

TENDER REF. NO.: KK/323/2025/SMS(TC)

**MINISTRY OF HEALTH
NEGARA BRUNEI DARUSSALAM**

**SUPPLY AND DELIVERY OF MEDICAL CONSUMABLES
ITEM FOR THE STATE MEDICAL STORE FOR A PERIOD
OF THREE (3) YEARS**

TENDER FEES : \$50.00

RECEIPT NO. :

CLOSING DATE : ON TUESDAY, 11th November 2025

TIME : 2.00 PM

FOA :

**THE CHAIRMAN
MINI TENDER BOARD, TENDER BOX
GROUND FLOOR, MINISTRY OF HEALTH
COMMONWEALTH DRIVE
BANDAR SERI BEGAWAN BB3910
NEGARA BRUNEI DARUSSALAM**

(NON-CLUSTERING)

SECTION 2**SPECIFICATIONS****TENDER REFERENCE NO: KK/323/2025/SMS(TC)****INVITATION TO TENDER
SUPPLY AND DELIVERY OF MEDICAL CONSUMABLES ITEM FOR THE STATE MEDICAL
STORE FOR A PERIOD OF THREE (3) YEARS**

DELIVERY PERIOD	First delivery within 2 weeks, then staggered deliveries will occur continuously throughout the contract. Please ensure that you maintain a buffer stock of at least 2 months' supply at all times to prevent any disruptions in supply.
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NO.	ITEM	ESTIMATED ONE YEAR USAGE	BUFFER STOCK
1	Intrauterine Contraceptive Device (IUCD) SPECIFICATIONS: REFER ATTACHMENT	500 PCS	80 PCS
2	Rubber Finger Cot With Hook For Newly Born Baby (Amnicot) SPECIFICATIONS: REFER ATTACHMENT	5,500 PCS	900 PCS
3	Infant Baby Bath, Liquid, 1000ml SPECIFICATIONS: REFER ATTACHMENT	900 BOTTLES	150 BOTTLES
4	Transducer Gel, 250ml (Ultrasound Transmission Gel) SPECIFICATIONS: REFER ATTACHMENT	4,000 TUBES	600 TUBES
5	Umbilical Cord Clamp With Guard Ring SPECIFICATIONS: REFER ATTACHMENT	9,000 PCS	1,500 PCS
6	Eye Pad Sterile SPECIFICATIONS: REFER ATTACHMENT	300 BOXES OF 50'S	50 BOXES OF 50'S
7	Orthoptic Eye Patch, Hypoallergenic Occlusive Eye Patches For Orthoptic Treatment SPECIFICATIONS: REFER ATTACHMENT	450 BOXES OF 50'S	75 BOXES OF 50'S
8	Steri Drape Incise With Pouch SPECIFICATIONS: REFER ATTACHMENT	3,000 PCS	500 PCS
9	Swab Stick With Cotton Bud On End (Orange Stick) SPECIFICATIONS: REFER ATTACHMENT	6,000 PACKS OF 100'S	1,000 PACKS OF 100'S
10	Wooden Tongue Depressor SPECIFICATIONS: REFER ATTACHMENT	1,200 PACKS OF 100'S	200 PACKS OF 100'S

ATTACHMENT

The following documents and/or information are required with each offer. Failure to comply with the requirement may cause unnecessary delay in processing for approval from the relevant authority.

NO.	COMPULSORY REQUIREMENTS
1	Price Validity Validity of offer price shall be at least twelve (12) months from the closing date of submission of quote.
2	Price Offered The price offered should not have more than two (2) decimal places.
3	Sample Vendor is required to submit sample in untampered original pack including package insert and Summary of Product Characteristics (in English).
4	Sample Submission - Submitted samples MUST NOT be expired. - Submitted samples MUST show proper labelling details (Tender Ref. and Item No.) and clearly display product details and the expiry date. - Sample MUST be submitted within two (2) weeks after the closing date: otherwise, participation will be considered invalid.
5	Product Catalogue / Brochure Vendor is required to submit a clear and detailed product catalogue or brochure that includes the product description and specifications.
6	Presentation Vendor is to submit: Clear colour-printed photo of the product offered with company's official stamp. Photo must show label details of the packaging from all sides/angles including name / brand of item.
7	Authorization Letter Vendor is required to submit a letter of authorization as a distributor.
8	Letter of Authenticity Vendor is required to submit a letter of authenticity to certify the genuineness, origin or legitimacy of a product.
9	Price Justification Vendor is to submit letter of justification on price increase if the same product has been previously supplied to Ministry of Health from the same supplier / distributor.
10	Local content & Tax Compliance Certificate Vendor is to provide a copy of the latest content of the company as well as the updated tax compliance certificate, if applicable.

ITEM NO.	ITEM DESCRIPTION	SPECIFICATIONS
1	Intrauterine Contraceptive Device (IUCD)	- Intrauterine Device – made of polyethylene and wound with copper wire with silver core - Surface area of copper is 380mm²
2	Rubber Finger Cot With Hook For Newly Born Baby (Amnicot)	- Latex finger cot with a hook attached - Sterile - Single use - Disposable - Individual pack
3	Infant Baby Bath, Liquid, 1000ml	- Liquid soap - Volume: 1000ml - Mild and hypoallergenic baby wash and will not irritate baby's eyes - Clinical testing proves it is gentle for baby's delicate skin - It has special formulation with emollients to protect baby's skin - Dermatology tested
4	Transducer Gel, 250ml (Ultrasound Transmission Gel)	- Non irritating - Non corrosive - Non abrasive - Salt free - Dermatology tested - Volume: 250ml
5	Umbilical Cord Clamp With Guard Ring	- Latex free - Plastic - Sterile - Single use - Disposable - Individual pack - Double purpose security lock for correct locking and protect against accidental opening - Length of the clamp is of 2 inches long
6	Eye Pad Sterile	- Size: 8cm x 6cm - Sterile - Individually pack
7	Orthoptic Eye Patch, Hypoallergenic Occlusive Eye Patches For Orthoptic Treatment	- Size: Regular 82 x 57mm (3 7/35" x 2 1/4" – Oval) - Tape: Monostretch, white non-woven material, soft and smooth - Redesigned shape with nasal slits cut in the patch - Special light protective inlay - Hypoallergenic latex free adhesive

ITEM NO.	ITEM DESCRIPTION	SPECIFICATIONS
8	Steri Drape Incise With Pouch	▪ Ophthalmic Sterile I-Drape
		▪ Size: 120cm x 140cm
		▪ Sterile
		▪ Single use only
		▪ Sterilized by Ethylene Oxide Gas
		▪ Sterility guaranteed unless packaged is opened or broken
		▪ Materials meet The Federal Flammable Fabrics Act Requirements
9	Swab Stick With Cotton Bud On End (Orange Stick)	▪ Medical grade wood shaft suitable for hospital or clinical use
		▪ Wooden stick: 15cm length, safe-use and better grip
		▪ Highly absorbent cotton tipped
		▪ One sided cotton tip, ensure priority collection of specimens
		▪ Cotton strands are spun and firmly attached to wooden sticks to prevent cotton from coming loose
		▪ Sterile
		▪ Single use
		▪ Pack of 10 pcs
10	Wooden Tongue Depressor	▪ Material: Bamboo wood
		▪ Colour: Light brown to brown
		▪ Smooth finish
		▪ Dual semi-circle edges
		▪ Semi flexible to avoid trauma
		▪ Medical grade tongue depressor
		▪ Length: should not less than 14.5cm
		▪ Width: should not be less than 1.5cm
		▪ Thickness: approximately 0.3cm
		▪ Weight: approximately 0.5 grams

SECTION 3
FORMS TO BE USED

CONTENTS

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SCHEDULE 1

TENDER FORM

To:

TENDER REFERENCE NO: KK/323/2025/SMS(TC)

INVITATION TO TENDER

SUPPLY AND DELIVERY OF MEDICAL CONSUMABLES ITEM FOR THE STATE MEDICAL STORE FOR A PERIOD OF THREE (3) YEARS

TENDER OF (*name of tenderer*) _____

Company/Business Registration No _____

Tender Closing Date: _____

ITEM NO.	DESC RIPTION	ESTIMATED YEARLY USAGE	BUFFER STOCK	BRAND	PACKING SIZE	UNIT PRICE (B\$)	TOTAL PRICE (B\$)	DELIVERY PERIOD
1	Intrauterine Contraceptive Device (IUCD) SPECIFICATIONS: REFER ATTACHMENT	500 PCS	80 PCS					
2	Rubber Finger Cot With Hook For Newly Born Baby (Amnicot) SPECIFICATIONS: REFER ATTACHMENT	5,500 PCS	900 PCS					
3	Infant Baby Bath, Liquid, 1000ml SPECIFICATIONS: REFER ATTACHMENT	900 BOTTLES	150 BOTTLES					

ITEM NO.	DESC RIPTION	ESTIMATED YEARLY USAGE	BUFFER STOCK	BRAND	PACKING SIZE	UNIT PRICE (B\$)	TOTAL PRICE (B\$)	DELIVERY PERIOD
4	Transducer Gel, 250ml (Ultrasound Transmission Gel) SPECIFICATIONS: REFER ATTACHMENT	4,000 TUBES	600 TUBES					
5	Umbilical Cord Clamp With Guard Ring SPECIFICATIONS: REFER ATTACHMENT	9,000 PCS	1,500 PCS					
6	Eye Pad Sterile SPECIFICATIONS: REFER ATTACHMENT	300 BOXES OF 50'S	50 BOXES OF 50'S					
7	Orthoptic Eye Patch, Hypoallergenic Occlusive Eye Patches For Orthoptic Treatment SPECIFICATIONS: REFER ATTACHMENT	450 BOXES OF 50'S	75 BOXES OF 50'S					
8	Steri Drape Incise With Pouch SPECIFICATIONS: REFER ATTACHMENT	3,000 PCS	500 PCS					
9	Swab Stick With Cotton Bud On End (Orange Stick) SPECIFICATIONS: REFER ATTACHMENT	6,000 PACKS OF 100'S	1,000 PACKS OF 100'S					

ITEM NO.	DESC RIPTION	ESTIMATED YEARLY USAGE	BUFFER STOCK	BRAND	PACKING SIZE	UNIT PRICE (B\$)	TOTAL PRICE (B\$)	DELIVERY PERIOD
10	Wooden Tongue Depressor SPECIFICATIONS: REFER ATTACHMENT	1,200 PACKS OF 100'S	200 PACKS OF 100'S					
TOTAL PRICE PER YEAR (B\$)								
TOTAL PRICE FOR THREE (3) YEARS (B\$)								

ATTACHMENT

The following documents and/or information are required with each offer. Failure to comply with the requirement may cause unnecessary delay in processing for approval from the relevant authority.

NO.	COMPULSORY REQUIREMENTS	ENTER RESPONSE HERE
1	Price Validity Validity of offer price shall be at least twelve (12) months from the closing date of submission of quote.	
2	Price Offered The price offered should not have more than two (2) decimal places.	
3	Sample Vendor is required to submit sample in untampered original pack including package insert and Summary of Product Characteristics (in English).	
4	Sample Submission - Submitted samples MUST NOT be expired. - Submitted samples MUST show proper labelling details (Tender Ref. and Item No.) and clearly display product details and the expiry date. - Sample MUST be submitted within two (2) weeks after the closing date: otherwise, participation will be considered invalid.	
5	Product Catalogue / Brochure Vendor is required to submit a clear and detailed product catalogue or brochure that includes the product description and specifications.	
6	Presentation Vendor is to submit: Clear colour-printed photo of the product offered with company's official stamp. Photo must show label details of the packaging from all sides/angles including name / brand of item.	
7	Authorization Letter Vendor is required to submit a letter of authorization as a distributor.	
8	Letter of Authenticity Vendor is required to submit a letter of authenticity to certify the genuineness, origin or legitimacy of a product.	
9	Price Justification Vendor is to submit letter of justification on price increase if the same product has been previous supplied to Ministry of Health from the same supplier / distributor.	
10	Local content & Tax Compliance Certificate Vendor is to provide a copy of the latest content of the company as well as the updated tax compliance certificate, if applicable.	

ITEM NO.	ITEM DESCRIPTION	SPECIFICATIONS	YES (✓)	NO (X)
1	Intrauterine Contraceptive Device (IUCD)	▪ Intrauterine Device – made of polyethylene and wound with copper wire with silver core		
		▪ Surface area of copper is 380mm ²		
2	Rubber Finger Cot With Hook For Newly Born Baby (Amnicot)	▪ Latex finger cot with a hook attached		
		▪ Sterile		
		▪ Single use		
		▪ Disposable		
		▪ Individual pack		
3	Infant Baby Bath, Liquid, 1000ml	▪ Liquid soap		
		▪ Volume: 1000ml		
		▪ Mild and hypoallergenic baby wash and will not irritate baby's eyes		
		▪ Clinical testing proves it is gentle for baby's delicate skin		
		▪ It has special formulation with emollients to protect baby's skin		
		▪ Dermatology tested		
4	Transducer Gel, 250ml (Ultrasound Transmission Gel)	▪ Non irritating		
		▪ Non corrosive		
		▪ Non abrasive		
		▪ Salt free		
		▪ Dermatology tested		
		▪ Volume: 250ml		
5	Umbilical Cord Clamp With Guard Ring	▪ Latex free		
		▪ Plastic		
		▪ Sterile		
		▪ Single use		
		▪ Disposable		
		▪ Individual pack		
		▪ Double purpose security lock for correct locking and protect against accidental opening		
		▪ Length of the clamp is of 2 inches long		

ITEM NO.	ITEM DESCRIPTION	SPECIFICATIONS	YES (✓)	NO (X)
6	Eye Pad Sterile	▪ Size: 8cm x 6cm		
		▪ Sterile		
		▪ Individually pack		
7	Orthoptic Eye Patch, Hypoallergenic Occlusive Eye Patches For Orthoptic Treatment	▪ Size: Regular 82 x 57mm (3 7/35" x 2 1/4" – Oval)		
		▪ Tape: Monostretch, white non-woven material, soft and smooth		
		▪ Redesigned shape with nasal slits cut in the patch		
		▪ Special light protective inlay		
		▪ Hypoallergenic latex free adhesive		
8	Steri Drape Incise With Pouch	▪ Ophthalmic Sterile I-Drape		
		▪ Size: 120cm x 140cm		
		▪ Sterile		
		▪ Single use only		
		▪ Sterilized by Ethylene Oxide Gas		
		▪ Sterility guaranteed unless packaged is opened or broken		
		▪ Materials meet The Federal Flammable Fabrics Act Requirements		
9	Swab Stick With Cotton Bud On End (Orange Stick)	▪ Medical grade wood shaft suitable for hospital or clinical use		
		▪ Wooden stick: 15cm length, safe-use and better grip		
		▪ Highly absorbent cotton tipped		
		▪ One sided cotton tip, ensure priority collection of specimens		
		▪ Cotton strands are spun and firmly attached to wooden sticks to prevent cotton from coming loose		
		▪ Sterile		
		▪ Single use		
		▪ Pack of 10 pcs		
10	Wooden Tongue Depressor	▪ Material: Bamboo wood		
		▪ Colour: Light brown to brown		
		▪ Smooth finish		
		▪ Dual semi-circle edges		

ITEM NO.	ITEM DESCRIPTION	SPECIFICATIONS	YES (√)	NO (X)
		▪ Semi flexible to avoid trauma		
		▪ Medical grade tongue depressor		
		▪ Length: should not less than 14.5cm		
		▪ Width: should not be less than 1.5cm		
		▪ Thickness: approximately 0.3cm		
		▪ Weight: approximately 0.5 grams		

1. We offer and undertake on your acceptance of our Tender to supply and deliver the above mentioned goods in accordance with your Invitation To Tender.
2. Our Tender is fully consistent with and does not contradict or derogate from anything in your Invitation To Tender. We have not qualified or changed any of the provisions of your Invitation To Tender.
3. We shall execute a formal agreement in the appropriate form set out in Section 4 – Contract of the Invitation to Tender together with such further terms and conditions, if any, agreed between the Government and us.
4. OUR OFFER IS VALID FOR **TWELVE (12) MONTHS** CALENDER MONTHS FROM THE TENDER CLOSING DATE.
5. When requested by you, we shall extend the validity of this offer.
6. We further undertake to give you any further information which you may require.

Dated this _____ day of _____, 20_____.

[Signature of authorised officer of Tenderer]

Name:

Designation:

Tenderer's official stamp:

SCHEDULE 2 - INFORMATION SUMMARY

1.1 Tenderers shall provide in this Schedule the following information:

- (a) Management summary
- (b) Company profile (including Contractor and sub-contractor(s), if any)
- (c) Years of experience (as of the Tender Closing Date) of the Contractor and sub-contractor(s) in the:
 - *Supply and Delivery of Medical Supplies*
- (d) Other information which is considered relevant

SCHEDULE 3 – SUB-CONTRACTS

- 3.1 Tenderers shall complete Table 3.1 with information about all the companies involved in the provision of the services and items specified in this tender. This shall include details about the Contractor and each sub-contractor involved, as well as their respective responsibilities.
- 3.2 Tenderers shall also indicate in Table 3.1 any alliance relationship established with each sub-contractor. An alliance is defined as a formal and binding business relationship between the allied parties.

Table 3.1 Responsibility Table

Company Name	Responsibility Description	Alliance Relationship between Contractor and Sub-contractor(s)		
		Alliance Exists? (Y/N)	Date Established	Alliance Description
Contractor				
		Not Applicable	Not Applicable	Not Applicable
Sub-contractor(s)				

SCHEDULE 4 – COMPANY’S BACKGROUND

- 4.1 Each of the companies involved in this tender, including Contractor and sub-contractor(s) (if any), shall provide information on the company’s background, scope of operations, financial standing and certified copy of its Certificate of Incorporation or Certificate of Registration (as the case may be).

SCHEDULE 5 - REFERENCES

- 5.1 Tenderers shall submit a list of customers in Table 5.1 to whom the Contractor has provided similar services and items as specified in this tender in the recent 5 years as of the Tender Closing Date.

Table 5.1 References of previous customers

Customer Name and Address	Customer Type (Govt or Quasi Govt)*	Contact Person	Title	Contact Number, Fax Number and E-mail Address

***Note:** Tenderers shall indicate whether the customer is a Government or Quasi Government organisation. A Quasi Government is defined as an organisation which (1) is managed and controlled by the Government; or (2) has at least 50% shares being held by the Government. Please leave the column blank if the customer is neither a Government or Quasi Government organisation.

- 5.2 The Ministry of Health shall treat all the information submitted under this schedule in strict confidence.
- 5.3 The Ministry of Health reserves the right to contact the references for tender assessment purposes.

SCHEDULE 6 - SUBMISSION OF SAMPLE

- 6.1 Tenderers shall submit the Submission of Sample form below in respect of the items specified in this tender.
- 6.2 Samples of the items to be submitted shall be:
 - a. identical in packing and manufacture to the items to be offered by the Tenderer; and
 - b. marked with the corresponding item number of the tender.

SUBMISSION OF SAMPLE FORM

To:

TENDER REFERENCE NO: KK/323/2025/SMS(TC)

INVITATION TO TENDER SUPPLY AND DELIVERY OF MEDICAL CONSUMABLES ITEM FOR THE STATE MEDICAL STORE FOR A PERIOD OF THREE (3) YEARS

SUBMISSION OF SAMPLE FORM OF (NAME OF TENDERER)

ITEM NO.	DESCRIPTION	SAMPLE SUBMITTED (indicate with ✓)	SAMPLE NOT SUBMITTED (indicate with X)	OFFERED/NOT OFFERED (indicate as appropriate)
1	Intrauterine Contraceptive Device (IUCD) SPECIFICATIONS: REFER ATTACHMENT			
2	Rubber Finger Cot With Hook For Newly Born Baby (Amnicot) SPECIFICATIONS: REFER ATTACHMENT			
3	Infant Baby Bath, Liquid, 1000ml SPECIFICATIONS: REFER ATTACHMENT			
4	Transducer Gel, 250ml (Ultrasound Transmission Gel) SPECIFICATIONS: REFER ATTACHMENT			
5	Umbilical Cord Clamp With Guard Ring SPECIFICATIONS: REFER ATTACHMENT			
6	Eye Pad Sterile SPECIFICATIONS: REFER ATTACHMENT			
7	Orthoptic Eye Patch, Hypoallergenic Occlusive Eye Patches For Orthoptic Treatment SPECIFICATIONS: REFER ATTACHMENT			
8	Steri Drape Incise With Pouch SPECIFICATIONS: REFER ATTACHMENT			
9	Swab Stick With Cotton Bud On End (Orange Stick) SPECIFICATIONS: REFER ATTACHMENT			

ITEM NO.	DESCRIPTION	SAMPLE SUBMITTED (indicate with ✓)	SAMPLE NOT SUBMITTED (indicate with X)	OFFERED/NOT OFFERED (indicate as appropriate)
10	Wooden Tongue Depressor SPECIFICATIONS: REFER ATTACHMENT			

We understand as stated in the Instructions to Tenderers that Tenders without samples shall not be considered.

Tenderer's official stamp:

[Signature of authorized officer of Tenderer]

Name:

Designation:

Date:

FOR OFFICE USE

Date of receipt : _____

Receiving Officer : _____

SCHEDULE 8**PRICE JUSTIFICATION FORM****TENDER REFERENCE NO: KK/323/2025/SMS(TC)****INVITATION TO TENDER
SUPPLY AND DELIVERY OF MEDICAL CONSUMABLES ITEM FOR THE STATE MEDICAL
STORE FOR A PERIOD OF THREE (3) YEARS****SUBMISSION OF PRICE JUSTIFICATION LETTER OF (NAME OF TENDERER)**

Please attach price justification letter if brand offered in this tender had been supplied previously to the Ministry of Health and has increased in price.

NO.	ITEM	Price justification letter submitted (Indicate ✓ or X or Not offered)	Letter reference (if applicable)
1	Intrauterine Contraceptive Device (IUCD) SPECIFICATIONS: REFER ATTACHMENT		
2	Rubber Finger Cot With Hook For Newly Born Baby (Amnicot) SPECIFICATIONS: REFER ATTACHMENT		
3	Infant Baby Bath, Liquid, 1000ml SPECIFICATIONS: REFER ATTACHMENT		
4	Transducer Gel, 250ml (Ultrasound Transmission Gel) SPECIFICATIONS: REFER ATTACHMENT		
5	Umbilical Cord Clamp With Guard Ring SPECIFICATIONS: REFER ATTACHMENT		
6	Eye Pad Sterile SPECIFICATIONS: REFER ATTACHMENT		
7	Orthoptic Eye Patch, Hypoallergenic Occlusive Eye Patches For Orthoptic Treatment SPECIFICATIONS: REFER ATTACHMENT		

Dated this _____ day of _____ 2025.

.....
Signature of authorised officer of Tenderer
Name:
Designation:

Tenderer's official stamp: