

Rujukan Kami: (115) MOH/HQ/P/IKLAN-SH/2025

LAMPIRAN 5

BIL	Quotation Reference	Description	Advertisement Date	Closing Date (Not Later Than 09.00AM)	Quotation Fee	Requesting Department
5	PPM/PROC/2025/<50K/010(FPU) - IKN	TO SUPPLY AND DELIVER VARIOUS STATIONERY ITEMS FOR DEPARTMENT OF LABORATORY SERVICES, MINISTRY OF HEALTH FOR A PERIOD OF THREE (3) YEARS. (NON-CLUSTERING)	14/08/2025	30/08/2025	\$5.00	FINANCE AND PROCUREMENT UNIT, JABATAN PERKHIDMATAN MAKMAL, HOSPITAL RAJA ISTERI PENGIRAN ANAK SALEHA, KEMENTERIAN KESIHATAN

ITEM(S) SPECIFICATIONS FOR ADVERTISEMENT (ABOVE \$2000)

QUOTATION/TENDER REFERENCE NO:	
QUOTATION/TENDER NAME	TO SUPPLY AND DELIVER VARIOUS STATIONERY ITEMS FOR DEPARTMENT OF LABORATORY SERVICES, MINISTRY OF HEALTH FOR A PERIOD OF THREE (3) YEARS. (NON CLUSTERING)

USER'S REQUIREMENTS				VENDOR'S OFFER					
NO	ITEM DESCRIPTIONS AND SPECIFICATIONS	PACKAGING SIZE	TOTAL ESTIMATE USAGE / YEAR	ITEM DESCRIPTIONS AND SPECIFICATIONS	PART/ CATALOGUE NUMBER AND BRAND	PACKAGING SIZE	TOTAL QUANTITY OFFERED / YEAR	*COST PER UNIT (B\$)	TOTAL COSTS (B\$)
1	Paint marker (extra fine) <ul style="list-style-type: none"> 0.8mm with strong polyacetyl tip Use on any surface i.e. glass, wood, plastic, paper, steel, rubber, etc. Quick dry pigment ink Water resistant, fade resistant, alcohol resistant, and xylene free. Sturdy aluminium barrel. Air tight cap Valve action 								
1.1	Colour – Red Ink	Any	20 pcs						
1.2	Colour – Green Ink	Any	20 pcs						
1.3	Colour – Blue Ink	Any	20 pcs						
2	Paint marker – Red ink <ul style="list-style-type: none"> 1.2mm with strong polyacetyl tip Use on any surface i.e. glass, wood, plastic, paper, steel, rubber, etc. Quick dry pigment ink Water resistant, fade resistant, alcohol resistant, and xylene free. Sturdy aluminium barrel. Air tight cap Valve action 								
2.1	Colour – Red Ink	Any	20 pcs						
2.2	Colour – Green Ink	Any	20 pcs						
2.3	Colour – Blue Ink	Any	20 pcs						
2.4	Colour – Black Ink	Any	20 pcs						
2.5	Colour – White Ink	Any	20 pcs						

USER'S REQUIREMENTS				VENDOR'S OFFER					
NO	ITEM DESCRIPTIONS AND SPECIFICATIONS	PACKAGING SIZE	TOTAL ESTIMATE USAGE / YEAR	ITEM DESCRIPTIONS AND SPECIFICATIONS	PART/ CATALOGUE NUMBER AND BRAND	PACKAGING SIZE	TOTAL QUANTITY OFFERED / YEAR	*COST PER UNIT (B\$)	TOTAL COSTS (B\$)
3	Cable tie <ul style="list-style-type: none"> Material: nylon Size: min. 4x200mm Resist autoclaving up to 121°C 100pcs/pack 	Any	8,500 pcs						
4	A4 White Paper <ul style="list-style-type: none"> Size A4 Colour: White 80gsm 	Packaging: 500's per ream (5 reams per box)	600 reams						
5	A4 Card Multi Purpose Paper <ul style="list-style-type: none"> Colour: White Thickness: 160-180gsm Finish: Matt 	Any	3,000 pcs						
6	A4 Certificate Card Multi Purpose Paper with Gold Design Border <ul style="list-style-type: none"> Colour: White Thickness: 160-180gsm Finish: Matt 	Any	1,000 pcs						
7	Pocket folder <ul style="list-style-type: none"> Single pocket Transparent plastic A4 size Suitable for 2-ring and 4-ring files 	Packaging: 100 pcs per packet	300 packets						
8	File 25mm <ul style="list-style-type: none"> Size: 25mm 4-ring Suitable for A4 size papers Color: White 	Any	350 pcs						
9	File 50mm <ul style="list-style-type: none"> Size: 50mm 4-ring 	Any	600 pcs						

USER'S REQUIREMENTS				VENDOR'S OFFER					
NO	ITEM DESCRIPTIONS AND SPECIFICATIONS	PACKAGING SIZE	TOTAL ESTIMATE USAGE / YEAR	ITEM DESCRIPTIONS AND SPECIFICATIONS	PART/ CATALOGUE NUMBER AND BRAND	PACKAGING SIZE	TOTAL QUANTITY OFFERED / YEAR	*COST PER UNIT (B\$)	TOTAL COSTS (B\$)
	<ul style="list-style-type: none"> Suitable for A4 size papers Color: White 								
10	File Divider <ul style="list-style-type: none"> 10 dividers per set Colour: Any Suitable for A4 size papers Suitable for 2-ring and 4-ring files 	Any	300 sets						

NO	SPECIFICATIONS AND REQUIREMENTS	VENDOR'S OFFER (PLEASE STATE)
1	All sub-items for items 1 and 2 shall be quoted, and supplied, as clustering items.	
2	User shall have the rights to refuse delivery of items that do not meet the acceptance criteria such as, but not limited to, the following: <ol style="list-style-type: none"> Tampered or damaged items Items appear different from agreed samples 	
3	Vendor shall submit samples of the offered items directly to the Users no later than 7 days after the Closing Date of this advertisement or as required by the Users.	
4	FINANCIAL AGREEMENT	
4.1	Supply of the items above is based on the quantity(ies) required in the Purchase Order.	
4.2	Should there be any discontinuity of items due to unavailability or discontinuity by manufacturer, the vendor must be able to provide an alternative so that the requested items are still available for the customers.	

5	EXIT CLAUSE: The tender contract shall be automatically terminated even though tender has not yet expired and this shall be in effect due to, but not limited to, the following: <ol style="list-style-type: none"> 1. When the item(s) set out in this tender is/are no longer required by the laboratory or the Department. 2. When the approved budget allocation for this tender contract has been used up before the tender contract expires whereby a renewal of tender shall be submitted by the user for an open advertisement subject to approval by the Mini Tender Board (<i>Lembaga Tawaran Kecil</i>). 	
6	DELIVERY PERIOD: Preferably 4 – 8 weeks and no later than 12 weeks after issue of Purchase Order	(Yes / No) (If No, please specify)
7	PRICE VALIDITY: The quotation shall remain valid for 6 MONTHS from the final date for the submission of the quotation and no supplier may withdraw his/her quotation within that period. The Government reserves the right to extend this period if deemed necessary provided that such extension to the quotation validity period shall have written consent of the supplier(s).	

* 6 months validity required for <\$50K or 12 months for >\$50K

(Delete whichever is not applicable)

DELIVERY PERIOD AFTER PO ISSUED	4-8 weeks and no longer than 12 weeks		
Lab/Section/Unit	FINANCE AND PROCUREMENT UNIT		
Lab/Section/Unit Ref No.:	DLS/PU/ADM/2025/004		
Person to Contact	Name	MUHAMMAD SHAHRUNEY BIN HAJI SAPARUDIN	
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FOR ADMINISTRATION USE ONLY			
PPM/PROC Ref.No.	PPM/PROC/2025/<50K/010 (FPU)		
Advertisement Ref. No.		Date	: