

REFERENCE OF TENDER	DESCRIPTION OF TENDER	TIME PERIOD OF TENDER	DEPARTMENT/ DIVISION/UNIT REQUESTING TENDER	FEES	CLOSING DATE NOT LATER THAN 2.00PM	FOCAL PERSON
KK/193/2025/SMS(TC)	SUPPLY AND DELIVERY OF MEDICAL CONSUMABLES (SURGICAL DRESSINGS) FOR THE STATE MEDICAL STORE FOR A PERIOD OF THREE (3) YEARS	3 Years	Unit Pembelian Gunahabis Perubatan	\$100.00	05 AUGUST 2025	Siti Mahirah Liyana binti Haji Emran Supply Officer Ministry of Health Negara Brunei Darussalam Contact No: 2381979 e-mail: mahirah.emran@moh.gov.bn

TENDER REFERENCE NO.: KK/193/2025/SMS(TC)

**MINISTRY OF HEALTH
NEGARA BRUNEI DARUSSALAM**

**SUPPLY AND DELIVERY OF MEDICAL CONSUMABLES
(SURGICAL DRESSINGS) FOR THE STATE MEDICAL
STORE FOR A PERIOD OF THREE (3) YEARS**

TENDER FEES : \$100.00

RECEIPT NO. :

CLOSING DATE : ON TUESDAY, 05TH AUGUST 2025

TIME : 2.00 PM

FOA :

**THE CHAIRMAN
MINI TENDER BOARD, TENDER BOX
GROUND FLOOR, MINISTRY OF HEALTH
COMMONWEALTH DRIVE
BANDAR SERI BEGAWAN BB3910
NEGARA BRUNEI DARUSSALAM**

(NON CLUSTERING)

SECTION 2

SPECIFICATIONS

TENDER REFERENCE NO: KK/193/2025/SMS(TC)

**INVITATION TO TENDER
SUPPLY AND DELIVERY OF MEDICAL CONSUMABLES ITEM (SURGICAL DRESSINGS) FOR
THE STATE MEDICAL STORE FOR A PERIOD OF THREE (3) YEARS**

DELIVERY PERIOD	First delivery within 2 weeks, then staggered deliveries will occur continuously throughout the contract. Please ensure that you maintain a buffer stock of at least 2 months supply at all times to prevent any disruptions in supply.
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NO.	ITEM	ESTIMATED ONE YEAR USAGE	BUFFER STOCK
1	Gauze Swab Plain BPC Size: 3" x 3" x 12ply SPECIFICATIONS: REFER ATTACHMENT	14,500 PACKS OF 100'S	2,400 PACKS OF 100'S
2	Green Gauze BP Size: 4" x 4" x 12ply SPECIFICATIONS: REFER ATTACHMENT	2,200 PACKS OF 100'S	360 PACKS OF 100'S
3	Cotton Wool Ball, Sterile SPECIFICATIONS: REFER ATTACHMENT	160,000 PACKS OF 10'S	26,000 PACKS OF 10'S
4	Cotton Wool Roll, HQ, 400gm SPECIFICATIONS: REFER ATTACHMENT	3,500 ROLLS	60 ROLLS
5	White Absorbent Gauze Roll BPC Size: 36" x 100 yards SPECIFICATIONS: REFER ATTACHMENT	2,500 ROLLS	400 ROLLS
6	White Absorbent Gauze Roll HQ Size: 36" x 100 yards SPECIFICATIONS: REFER ATTACHMENT	1,500 ROLLS	250 ROLLS
7	X-Ray Detectable (Ray-Tec) Absorbent Gauze Size: 10cm x 10cm x 16ply SPECIFICATIONS: REFER ATTACHMENT	2,000 PACKS OF 100'S	300 PACKS OF 100'S
8	X-Ray Detectable (Ray-Tec) Absorbent Gauze Roll Size: 91cm x 90cm SPECIFICATIONS: REFER ATTACHMENT	800 ROLLS	130 ROLLS
9	Abdominal Sponge X-Ray Detectable Comes With Loops Size: 30cm x 30cm x 10ply x 50pcs SPECIFICATIONS: REFER ATTACHMENT	2,000 PACKS OF 50'S	300 PACKS OF 50'S
10	Catheterization Pack, Sterile SPECIFICATIONS: REFER ATTACHMENT	11,000 PACKS OF 1	1,800 PACKS OF 1
11	Disposable Shaving Pack, Sterile SPECIFICATIONS: REFER ATTACHMENT	3,600 SETS	600 SETS
12	Disposable Suture Removal Pack, Sterile SPECIFICATIONS: REFER ATTACHMENT	5,500 SETS	900 SETS

COMPULSORY REQUIREMENTS	
▪ FOR MEDICAL PURPOSES	
▪ PRICE QUOTED SHOULD NOT BE MORE THAN 2 DECIMAL PLACES	
▪ PRICE VALIDITY MUST BE ONE (1) YEAR	
▪ CERTIFICATE OF AUTHENTICITY (MUST BE ATTACHED)	
▪ AUTHORIZATION LETTER AS A DISTRIBUTOR (MUST BE ATTACHED)	
▪ KINDLY SUBMIT OFFICIAL BROCHURES FOR OFFERED ITEMS	
▪ SAMPLE MUST BE SUBMITTED WITHIN TWO (2) WEEKS AFTER THE CLOSING DATE OR ELSE THE PARTICIPATION WILL BE INVALID	
▪ DO NOT SUBMIT EXPIRED SAMPLE	

ITEM NO.	ITEM DESCRIPTION	SPECIFICATIONS
1	Gauze Swab Plain BPC Size: 3" x 3" x 12ply	▪ Size: 3" x 3" x (7.5cm x 7.5cm) x 12 ply
		▪ 100% Cotton
		▪ Non-Sterile
		▪ Bleached to a good white
		▪ Clean and odourless
		▪ Quick absorbent
		▪ Certified: CE/FDA/ISO
2	Green Gauze BP Size: 4" x 4" x 12ply	▪ Absorbent green gauze swabs BP
		▪ 19 x 15 mesh
		▪ Folded 12 ply
		▪ Size: 4" x 4" / 10cm x 10cm
3	Cotton Wool Ball, Sterile	▪ Sterilized by ETO gas for single use
		▪ Contents: 10 pcs cotton wool ball, 0.5gm
4	Cotton Wool Roll, HQ, 400gm	▪ Absorbent cotton roll, HQ
		▪ 400gm
5	White Absorbent Gauze Roll BPC Size: 36" x 100 yards	▪ 100% Cotton, White
		▪ High absorbency
		▪ Quality to British Pharmacopeia Standard
		▪ Non-sterile
		▪ Without X-Ray Detectable thread
		▪ 4 Ply
		▪ Size: 36" x 100 yards
6	White Absorbent Gauze Roll HQ Size: 36" x 100 yards	▪ BPC Mesh 19 x 5
		▪ 100% Cotton, White
		▪ High absorbency, high quality
		▪ Non-sterile
		▪ Without X-Ray Detectable thread
		▪ 4 Ply
		▪ Size: 36" x 100 yards
7	X-Ray Detectable (Ray-Tec)	▪ HQ Mesh 20 x 12
		▪ Gauze swabs

ITEM NO.	ITEM DESCRIPTION	SPECIFICATIONS
	Absorbent Gauze Size: 10cm x 10cm x 16ply	<ul style="list-style-type: none"> Non-sterile With X-Ray Size: 4" x 4" / 10cm x 10cm 16 Ply
8	X-Ray Detectable (Ray-Tec) Absorbent Gauze Roll Size: 91cm x 90cm	<ul style="list-style-type: none"> X-Ray Detectable White Absorbent Gauze Roll Size: 91cm x 90cm
9	Abdominal Sponge X-Ray Detectable Comes With Loops Size: 30cm x 30cm x 10ply x 50pcs	<ul style="list-style-type: none"> Abdominal Sponge X-Ray Detectable Comes With Loops Non-sterile Size: 30cm x 30cm x 10ply x 50pcs
10	Catheterization Pack, Sterile	<ul style="list-style-type: none"> 1 Kidney Dish (700ml) 2 Gallipot (60ml) 8 Cotton Balls 1 Vial 10ml Water for Injection 2 Blue Dressing Forceps 1 Sachet Lubricating Gel 5 Gauze Swabs 7.5 x 7.5 x 8 ply 1 Syringe 10ml 1 Paper Dressing Towel 1 Waterproof Circular Fenestrated Drape 90 x 90 1 Sterile Field 100 x 100 Medium Sterile Gloves (Single / 1 Pair) - Latex Free Waste Bag (Yellow)
11	Disposable Shaving Pack, Sterile	<ul style="list-style-type: none"> All the necessary components for routine dressing procedures are grouped, placed in the order of use and sterilized in a unique pack Most of the sets are wrapped in large field that, when opened will automatically cover the working place thus creating an immediate sterile field It is exclusively made by single use components Single peel pack Sterile 2 pcs - Double Edge Razor 1 pc - Non-Woven Drape (6' x 3' x 14gm) 1 pc - PE Apron 1 pc - 3 Ply Face Mask 1 pair - Latex Examination Gloves 1 pc - Yellow Limpet Bag
12	Disposable Suture Removal Pack, Sterile	<ul style="list-style-type: none"> All the necessary components for routine dressing procedures are grouped, placed in the order of use and sterilized in a unique pack Most of the sets are wrapped in large field that, when opened will automatically cover the working place thus creating an immediate sterile field It is exclusively made by single use components Single peel pack Sterile 2 pcs - Forceps 1 pc - Scalpel Blade 5 pcs - Gauze Swab: 7.5cm x 7.5cm x 8ply

SECTION 3
FORMS TO BE USED

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SCHEDULE 1

TENDER FORM

To:

TENDER REFERENCE NO: KK/193/2025/SMS(TC)

**INVITATION TO TENDER
SUPPLY AND DELIVERY OF MEDICAL CONSUMABLES ITEM (SURGICAL DRESSINGS) FOR THE STATE MEDICAL STORE FOR A PERIOD OF
THREE (3) YEARS**

TENDER OF (*name of tenderer*) _____

Company/Business Registration No _____

Tender Closing Date: _____

ITEM NO.	DESCRIPTION	ESTIMATED YEARLY USAGE	BUFFER STOCK	BRAND	PACKING SIZE	UNIT PRICE (B\$)	TOTAL PRICE (B\$)	DELIVERY PERIOD
1	Gauze Swab Plain BPC Size: 3" x 3" x 12ply SPECIFICATIONS: REFER ATTACHMENT	14,500 PACKS OF 100'S	2,400 PACKS OF 100'S					
2	Green Gauze BP Size: 4" x 4" x 12ply SPECIFICATIONS: REFER ATTACHMENT	2,200 PACKS OF 100'S	360 PACKS OF 100'S					
3	Cotton Wool Ball, Sterile SPECIFICATIONS: REFER ATTACHMENT	160,000 PACKS OF 10'S	26,000 PACKS OF 10'S					

ITEM NO.	DESCRIPTION	ESTIMATED YEARLY USAGE	BUFFER STOCK	BRAND	PACKING SIZE	UNIT PRICE (B\$)	TOTAL PRICE (B\$)	DELIVERY PERIOD
4	Cotton Wool Roll, HQ, 400gm SPECIFICATIONS: REFER ATTACHMENT	3,500 ROLLS	60 ROLLS					
5	White Absorbent Gauze Roll BPC Size: 36" x 100 yards SPECIFICATIONS: REFER ATTACHMENT	2,500 ROLLS	400 ROLLS					
6	White Absorbent Gauze Roll HQ Size: 36" x 100 yards SPECIFICATIONS: REFER ATTACHMENT	1,500 ROLLS	250 ROLLS					
7	X-Ray Detectable (Ray-Tec) Absorbent Gauze Size: 10cm x 10cm x 16ply SPECIFICATIONS: REFER ATTACHMENT	2,000 PACKS OF 100'S	300 PACKS OF 100'S					
8	X-Ray Detectable (Ray-Tec) Absorbent Gauze Roll Size: 91cm x 90cm SPECIFICATIONS: REFER ATTACHMENT	800 ROLLS	130 ROLLS					
9	Abdominal Sponge X-Ray Detectable Comes With Loops Size: 30cm x 30cm x 10ply x 50pcs SPECIFICATIONS: REFER ATTACHMENT	2,000 PACKS OF 50'S	300 PACKS OF 50'S					

ITEM NO.	DESCRIPTION	ESTIMATED YEARLY USAGE	BUFFER STOCK	BRAND	PACKING SIZE	UNIT PRICE (B\$)	TOTAL PRICE (B\$)	DELIVERY PERIOD
10	Catheterization Pack, Sterile SPECIFICATIONS: REFER ATTACHMENT	11,000 PACKS OF 1	1,800 PACKS OF 1					
11	Disposable Shaving Pack, Sterile SPECIFICATIONS: REFER ATTACHMENT	3,600 SETS	600 SETS					
12	Disposable Suture Removal Pack, Sterile SPECIFICATIONS: REFER ATTACHMENT	5,500 SETS	900 SETS					
TOTAL PRICE PER YEAR (B\$)								
TOTAL PRICE FOR THREE (3) YEARS (B\$)								

COMPULSORY REQUIREMENTS:

COMPULSORY REQUIREMENTS	YES (√)	NO (X)
▪ FOR MEDICAL PURPOSES		
▪ PRICE QUOTED SHOULD NOT BE MORE THAN 2 DECIMAL PLACES		
▪ PRICE VALIDITY MUST BE ONE (1) YEAR		
▪ CERTIFICATE OF AUTHENTICITY (MUST BE ATTACHED)		
▪ AUTHORIZATION LETTER AS A DISTRIBUTOR (MUST BE ATTACHED)		
▪ KINDLY SUBMIT OFFICIAL BROCHURES FOR OFFERED ITEMS		
▪ SAMPLE MUST BE SUBMITTED WITHIN TWO (2) WEEKS AFTER THE CLOSING DATE OR ELSE THE PARTICIPATION WILL BE INVALID		
▪ DO NOT SUBMIT EXPIRED SAMPLE		

ITEM NO.	ITEM DESCRIPTION	SPECIFICATIONS	YES (√)	NO (X)
1	Gauze Swab Plain BPC Size: 3" x 3" x 12ply	▪ Size: 3" x 3" x (7.5cm x 7.5cm) x 12 ply		
		▪ 100% Cotton		
		▪ Non-Sterile		
		▪ Bleached to a good white		
		▪ Clean and odourless		
		▪ Quick absorbent		
		▪ Certified: CE/FDA/ISO		
2	Green Gauze BP Size: 4" x 4" x 12ply	▪ Absorbent green gauze swabs BP		
		▪ 19 x 15 mesh		
		▪ Folded 12 ply		
		▪ Size: 4" x 4" / 10cm x 10cm		

ITEM NO.	ITEM DESCRIPTION	SPECIFICATIONS	YES (✓)	NO (X)
3	Cotton Wool Ball, Sterile	▪ Sterilized by ETO gas for single use		
		▪ Contents: 10 pcs cotton wool ball, 0.5gm		
4	Cotton Wool Roll, HQ, 400gm	▪ Absorbent cotton roll, HQ		
		▪ 400gm		
5	White Absorbent Gauze Roll BPC Size: 36" x 100 yards	▪ 100% Cotton, White		
		▪ High absorbency		
		▪ Quality to British Pharmacopeia Standard		
		▪ Non-sterile		
		▪ Without X-Ray Detectable thread		
		▪ 4 Ply		
		▪ Size: 36" x 100 yards		
		▪ BPC Mesh 19 x 5		
6	White Absorbent Gauze Roll HQ Size: 36" x 100 yards	▪ 100% Cotton, White		
		▪ High absorbency, high quality		
		▪ Non-sterile		
		▪ Without X-Ray Detectable thread		
		▪ 4 Ply		
		▪ Size: 36" x 100 yards		
		▪ HQ Mesh 20 x 12		
7	X-Ray Detectable (Ray-Tec) Absorbent Gauze Size: 10cm x 10cm x 16ply	▪ Gauze swabs		
		▪ Non-sterile		
		▪ With X-Ray		

ITEM NO.	ITEM DESCRIPTION	SPECIFICATIONS	YES (✓)	NO (X)
		▪ Size: 4" x 4" / 10cm x 10cm		
		▪ 16 Ply		
8	X-Ray Detectable (Ray-Tec) Absorbent Gauze Roll Size: 91cm x 90cm	▪ X-Ray Detectable White Absorbent Gauze Roll		
		▪ Size: 91cm x 90cm		
9	Abdominal Sponge X-Ray Detectable Comes With Loops Size: 30cm x 30cm x 10ply x 50pcs	▪ Abdominal Sponge X-Ray Detectable Comes With Loops		
		▪ Non-sterile		
		▪ Size: 30cm x 30cm x 10ply x 50pcs		
10	Catheterization Pack, Sterile	▪ 1 Kidney Dish (700ml)		
		▪ 2 Gallipot (60ml)		
		▪ 8 Cotton Balls		
		▪ 1 Vial 10ml Water for Injection		
		▪ 2 Blue Dressing Forceps		
		▪ 1 Sachet Lubricating Gel		
		▪ 5 Gauze Swabs 7.5 x 7.5 x 8 ply		
		▪ 1 Syringe 10ml		
		▪ 1 Paper Dressing Towel		
		▪ 1 Waterproof Circular Fenestrated Drape 90 x 90		
		▪ 1 Sterile Field 100 x 100		
		▪ Medium Sterile Gloves (Single / 1 Pair) - Latex Free		
		▪ Waste Bag (Yellow)		
11	Disposable Shaving Pack, Sterile	▪ All the necessary components for routine dressing procedures are grouped, placed in the order of use and sterilized in a unique pack		
		▪ Most of the sets are wrapped in large field that, when opened will automatically cover the working place thus creating an		

ITEM NO.	ITEM DESCRIPTION	SPECIFICATIONS	YES (✓)	NO (X)
		immediate sterile field		
		▪ It is exclusively made by single use components		
		▪ Single peel pack		
		▪ Sterile		
		▪ 2 pcs - Double Edge Razor		
		▪ 1 pc - Non-Woven Drape (6' x 3' x 14gm)		
		▪ 1 pc - PE Apron		
		▪ 1 pc - 3 Ply Face Mask		
		▪ 1 pair - Latex Examination Gloves		
		▪ 1 pc - Yellow Limpet Bag		
12	Disposable Suture Removal Pack, Sterile	▪ All the necessary components for routine dressing procedures are grouped, placed in the order of use and sterilized in a unique pack		
		▪ Most of the sets are wrapped in large field that, when opened will automatically cover the working place thus creating an immediate sterile field		
		▪ It is exclusively made by single use components		
		▪ Single peel pack		
		▪ Sterile		
		▪ 2 pcs - Forceps		
		▪ 1 pc - Scalpel Blade		
		▪ 5 pcs - Gauze Swab: 7.5cm x 7.5cm x 8ply		

1. We offer and undertake on your acceptance of our Tender to supply and deliver the above mentioned goods in accordance with your Invitation To Tender.
2. Our Tender is fully consistent with and does not contradict or derogate from anything in your Invitation To Tender. We have not qualified or changed any of the provisions of your Invitation To Tender.
3. We shall execute a formal agreement in the appropriate form set out in Section 4 – Contract of the Invitation to Tender together with such further terms and conditions, if any, agreed between the Government and us.
4. OUR OFFER IS VALID FOR **TWELVE (12) MONTHS** CALENDER MONTHS FROM THE TENDER CLOSING DATE.
5. When requested by you, we shall extend the validity of this offer.
6. We further undertake to give you any further information which you may require.

Dated this _____ day of _____, 20_____.

[Signature of authorised officer of Tenderer]

Name:

Designation:

Tenderer's official stamp:

SCHEDULE 2 - INFORMATION SUMMARY

1.1 Tenderers shall provide in this Schedule the following information:

- (a) Management summary
- (b) Company profile (including Contractor and sub-contractor(s), if any)
- (c) Years of experience (as of the Tender Closing Date) of the Contractor and sub-contractor(s) in the:
 - *Supply and Delivery of Medical Supplies*
- (d) Other information which is considered relevant

SCHEDULE 3 – SUB-CONTRACTS

- 3.1 Tenderers shall complete Table 3.1 with information about all the companies involved in the provision of the services and items specified in this tender. This shall include details about the Contractor and each sub-contractor involved, as well as their respective responsibilities.
- 3.2 Tenderers shall also indicate in Table 3.1 any alliance relationship established with each sub-contractor. An alliance is defined as a formal and binding business relationship between the allied parties.

Table 3.1 Responsibility Table

Company Name	Responsibility Description	Alliance Relationship between Contractor and Sub-contractor(s)		
		Alliance Exists? (Y/N)	Date Established	Alliance Description
Contractor				
		Not Applicable	Not Applicable	Not Applicable
Sub-contractor(s)				

SCHEDULE 4 – COMPANY’S BACKGROUND

- 4.1 Each of the companies involved in this tender, including Contractor and sub-contractor(s) (if any), shall provide information on the company’s background, scope of operations, financial standing and certified copy of its Certificate of Incorporation or Certificate of Registration (as the case may be).

SCHEDULE 5 - REFERENCES

- 5.1 Tenderers shall submit a list of customers in Table 5.1 to whom the Contractor has provided similar services and items as specified in this tender in the recent 5 years as of the Tender Closing Date.

Table 5.1 References of previous customers

Customer Name and Address	Customer Type (Govt or Quasi Govt)*	Contact Person	Title	Contact Number, Fax Number and E-mail Address

***Note:** Tenderers shall indicate whether the customer is a Government or Quasi Government organisation. A Quasi Government is defined as an organisation which (1) is managed and controlled by the Government; or (2) has at least 50% shares being held by the Government. Please leave the column blank if the customer is neither a Government or Quasi Government organisation.

- 5.2 The Ministry of Health shall treat all the information submitted under this schedule in strict confidence.
- 5.3 The Ministry of Health reserves the right to contact the references for tender assessment purposes.

SCHEDULE 6 - SUBMISSION OF SAMPLE

- 6.1 Tenderers shall submit the Submission of Sample form below in respect of the items specified in this tender.
- 6.2 Samples of the items to be submitted shall be:
 - a. identical in packing and manufacture to the items to be offered by the Tenderer; and
 - b. marked with the corresponding item number of the tender.

SUBMISSION OF SAMPLE FORM

To:

TENDER REFERENCE NO: KK/193/2025/SMS(TC)

INVITATION TO TENDER SUPPLY AND DELIVERY OF MEDICAL CONSUMABLES ITEM (SURGICAL DRESSINGS) FOR THE STATE MEDICAL STORE FOR A PERIOD OF THREE (3) YEARS

SUBMISSION OF SAMPLE FORM OF (NAME OF TENDERER)

ITEM NO.	DESCRIPTION	SAMPLE SUBMITTED (indicate with ✓)	SAMPLE NOT SUBMITTED (indicate with X)	OFFERED/NOT OFFERED (indicate as appropriate)
1	Gauze Swab Plain BPC Size: 3" x 3" x 12ply SPECIFICATIONS: REFER ATTACHMENT			
2	Green Gauze BP Size: 4" x 4" x 12ply SPECIFICATIONS: REFER ATTACHMENT			
3	Cotton Wool Ball, Sterile SPECIFICATIONS: REFER ATTACHMENT			
4	Cotton Wool Roll, HQ, 400gm SPECIFICATIONS: REFER ATTACHMENT			
5	White Absorbent Gauze Roll BPC Size: 36" x 100 yards SPECIFICATIONS: REFER ATTACHMENT			
6	White Absorbent Gauze Roll HQ Size: 36" x 100 yards SPECIFICATIONS: REFER ATTACHMENT			
7	X-Ray Detectable (Ray-Tec) Absorbent Gauze Size: 10cm x 10cm x 16ply SPECIFICATIONS: REFER ATTACHMENT			
8	X-Ray Detectable (Ray-Tec) Absorbent Gauze Roll Size: 91cm x 90cm SPECIFICATIONS: REFER ATTACHMENT			

ITEM NO.	DESCRIPTION	SAMPLE SUBMITTED (indicate with ✓)	SAMPLE NOT SUBMITTED (indicate with ✕)	OFFERED/NOT OFFERED (indicate as appropriate)
9	Abdominal Sponge X-Ray Detectable Comes With Loops Size: 30cm x 30cm x 10ply x 50pcs SPECIFICATIONS: REFER ATTACHMENT			
10	Catheterization Pack, Sterile SPECIFICATIONS: REFER ATTACHMENT			
11	Disposable Shaving Pack, Sterile SPECIFICATIONS: REFER ATTACHMENT			
12	Disposable Suture Removal Pack, Sterile SPECIFICATIONS: REFER ATTACHMENT			

We understand as stated in the Instructions to Tenderers that Tenders without samples shall not be considered.

Tenderer's official stamp:

[Signature of authorized officer of Tenderer]

Name:

Designation:

Date:

FOR OFFICE USE

Date of receipt : _____

Receiving Officer : _____