TENDER REFERENCE NO.: KK/215/2025/LAB(TC)

MINISTRY OF HEALTH NEGARA BRUNEI DARUSSALAM

THE PROVISION OF OUTSOURCING CLINICAL LABORATORY TESTS FOR NATIONAL BLOOD TRANSFUSION REFERENCE LABORATORY, DEPARTMENT OF LABORATORY SERVICES, MINISTRY OF HEALTH FOR A PERIOD OF FIVE (5) YEAR USAGE

TENDER FEES	: \$500.00
RECEIPT NO.	:
CLOSING DATE	: ON TUESDAY, 19 TH August 2025
TIME	: 2.00 PM

FOA :

THE CHAIRMAN MINI TENDER BOARD, TENDER BOX GROUND FLOOR, MINISTRY OF HEALTH COMMONWEALTH DRIVE BANDAR SERI BEGAWAN BB3910 NEGARA BRUNEI DARUSSALAM

(CLUSTERING)

SECTION 2

SPECIFICATIONS AND REQUIREMENTS

TENDER REFERENCE NO.: KK/215/2025/LAB(TC)

INVITATION TO TENDER

THE PROVISION OF OUTSOURCING CLINICAL LABORATORY TESTS FOR NATIONAL BLOOD TRANSFUSION REFERENCE LABORATORY, DEPARTMENT OF LABORATORY SERVICES, MINISTRY OF HEALTH FOR A PERIOD OF FIVE (5) YEARS USAGE

NO.	ITEM DESCRIPTIONS AND SPECIFICATIONS	PACKAGING SIZE	TOTAL ESTIMATE USAGE/YEAR
	HLA		
	HLA Typing		
1	HLA ABC Low resolution	TEST	65
2	HLA DRB/DQB low resolution	TEST	65
3	HLA 11 Loci by NGS	TEST	15
4	Add on charge for more than 1 donor HLA Typing	TEST	5
	HLA Antibody Screen (Panel Reactive Antibody)	TEST	
5	HLA Class I & II by Flow	TEST	30
	HLA Antibody Identidication (Donor Specific Antibody)	TEST	
6	HLA Class I only	TEST	1
7	HLA Class II only	TEST	1
8	HLA Class I & II	TEST	35
9	C1q HLA Class I only	TEST	1
10	C1q HLA Class I only	TEST	1
	Crossmatch (for HLA)	TEST	
11	Complement Dependent Cytotoxicity (CDC)	TEST	30
12	CDC - auto crossmatch	TEST	1
13	Flow with pronase	TEST	30
14	Flow wtthout pronase	TEST	1
15	HLA-B27 CDC (Screening)	TEST	15
16	HLA B-27 HR (PCR)	TEST	5
17	HLAB*5701	TEST	60

NO.	SPECIFICATIONS AND REQUIREMENTS							
1	The testing laboratory(ies) shall be accredited (complied to the requirement of ISO 15189) or licensed to perform laboratory testing in accordance to any state statues, regulation, relevant laws, by-laws or guidelines issued by their local Health Authority as well as Brunei Health Authority from time to time.							
2	preparations/proc sending specime conduct site visit	esses which con ns to the testing of the vendor's pr	laboratory. The emise at any give	uiremer Labor en time	atory Servic			
3	External Quality F Failure to maintain					ailable upon request. this agreement.		
4	both softcopy and a. Accredita b. Schedule		include r licensure of the ts			porting documents in		
5	The information o (TAT) must be pro	on sample type, n	o tubes required, ed annually as th	e follow	ing format b			
	Name of tests	Sample type	No of tube required	Pe	erforming Lat	D TAT		
6	form from the desi between 8.00 am required, the sam	ignated Laborator to 12.00pm eve ple must be colle	ngement to colle ies under accepta ry working day. I cted as and wher	able cor In case n inform	ndition. Samp of any eme ned.	er with the requisite ple must be collected rgency investigation		
7	The list of testing provided and upd Name of the Laboratory			nat belo on/	ow: Date	outsourced shall be e of expiry of litation/ License		
8	The information	on the methodol tests shall be pro and Method / s of Technique ning used	logy of testing, s vided and update / Specimen	sample d annu Stora transp tempe requir (Inclu	collection a ally as follow ge, port and erature rements-	and handling of the ving format below: Maximum time required for submission of report to the Laboratory (Turn- around-time TAT)		
9		les and not limite	ust be agreeable			vices and preferred NUHS, NUS, KKH,		
10		e the quoted testin	•			m the test, vendor is native testing lab.		
11	Vendor shall incu	ir <u>all expenses</u> a ng of samples, de	ssociated for the	outsou	urcing of the	e quoted tests which atory Services to the		
12	The tubes that is available in Laboratory Services are plain, EDTA, sodium citrate, Heparin, Trisodium citrate tube, sterile urine bottle and sterile CSF bottle. Any tubes and/or bottles required for the test other than the above mentioned, shall be supplied by the vendor without extra charges. This include and not limited to EDTA transfix and Sodium Heparin.							
13	Any packing conta	ainer that is requi	red shall be provi	ded by	vendor at no	o extra charges.		
14	Vendor shall prov	ide leak -proof co	ontainer for collec	ting all	samples to b	be outsourced.		
15	Sample shall be displacement of s				to ensure t	hat no damage or		
16		pack the sample	as per requireme	ent of th		d send to the testing		

NO.	SPECIFICATIONS AND REQUIREMENTS							
17	The Vendor shall be able to show temperature records of the containers at the various collection points. It is their responsibility to maintain the specimens at the required stated temperature.							
18	The Vendor shall be responsible for the safe custody of the sample until being received by the testing Laboratory. The standard specimen custody form shall be used which will be regularly reviewed and approved by Laboratory Services							
19	The conditions and regulations above are subject to changes. There may be amendme from time to time with mutual agreement from both parties during the contract period.							
20	Vendor shall be capable of absorbing the workload throughout the operational contra agreement.							
21	All test reports received from the testing laboratory(ies) shall be kept secured and confidenti except as otherwise authorized by law of Brunei Darussalam. Under no circumstances sha any results, reports or data be used for any publication, written statement or advertiseme without the written consent of the Head of Laboratory Services.							
22	The results shall be sent by fax or emailed password protected document, and followed l original copy.							
23	Three (3) copies of test reports shall be provided out of which two (2) copies should be sent to Head of the concerned laboratory of the Laboratory Services and the third copy should be enclosed with the monthly 'Laboratory Service Summary' and invoice for audit and							
24	financial purpose. Training shall be provided, at no additional cost, as follows: The successful tenderer needs to ensure the key users are updated on any relevant information related to the laboratory testing. They shall provide ONE off-site training for two (2) key users per year of contract. All expenses for attending the training shall be borne by the vendor; full registration, air ticket, daily allowance, accommodation, transport to and from the airport and place of training. Training may be in the form of operator's training, workshop, congress, international conference including 3 rd -party conference, or other forms of training that is deemed appropriate and relevant. Inviting speakers from overseas to give talks or presentations to the users on topics related to the laboratory testing as part of users' continuous education. Certificate of attendance is							
25	 to be issued to all trainees after completion of training. EXIT CLAUSE: The tender contract shall be automatically terminated even though tender has not yet expired and this shall be in effect due to, but not limited to, the following: When the testing is no longer required or relevant i.e. test is obsolete, to the laboratory or the Department. When the item(s) set out in this tender is/are no longer required by the laboratory or the Department. When the approved budget allocation for this tender contract has been used up before the tender contract expires whereby a renewal of tender shall be submitted by the user for an open advertisement subject to approval by the Mini Tender Board (<i>Lembaga Tawaran Kecil</i>). 							
26	PRICE VALIDITY: The quotation shall remain valid for 12 MONTHS from the final date for the submission of the quotation and no supplier may withdraw his/her quotation within that period. The Government reserves the right to extend this period if deemed necessary provided that such extension to the quotation validity period shall have written consent of the supplier(s).							
DELIVERY PERIOD SAMPLES IMMEDIATELY SEND ABROAD: TEST RESULTS AFTER 15 – AFTER PO ISSUED DAYS								

DELIVERY PERIOD	SAMPLES IMMEDIATELY SEND ABROAD: TEST RESULTS AFTER 15 – 30						
AFTER PO ISSUED	DAYS						
Lab/Section/Unit	DEPART	MENT OF LABORATORY SERV	ICES				
Lab/Section/Unit Ref No.:	NATIONA	NATIONAL BLOOD TRANSFUSION REFERENCE LABORATORY					
	Name	: Ken Teo Shyh Kheng					
Person to Contact	E-mail	: <u>shyhkheng.teo@moh.gov.bn</u>	<u>)</u>				
	Tel. No.	: 2242424 ext 6622	Fax No.:				
FOR ADMINISTRATION USE							
PPM/PROC Ref. No.	PPM/PROC/2025/>50K/007(BDC-NBTRL)						
Advertisement Ref. No.			Date:				

SECTION 3

FORMS TO BE USED

CONTENTS

- **SCHEDULE 1 TENDER FORM**
- **SCHEDULE 2 INFORMATION SUMMARY**
- SCHEDULE 3 SUB-CONTRACTS
- SCHEDULE 4 COMPANY BACKGROUND
- **SCHEDULE 5 REFERENCES**
- SCHEDULE 6 SUBMISSION OF SAMPLE
- **SCHEDULE 7 LETTER OF DECLARATION**

SCHEDULE 1

TENDER FORM

TENDER REFERENCE NO.: KK/215/2025/LAB(TC)

INVITATION TO TENDER THE PROVISION OF OUTSOURCING CLINICAL LABORATORY TESTS FOR NATIONAL BLOOD TRANSFUSION REFERENCE LABORATORY, DEPARTMENT OF LABORATORY SERVICES, MINISTRY OF HEALTH FOR A PERIOD OF FIVE (5) YEARS USAGE

TENDER OF (name of tenderer)

Company/Business Registration No

Tender Closing Date

DELIVERY PERIOD

	USER'S REQUIREMENTS			VENDOR'S OFFER					
NO.	ITEM DESCRIPTIONS AND SPECIFICATIONS	PACKAGING SIZE	TOTAL ESTIMATE USAGE / YEAR	ITEM DESCRIPTIONS AND SPECIFICATIONS	PART/ CATALOGUE NUMBER AND BRAND	PACKAGING SIZE	TOTAL QUANTITY OFFERED / YEAR	*COST PER UNIT (B\$)	TOTAL COSTS (B\$)
	HLA								
	HLA Typing								
1	HLA ABC Low resolution	test	65						
2	HLA DRB/DQB low resolution	test	65						

	USER'S REQ		VENDOR'S OFFER						
NO.	ITEM DESCRIPTIONS AND SPECIFICATIONS	PACKAGING SIZE	TOTAL ESTIMATE USAGE / YEAR	ITEM DESCRIPTIONS AND SPECIFICATIONS	PART/ CATALOGUE NUMBER AND BRAND	PACKAGING SIZE	TOTAL QUANTITY OFFERED / YEAR	*COST PER UNIT (B\$)	TOTAL COSTS (B\$)
	HLA								
3	HLA 11 Loci by NGS	test	15						
4	Add on charge for more than 1 donor HLA Typing	test	5						
	HLA Antibody Screen (Panel Reactive Antibody)	test							
5	HLA Class I & II by Flow	test	30						
	HLA Antibody Identidication (Donor Specific Antibody)	test							
6	HLA Class I only	test	1						
7	HLA Class II only	test	1						
8	HLA Class I & II	test	35						
9	C1q HLA Class I only	test	1						
10	C1q HLA Class I only	test	1						
	Crossmatch (for HLA)	test							

	USER'S REQ	UIREMENTS		VENDOR'S OFFER					
NO.	ITEM DESCRIPTIONS AND SPECIFICATIONS	PACKAGING SIZE	TOTAL ESTIMATE USAGE / YEAR	ITEM DESCRIPTIONS AND SPECIFICATIONS	PART/ CATALOGUE NUMBER AND BRAND	PACKAGING SIZE	TOTAL QUANTITY OFFERED / YEAR	*COST PER UNIT (B\$)	TOTAL COSTS (B\$)
	HLA								
11	Complement Dependent Cytotoxicity (CDC)	test	30						
12	CDC - auto crossmatch	test	1						
13	Flow with pronase	test	30						
14	Flow wtthout pronase	test	1						
15	HLA-B27 CDC (Screening)	test	15						
16	HLA B-27 HR (PCR)	test	5						
17	HLAB*5701	test	60						

NO.		SPECIFICATIO	NS AND REQUIRE	VENDOR'S OFFER (PLEASE STATE)		
1	15189) or license regulation, relevar as well as Brunei	d to perform labora nt laws, by-laws or Health Authority fro		te statues, n Authority		
2	preparations/proce prior sending spe right to conduct s premise.	esses which compl cimens to the testi site visit of the ver	ary in-house faci y with the requirem ng laboratory. The ndor's premise at a	nents specified in l Laboratory Service ny given time of t	SO 15189 es has the he vendor	
3			onducted according ation or licensure is			
4	documents in both a. Accreditation b. Schedule of a c. Report of Exte	a softcopy and hard certificates or licens ccredited tests ernal Proficiency Ev		boratory		
5	The information of around-time (TAT below:	on sample type, r) must be provided	no tubes required, d and updated ann	performing lab(s) ually as the follow	and turn- ing format	
	Name of tests	Sample type	No of tube required	Performing Lab	TAT	
6	requisite form from must be collected	n the designated L between 8.00 am	ngement to collect aboratories under a to 12.00pm every the sample must	n. Sample ase of any		
7			hich the investigatio r following format be	ed shall be		
	Name of the Laboratory		Accreditation/ Licer Number	y of Accredi		
8	The information o	n the methodology	of testing, sample of testing, sample of testing, sample of the second sec			

NO.		SI	PECIFICATIO	NS AND REQUI	VENDOR'S OFFER (PLEASE STATE)		
	below: Name of the tests	Name and address of performing laboratory	Method / Technique used	Specimen requirement (Including special instruction and type of tube used)	Storage, transport and temperature requirements- (Including sensitive tests)	Maximum required submission report to Laboratory around-time	
9	preferred NUS, KK	testing lab in H, THOMSON	cludes and no and SGH.	ot limited to; HSA	e to Laboratory S A, MAYO CLINIC, N	NUH, NUHS,	
10	vendor is testing la	responsible to b.	cover the exp	benses for the te	re not able to perfo st to be performed o	on alternative	
11	which ind Services	clude transpor to the testing I	ting of sample aboratory(ies)	es, declaration o	outsourcing of the of samples from the	e Laboratory	
12	Heparin, and/or bo	Trisodium citra ottles required andor without e	ate tube, steri for the test ot	le urine bottle ar her than the abo	re plain, EDTA, so nd sterile CSF bottle ve mentioned, shall not limited to EDTA	e. Any tubes be supplied	
13	Any pac charges.	king container	^r that is requ	ired shall be pi	ovided by vendor	at no extra	
14	Vendor s	hall provide lea	ak -proof conta	ainer for collectin	outsourced.		
15				-proof container transportation			
16				s per requiremer I time considering			
17	collection				s of the containers a the specimens at		

NO.	SPECIFICATIONS AND REQUIREMENTS	VENDOR'S OFFER (PLEASE STATE)
18	The Vendor shall be responsible for the safe custody of the sample until being received by the testing Laboratory. The standard specimen custody form shall be used which will be regularly reviewed and approved by Laboratory Services	
19	The conditions and regulations above are subject to changes. There may be amendment from time to time with mutual agreement from both parties during the contract period.	
20	Vendor shall be capable of absorbing the workload throughout the operational contract agreement.	
21	All test reports received from the testing laboratory(ies) shall be kept secured and confidential except as otherwise authorized by law of Brunei Darussalam. Under no circumstances shall any results, reports or data be used for any publication, written statement or advertisement without the written consent of the Head of Laboratory Services.	
22	The results shall be sent by fax or emailed password protected document, and followed by original copy.	
23	Three (3) copies of test reports shall be provided out of which two (2) copies should be sent to Head of the concerned laboratory of the Laboratory Services and the third copy should be enclosed with the monthly 'Laboratory Service Summary' and invoice for audit and financial purpose.	
24	Training shall be provided, at no additional cost, as follows: The successful tenderer needs to ensure the key users are updated on any relevant information related to the laboratory testing. They shall provide ONE off-site training for two (2) key users per year of contract. All expenses for attending the training shall be borne by the vendor; full registration, air ticket, daily allowance, accommodation, transport to and from the airport and place of training. Training may be in the form of operator's training, workshop, congress, international conference including 3 rd -party conference, or other forms of training that is deemed appropriate and relevant. Inviting speakers from overseas to give talks or presentations to the users on topics related to the laboratory testing as part of users' continuous education. Certificate of attendance is to be issued to all trainees after completion of training.	
25	EXIT CLAUSE: The tender contract shall be automatically terminated even though tender has not yet expired and this shall be in effect due to, but not limited to, the following:	

NO.	SPECIFICATIONS AND REQUIREMENTS	VENDOR'S OFFER (PLEASE STATE)
	 When the testing is no longer required or relevant i.e. test is obsolete, to the laboratory or the Department. When the item(s) set out in this tender is/are no longer required by the laboratory or the Department. When the approved budget allocation for this tender contract has been used up before the tender contract expires whereby a renewal of tender shall be submitted by the user for an open advertisement subject to approval by the Mini Tender Board (<i>Lembaga Tawaran Kecil</i>). 	
26	PRICE VALIDITY: The quotation shall remain valid for 12 MONTHS from the final date for the submission of the quotation and no supplier may withdraw his/her quotation within that period. The Government reserves the right to extend this period if deemed necessary provided that such extension to the quotation validity period shall have written consent of the supplier(s).	

- 1. We offer and undertake on your acceptance of our Tender to supply and deliver the above mentioned goods in accordance with your Invitation To Tender.
- 2. Our Tender is fully consistent with and does not contradict or derogate from anything in your Invitation To Tender. We have not qualified or changed any of the provisions of your Invitation To Tender.
- 3. We shall execute a formal agreement in the appropriate form set out in Section 4 Contract of the Invitation to Tender together with such further terms and conditions, if any, agreed between the Government and us.
- 4. OUR OFFER IS VALID FOR <u>TWELVE (12)</u> CALENDER MONTHS FROM THE TENDER CLOSING DATE.
- 5. When requested by you, we shall extend the validity of this offer.
- 6. We further undertake to give you any further information which you may require.

Dated this______, 20_____,

[Signature of authorised officer of Tenderer] Name: Designation: Tenderer's official stamp:

SCHEDULE 2 - INFORMATION SUMMARY

- 2.1 Tenderers shall provide in this Schedule the following information:
 - a. Management summary
 - b. Company profile (including Contractor and sub-contractor(s), if any)
 - c. Years of experience (as of the Tender Closing Date) of the Contractor and subcontractor(s) in the:
 - Supply & Delivery Of Laboratory Equipment, Test Kits and Consumables.
 - d. Other information which is considered relevant

SCHEDULE 3 – SUB-CONTRACTS

- 3.1 Tenderers shall complete Table 3.1 with information about all the companies involved in the provision of the services and items specified in this tender. This shall include details about the Contractor and each sub-contractor involved, as well as their respective responsibilities.
- 3.2 Tenderers shall also indicate in Table 3.1 any alliance relationship established with each subcontractor. An alliance is defined as a formal and binding business relationship between the allied parties.

Table 3.1 - Responsibility Table

		Allia Contr	ance Relation actor and Su	nship between Ib-contractor(s)
Company Name	Responsibility Description	Alliance Exists? (Y/N)	Date Established	Alliance Description
Contractor				
		Not Applicable	Not Applicable	Not Applicable
Sub-contractor(s)				

SCHEDULE 4 – COMPANY'S BACKGROUND

4.1 Each of the companies involved in this tender, including Contractor and sub-contractor(s) (if any), shall provide information on the company's background, scope of operations, financial standing and certified copy of its Certificate of Incorporation or Certificate of Registration (as the case may be).

SCHEDULE 5 – REFERENCES

5.1 Tenderers shall submit a list of customers in Table 5.1 to whom the Contractor has provided similar services and items as specified in this tender in the recent 5 years as of the Tender Closing Date.

Table 5.1 - References of previous customers
--

Customer Name and Address	Customer Type (Govt or Quasi Govt)*	Contact Person	Title	Contact Number, Fax Number and E-mail Address

*Note: Tenderers shall indicate whether the customer is a Government or Quasi Government organisation. A Quasi Government is defined as an organisation which (1) is managed and controlled by the Government; or (2) has at least 50% shares being held by the Government. Please leave the column blank if the customer is neither a Government or Quasi Government organisation.

- 5.2 The Ministry of Health shall treat all the information submitted under this schedule in strict confidence.
- 5.3 The Ministry of Health reserves the right to contact the references for tender assessment purposes.

SCHEDULE 6 - SUBMISSION OF SAMPLE

- 6.1 Tenderers shall submit the Submission of Sample form below in respect of the items specified in this tender.
- 6.2 Samples of the items to be submitted shall be:
 - a. identical in packing and manufacture to the items to be offered by the Tenderer; and
 - b. marked with the corresponding item number of the tender.

SUBMISSION OF SAMPLE FORM

To:

TENDER REFERENCE NO: KK/215/2025/LAB(TC)

INVITATION TO TENDER THE PROVISION OF OUTSOURCING CLINICAL LABORATORY TESTS FOR NATIONAL BLOOD TRANSFUSION REFERENCE LABORATORY, DEPARTMENT OF LABORATORY SERVICES, MINISTRY OF HEALTH FOR A PERIOD OF FIVE (5) YEAR USAGE

SUBMISSION OF SAMPLE FORM OF (NAME OF TENDERER)

NO.	TEST/REAGENT NAME	SAMPLE SUBMITTED (indicate with ❤)	SAMPLE NOT SUBMITTED (indicate with ×)	OFFERED/ NOT OFFERED (indicate as appropriate)
	HLA Typing			
1	HLA ABC Low resolution			
2	HLA DRB/DQB low resolution			
3	HLA 11 Loci by NGS			
4	Add on charge for more than 1 donor HLA Typing			
	HLA Antibody Screen (Panel Reactive Antibody)			
5	HLA Class I & II by Flow			
	HLA Antibody Identidication (Donor Specific Antibody)			
6	HLA Class I only			
7	HLA Class II only			
8	HLA Class I & II			
9	C1q HLA Class I only			
10	C1q HLA Class I only			
	Crossmatch (for HLA)			
11	Complement Dependent Cytotoxicity (CDC)			
12	CDC - auto crossmatch			
14	Flow with pronase			
15	Flow wtthout pronase			
16	HLA-B27 CDC (Screening)			

NO.	TEST/REAGENT NAME	SAMPLE SUBMITTED (indicate with Y)	SAMPLE NOT SUBMITTED (indicate with ×)	OFFERED/ NOT OFFERED (indicate as appropriate)
D	HLA B-27 HR (PCR)			
17	HLAB*5701			

We understand as stated in the Instructions to Tenderers that Tenders without samples shall not be considered.

[signature of authorized officer of Tenderer]
Name:
Designation:
Date:

Tenderer's official stamp:

FOR OFFICE USE

Date of receipt	•
Receiving Officer	: