REFERENCE OF TENDER	DESCRIPTION OF TENDER	TIME PERIOD OF TENDER	DEPARTMENT/ DIVISION/UNIT REQUESTING TENDER	FEES	CLOSING DATE NOT LATER THAN 2.00PM	FOCAL PERSON
KK/30/2025/LAB(TC)	TO SUPPLY AND DELIVERY CONSUMABLES AND QUALITY CONTROL FOR HEMOGLOBINMETER FOR BLOOD DONATION CENTRE AND DISTRICT BLOOD BANKS, DEPARTMENT OF LABORATORY SERVICES, MINISTRY OF HEALTH FOR A PERIOD OF FIVE(5) YEARS USAGE	5 YEARS	DEPARTMENT OF LABORATORY SERVICES	\$50.00	4 [™] MARCH 2025	Nur Afiqah binti Abdullah Blood Donation Centre Department of Laboratory Services Ministry of Health Negara Brunei Darussalam e-mail: afiqah.abdullah@moh.gov.bn

TENDER REFERENCE NO.: KK/30/2025/LAB(TC)

MINISTRY OF HEALTH NEGARA BRUNEI DARUSSALAM

TO SUPPLY AND DELIVERY CONSUMABLES AND QUALITY CONTROL FOR HEMOGLOBINMETER FOR BLOOD DONATION CENTRE AND DISTRICT BLOOD BANKS, DEPARTMENT OF LABORATORY SERVICES, MINISTRY OF HEALTH FOR A PERIOD OF FIVE(5) YEARS USAGE

TENDER FEES : \$50.00

RECEIPT NO. :

CLOSING DATE : ON TUESDAY, 04TH MARCH 2025

- TIME : 12.00 PM
- FOA :

THE CHAIRMAN MINI TENDER BOARD, TENDER BOX GROUND FLOOR, MINISTRY OF HEALTH COMMONWEALTH DRIVE BANDAR SERI BEGAWAN BB3910 NEGARA BRUNEI DARUSSALAM

(CLUSTERING)

SECTION 2

SPECIFICATIONS AND REQUIREMENTS

TENDER REFERENCE NO: KK/30/2025/LAB(TC)

INVITATION TO TENDER TO SUPPLY AND DELIVER CONSUMABLES AND QUALITY CONTROL FOR HEMOGLOBINMETER FOR BLOOD DONATION CENTRE AND DISTRICT BLOOD BANKS, DEPARTMENT OF LABORATORY SERVICES, MINISTRY OF HEALTH FOR A PERIOD OF FIVE (5) YEARS USAGE

NO.	ITEM DESCRIPTIONS AND SPECIFICATIONS	PACKAGING SIZE	TOTAL ESTIMATE USAGE / YEAR	
1	Hemoglobinmeter Microcuvettes	50 pcs x 4 bottles per box	30,000 pcs	
2	Hemoglobinmeter Cleaner Swab	5 pcs per pack	250 pcs	
3	Low Hemoglobin Quality Control Material	2 x 1 ml per kit	26 kits	
4	Normal Hemoglobin Quality Control Material	2 x 1 ml per kit	26 kits	
5	High Hemoglobin Quality Control Material	2 x 1 ml per kit	26 kits	

NO.	SPECIFICATIONS AND REQUIREMENTS								
1	All reagent test kits / consumables supplied throughout this tender <u>shall</u> have a minimum expiry date of twelve (12) months on delivery . Should the reagent or consumable be urgently needed, provision of a reagent test kit or consumable with expiry date of less than twelve (12) months should be first agreed by the User of the particular laboratory before delivery is made.								
2A	 Item No. 1: Hemoglobinmeter Microcuvettes Must be compatible with existing Hb 201+ instruments for the quantitative determination of haemoglobin in capillary, venous and arterial whole blood Should be made of polystyrene plastic Should contain <600ug/g microcuvette sodium deoxycholate, <300ug/g microcuvette sodium azide, <300ug/g microcuvette sodium nitrite and <350ug/g microcuvette nonreactive ingredients Expiry date must not be less than 1 year upon delivery When vial is opened, microcuvettes should remain stable for 3 months 								
28	 Item no. 2: Hemoglobinmeter Cleaner Swab Must be compatible with existing HemoCue Hb 201+, Hb 301 and HemoCue Plasma Low instruments Should be for cleaning the cover glasses of the optronic unit of HemoCue Hb 201+, Hb 301 and HemoCue Plasma Low instruments Should be made of lint- and fiber- free material that is highly absorbent and moistened with a cleaning solution Foam tip should be made of polyurethane foam, covered by microfiber fabric and pre-saturated with a cleaning solution Should contain ~20% isopropanol or equivalent and ~1% Triton x-100 or equivalent Expiry date must not be less than 1 year upon delivery 								
2C	 Item no. 3: Low Hemoglobin Quality Control Material Must be compatible with existing Hb 201+ instruments Should contain a mean Hemoglobin of 7.0 - 8.5 g/dL Should be formulated with real haemoglobin to closely mimic whole blood Should be ready to use and no pre-preparation required prior to testing Container should be plastic dropper bottle and should have about 1 mL of QC material in each bottle Matrix should be purified bovine hemolysate Should be stable for up to 30 days at room temperature once vial is opened Should have a long shelf life of up to 18 months at 2-8°C Should have a long expiry date of at least 12 months upon delivery Delivery should be staggered i.e. 4 kits every month – 1 kit for each district blood bank 								
2D	 Item no. 4: Normal Hemoglobin Quality Control Material Must be compatible with existing Hb 201+ instruments Should contain a mean Hemoglobin of 11.0 - 13.0 g/dL Should be formulated with real haemoglobin to closely mimic whole blood Should be ready to use and no pre-preparation required prior to testing Container should be plastic dropper bottle and should have about 1 mL of QC material in each bottle Matrix should be purified bovine hemolysate Should be stable for up to 30 days at room temperature once vial is opened Should have a long shelf life of up to 18 months at 2-8°C Should have a long expiry date of at least 12 months upon delivery Delivery should be staggered i.e. 4 kits every month – 1 kit for each district blood bank 								

NO.	SPECIFICATIONS AND REQUIREMENTS						
2E	 Item no. 5: High Hemoglobin Quality Control Material Must be compatible with existing Hb 201+ instruments Should contain a mean Hemoglobin of 15.0 - 17.5 g/dL Should be formulated with real haemoglobin to closely mimic whole blood Should be ready to use and no pre-preparation required prior to testing Container should be plastic dropper bottle and should have about 1 mL of QC material in each bottle Matrix should be purified bovine hemolysate Should be stable for up to 30 days at room temperature once vial is opened Should have a long shelf life of up to 18 months at 2-8°C Should have a long expiry date of at least 12 months upon delivery Delivery should be staggered i.e. 4 kits every month – 1 kit for each district blood bank 						
3	Letter of Undertaking (LOU) shall be produced upon each delivery of test kit or consumable with expiry date of less than twelve (12) months and vendor shall declare in the LOU that unused, unopened, expired kits will be replaced accordingly. For items which are known to have short expiry date such as those containing red blood cells, list down all such items and vendor shall declare in this tender submission of such items and shall be exempted from submitting LOU upon delivery.						
4	Staggered delivery every 3 months period for item 1 and item 2 directly to the User.						
5	Product inserts and MSDS shall be provided to the User.						
6	International markings: products must be CE marked or equivalent standards that are acceptable to the users.						
7	 User shall have the rights to refuse delivery of items that do not meet the acceptance criteria such as, but not limited to, the following: 1. Tampered or damaged box 2. Leakage upon delivery 3. Items stored pre-delivery not in accordance to manufacturer's instructions 						
8	 4. Expiry date not meeting requirement User shall have the rights to return any items, and to be replaced at no extra cost, if found not meeting the acceptance criteria upon opening a pack such as, but not limited to, the following: Tampered or damaged packaging Evident of leakage or damaged products Expired products that are evidently less than the requirement mentioned in para 1 calculated from delivery date Leakage upon delivery 						
9	Vendor shall submit samples of the offered items directly to the Users no later than 7 days after the Closing Date of this advertisement or as required by the Users.						
10	FINANCIAL AGREEMENT						
10.1	Supply of the test kit including reagents, consumables and/or accessories is based on the number of kits required in the Purchase Order according to an agreed schedule period as stated in para 2 and para 4.						
10.2	Buffer stock of the test kit including reagents, consumables and accessories shall be available at the local representative as contingency.						

NO.	SPECIFICATIONS AND REQUIREMENTS
11.3	Should there be any discontinuity of reagents / consumables due to non- compliance in the manufacturing of reagents; the vendor must be able to provide an alternative so that the test requests / services are still available for the customers.
11.4	 EXIT CLAUSE: The tender contract shall be automatically terminated even though tender has not yet expired and this shall be in effect due to, but not limited to, the following: 1. When the testing is no longer required or relevant i.e. test is obsolete, to the laboratory or the Department. 2. When the item(s) set out in this tender is/are no longer required by the laboratory or the Department. 3. When the approved budget allocation for this tender contract has been used up before the tender contract expires whereby a renewal of tender shall be submitted by the user for an open advertisement subject to approval by the Mini Tender Board (<i>Lembaga Tawaran Kecil</i>).
12	DELIVERY PERIOD: Preferably 4 – 8 weeks and no later than 12 weeks after issue of Purchase Order
13	PRICE VALIDITY: The quotation shall remain valid for 12 MONTHS from the final date for the submission of the quotation and no supplier may withdraw his/her quotation within that period. The Government reserves the right to extend this period if deemed necessary provided that such extension to the quotation validity period shall have written consent of the supplier(s).

 * 6 months validity required for <\$50K or 12 months for >\$50K

DELIVERY PERIOD AFTER PO ISSUED	4-8 weeks and no longer than 12 weeks						
Lab/Section/Unit	BLOOD D	DONATION CENTRE					
Lab/Section/Unit Ref No.:	DLS/PU/BDC/2025/002						
	Name	Name : NUR AFIQAH ABDULLAH					
Person to Contact	E-mail	E-mail : Afiqah.abdullah@moh.gov.bn					
	Tel. No.	: 2242424 ext. 6001 Fax No.: 2220869					
FOR ADMINISTRATION USE ONLY							
PPM/PROC Ref. No.							
Advertisement Ref. No.		Date:					

SECTION 3

FORMS TO BE USED

CONTENTS

- **SCHEDULE 1 TENDER FORM**
- **SCHEDULE 2 INFORMATION SUMMARY**
- **SCHEDULE 3 SUB-CONTRACTS**
- SCHEDULE 4 COMPANY BACKGROUND
- **SCHEDULE 5 REFERENCES**
- SCHEDULE 6 SUBMISSION OF SAMPLE
- **SCHEDULE 7 LETTER OF DECLARATION**

SCHEDULE 1

TENDER FORM

To:

TENDER REFERENCE NO: KK/30/2025/LAB(TC)

INVITATION TO TENDER TO SUPPLY AND DELIVER CONSUMABLES AND QUALITY CONTROL FOR HEMOGLOBINMETER FOR BLOOD DONATION CENTRE AND DISTRICT BLOOD BANKS, DEPARTMENT OF LABORATORY SERVICES, MINISTRY OF HEALTH FOR A PERIOD OF FIVE (5) YEARS USAGE

TENDER OF (name of tenderer)	
Company/Business Registration No	
Tender Closing Date	

DELIVERY PERIOD

	USER'S REQUIREMENTS			VENDOR'S OFFER					
NO.	ITEM DESCRIPTIONS AND SPECIFICATIONS	PACKAGING SIZE	TOTAL ESTIMATE USAGE / YEAR	ITEM DESCRIPTIONS AND SPECIFICATIONS	PART/ CATALOGUE NUMBER AND BRAND	PACKAGING SIZE	TOTAL QUANTITY OFFERED / YEAR	*COST PER UNIT (B\$)	TOTAL COSTS (B\$)
1	Hemoglobinmeter Microcuvettes	50 pcs x 4 bottles per box	30,000 pcs						
2	Hemoglobinmeter Cleaner Swab	5 pcs per pack	250 pcs						

	USER'S REQUIREME			VENDOR'S OFFER					
NO.	ITEM DESCRIPTIONS AND SPECIFICATIONS	PACKAGING SIZE	TOTAL ESTIMATE USAGE / YEAR	ITEM DESCRIPTIONS AND SPECIFICATIONS	PART/ CATALOGUE NUMBER AND BRAND	PACKAGING SIZE	TOTAL QUANTITY OFFERED / YEAR	*COST PER UNIT (B\$)	TOTAL COSTS (B\$)
3	Low Hemoglobin Quality Control Material	2 x 1 ml per kit	26 kits						
4	Normal Hemoglobin Quality Control Material	2 x 1 ml per kit	26 kits						
5	High Hemoglobin Quality Control Material	2 x 1 ml per kit	26 kits						

NO.	SPECIFICATIONS AND REQUIREMENTS	VENDOR'S OFFER (PLEASE STATE)
1	All reagent test kits / consumables supplied throughout this tender <u>shall</u> have a minimum expiry date of twelve (12) months on delivery . Should the reagent or consumable be urgently needed, provision of a reagent test kit or consumable with expiry date of less than twelve (12) months should be first agreed by the User of the particular laboratory before delivery is made.	
2A	 Item No. 1: Hemoglobinmeter Microcuvettes Must be compatible with existing Hb 201+ instruments for the quantitative determination of haemoglobin in capillary, venous and arterial whole blood Should be made of polystyrene plastic Should contain <600ug/g microcuvette sodium deoxycholate, <300ug/g microcuvette sodium azide, <300ug/g microcuvette sodium nitrite and <350ug/g microcuvette nonreactive ingredients Expiry date must not be less than 1 year upon delivery When vial is opened, microcuvettes should remain stable for 3 months 	
28	 Item no. 2: Hemoglobinmeter Cleaner Swab Must be compatible with existing HemoCue Hb 201+, Hb 301 and HemoCue Plasma Low instruments Should be for cleaning the cover glasses of the optronic unit of HemoCue Hb 201+, Hb 301 and HemoCue Plasma Low instruments Should be made of lint- and fiber- free material that is highly absorbent and moistened with a cleaning solution Foam tip should be made of polyurethane foam, covered by microfiber fabric and pre-saturated with a cleaning solution Should contain ~20% isopropanol or equivalent and ~1% Triton x-100 or equivalent Expiry date must not be less than 1 year upon delivery 	

NO.	SPECIFICATIONS AND REQUIREMENTS	VENDOR'S OFFER (PLEASE STATE)
2C	 Item no. 3: Low Hemoglobin Quality Control Material Must be compatible with existing Hb 201+ instruments Should contain a mean Hemoglobin of 7.0 - 8.5 g/dL Should be formulated with real haemoglobin to closely mimic whole blood Should be ready to use and no pre-preparation required prior to testing Container should be plastic dropper bottle and should have about 1 mL of QC material in each bottle Matrix should be purified bovine hemolysate Should be stable for up to 30 days at room temperature once vial is opened Should have a long shelf life of up to 18 months at 2-8°C Should have a long expiry date of at least 12 months upon delivery Delivery should be staggered i.e. 4 kits every month – 1 kit for each district blood bank 	
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NO.	SPECIFICATIONS AND REQUIREMENTS	VENDOR'S OFFER (PLEASE STATE)
2E	 Item no. 5: High Hemoglobin Quality Control Material Must be compatible with existing Hb 201+ instruments Should contain a mean Hemoglobin of 15.0 - 17.5 g/dL Should be formulated with real haemoglobin to closely mimic whole blood Should be ready to use and no pre-preparation required prior to testing Container should be plastic dropper bottle and should have about 1 mL of QC material in each bottle Matrix should be purified bovine hemolysate Should be stable for up to 30 days at room temperature once vial is opened Should have a long shelf life of up to 18 months at 2-8°C Should have a long expiry date of at least 12 months upon delivery Delivery should be staggered i.e. 4 kits every month – 1 kit for each district blood bank 	
3	Letter of Undertaking (LOU) shall be produced upon each delivery of test kit or consumable with expiry date of less than twelve (12) months and vendor shall declare in the LOU that unused, unopened, expired kits will be replaced accordingly. For items which are known to have short expiry date such as those containing red blood cells, list down all such items and vendor shall declare in this tender submission of such items and shall be exempted from submitting LOU upon delivery.	
4	Staggered delivery every 3 months period for item 1 and item 2 directly to the User.	
5	Product inserts and MSDS shall be provided to the User.	
6	International markings: products must be CE marked or equivalent standards that are acceptable to the users.	

NO.	SPECIFICATIONS AND REQUIREMENTS	VENDOR'S OFFER (PLEASE STATE)
7	 User shall have the rights to refuse delivery of items that do not meet the acceptance criteria such as, but not limited to, the following: Tampered or damaged box Leakage upon delivery Items stored pre-delivery not in accordance to manufacturer's instructions Expiry date not meeting requirement 	
8	 User shall have the rights to return any items, and to be replaced at no extra cost, if found not meeting the acceptance criteria upon opening a pack such as, but not limited to, the following: Tampered or damaged packaging Evident of leakage or damaged products Expired products that are evidently less than the requirement mentioned in para 1 calculated from delivery date Leakage upon delivery 	
9	Vendor shall submit samples of the offered items directly to the Users no later than 7 days after the Closing Date of this advertisement or as required by the Users.	
10	FINANCIAL AGREEMENT	
10.1	Supply of the test kit including reagents, consumables and/or accessories is based on the number of kits required in the Purchase Order according to an agreed schedule period as stated in para 2 and para 4.	
10.2	Buffer stock of the test kit including reagents, consumables and accessories shall be available at the local representative as contingency.	
11.3	Should there be any discontinuity of reagents / consumables due to non- compliance in the manufacturing of reagents; the vendor must be able to provide an alternative so that the test requests / services are still available for the customers.	

NO.	SPECIFICATIONS AND REQUIREMENTS	VENDOR'S OFFER (PLEASE STATE)
11.4	 EXIT CLAUSE: The tender contract shall be automatically terminated even though tender has not yet expired and this shall be in effect due to, but not limited to, the following: 1. When the testing is no longer required or relevant i.e. test is obsolete, to the laboratory or the Department. 2. When the item(s) set out in this tender is/are no longer required by the laboratory or the Department. 3. When the approved budget allocation for this tender contract has been used up before the tender contract expires whereby a renewal of tender shall be submitted by the user for an open advertisement subject to approval by the Mini Tender Board (<i>Lembaga Tawaran Kecil</i>). 	
12	DELIVERY PERIOD: Preferably 4 – 8 weeks and no later than 12 weeks after issue of Purchase Order	(Yes / No) (If No, please specify)
13	PRICE VALIDITY: The quotation shall remain valid for 12 MONTHS from the final date for the submission of the quotation and no supplier may withdraw his/her quotation within that period. The Government reserves the right to extend this period if deemed necessary provided that such extension to the quotation validity period shall have written consent of the supplier(s).	

* 6 months validity required for <\$50K or 12 months for >\$50K

- 1. We offer and undertake on your acceptance of our Tender to supply and deliver the above mentioned goods in accordance with your Invitation To Tender.
- 2. Our Tender is fully consistent with and does not contradict or derogate from anything in your Invitation To Tender. We have not qualified or changed any of the provisions of your Invitation To Tender.
- 3. We shall execute a formal agreement in the appropriate form set out in Section 4 Contract of the Invitation to Tender together with such further terms and conditions, if any, agreed between the Government and us.
- 4. OUR OFFER IS VALID FOR <u>TWELVE (12)</u> CALENDER MONTHS FROM THE TENDER CLOSING DATE.
- 5. When requested by you, we shall extend the validity of this offer.
- 6. We further undertake to give you any further information which you may require.

Dated this______day of______, 20_____

[Signature of authorised officer of Tenderer] Name: Designation: Tenderer's official stamp:

SCHEDULE 2 - INFORMATION SUMMARY

- 2.1 Tenderers shall provide in this Schedule the following information:
 - (a) Management summary
 - (b) Company profile (including Contractor and sub-contractor(s), if any)
 - (c) Years of experience (as of the Tender Closing Date) of the Contractor and subcontractor(s) in the:
 - Supply & Delivery of Laboratory Equipment, Test Kits and Consumables.
 - (d) Other information which is considered relevant

SCHEDULE 3 – SUB-CONTRACTS

- 3.1 Tenderers shall complete Table 3.1 with information about all the companies involved in the provision of the services and items specified in this tender. This shall include details about the Contractor and each sub-contractor involved, as well as their respective responsibilities.
- 3.2 Tenderers shall also indicate in Table 3.1 any alliance relationship established with each subcontractor. An alliance is defined as a formal and binding business relationship between the allied parties.

	Table 3.1	Responsibility Table
--	-----------	----------------------

		Alliance Relationship between Contractor and Sub-contractor(s)				
Company Name	Responsibility Description	Alliance Exists? (Y/N)	Date Established	Alliance Description		
Contractor						
		Not Applicable	Not Applicable	Not Applicable		
Sub-contractor(s)						

SCHEDULE 4 – COMPANY'S BACKGROUND

4.1 Each of the companies involved in this tender, including Contractor and sub-contractor(s) (if any), shall provide information on the company's background, scope of operations, financial standing and certified copy of its Certificate of Incorporation or Certificate of Registration (as the case may be).

SCHEDULE 5 – REFERENCES

5.1 Tenderers shall submit a list of customers in Table 5.1 to whom the Contractor has provided similar services and items as specified in this tender in the recent 5 years as of the Tender Closing Date.

Customer Name and Address	Customer Type (Govt or Quasi Govt)*	Contact Person	Title	Contact Number, Fax Number and E-mail Address

*Note: Tenderers shall indicate whether the customer is a Government or Quasi Government organisation. A Quasi Government is defined as an organisation which (1) is managed and controlled by the Government; or (2) has at least 50% shares being held by the Government. Please leave the column blank if the customer is neither a Government or Quasi Government organisation.

- 5.2 The Ministry of Health shall treat all the information submitted under this schedule in strict confidence.
- 5.3 The Ministry of Health reserves the right to contact the references for tender assessment purposes.

SCHEDULE 6 - SUBMISSION OF SAMPLE

- 6.1 Tenderers shall submit the Submission of Sample form below in respect of the items specified in this tender.
- 6.2 Samples of the items to be submitted shall be:
 - a) identical in packing and manufacture to the items to be offered by the Tenderer; and
 - b) marked with the corresponding item number of the tender.

SUBMISSION OF SAMPLE FORM

To:

TENDER REFERENCE NO: KK/30/2025/LAB(TC)

INVITATION TO TENDER TO SUPPLY AND DELIVER CONSUMABLES AND QUALITY CONTROL FOR HEMOGLOBINMETER FOR BLOOD DONATION CENTRE AND DISTRICT BLOOD BANKS, DEPARTMENT OF LABORATORY SERVICES, MINISTRY OF HEALTH FOR A PERIOD OF FIVE (5) YEARS USAGE

SUBMISSION OF SAMPLE FORM OF (NAME OF TENDERER)

NO.	TEST/REAGENT NAME	SAMPLE SUBMITTED (indicate with ✓)	SAMPLE NOT SUBMITTED (indicate with ×)	OFFERED/ NOT OFFERED (indicate as appropriate)
1	Hemoglobinmeter Microcuvettes			
2	Hemoglobinmeter Cleaner Swab			
3	Low Hemoglobin Quality Control Material			
4	Normal Hemoglobin Quality Control Material			
5	High Hemoglobin Quality Control Material			

We understand as stated in the Instructions to Tenderers that Tenders without samples shall not be considered.

[signature of authorized officer of Tenderer] Name: Designation: Date: Tenderer's official stamp:

FOR OFFICE USE

Date of receipt : _____

Receiving Officer : _____