC Translucent
Standard : As per MOH Approval
Code Item : PVC01

MEASUREMENT		LABELS	SITE OF LABEL
PARTICULAR	Size	Silkscreen: 	None
Width	: 152 cm		
LENGTH	: 50 meter / 1 roll		
MATERIAL COLOR	: Light Blue		TBA
MATERIAL TYPE	: PVC sheeting, 0.2 mm thickness, waterproof, embossed wave		
ITEM	<ul style="list-style-type: none"> • Machine Cover (translucent) • Mattress Cover (translucent) • Pillow Cover (translucent) 		

