

# ALLIED HEALTH PROFESSIONS COUNCIL OF BRUNEI DARUSSALAM

## APPLICATION FORM FOR RENEWAL OF PRACTISING CERTIFICATE

### Instructions to Applicant:

1. Fill in all sections of the Application Form clearly.
2. You may be required to submit additional documents or information to the Council upon request.
3. The completed Application Form together with the supporting documents (if applicable) can be submitted to the Council Office during Government working hours at:

Allied Health Professions Council of Brunei Darussalam  
Unit 2G3:02, Level 3, Block 2G  
Jalan Ong Sum Ping  
Bandar Seri Begawan BA1311  
Negara Brunei Darussalam

4. Once your application is approved, you will receive an email with instructions on how to pay the BND50.00 fee via the OCBS online portal. Your renewed certificate will be issued once payment is verified.
5. Additional late application penalty fee of BND100.00 will be imposed [Section 19(5) of Allied Health Professions of Brunei Darussalam Act, Chapter 221] for any registrant who applies for a practising certificate later than 30 days before the expiration of the practising certificate.

### AHPCBD REGISTRATION NUMBER:

(E.g. PT0025, ORT0001)

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### I. PERSONAL DETAILS

**Full Name as shown in Brunei I.C. or Passport (IN BLOCK LETTERS):**

**Gender:**

- ☐ Male  
☐ Female

**Brunei I.C. No. (or Passport No. for non-I.C. holders):**

**Colour of Brunei I.C.:**

- ☐ Yellow   ☐ Red   ☐ Green

**Contact Number:**

**Mobile**

**Office**

**Email Address:**

### 2. EMPLOYMENT DETAILS

**Current Job Title/Position:**

**Employer/Company:**

**Full Address of Primary Workplace:**

**Full Address of Secondary Workplace (if applicable):**

3. CPD POINTS ACHIEVED			
Category 1	Category 2	Category 3	Total CPD Points accumulated:
Please state reason(s) for failure to meet annual CPD requirement (if applicable):			
<b>Verified by the Head of Service/Supervisor/Business Owner:</b>  <hr/> <i>(Signature and Date)</i>  <hr/> <i>(Full Name)</i>			<b>Official Stamp of Service/Department/Company:</b>  
4. DECLARATION BY APPLICANT			
Please answer all the following questions:			
<b>(i) Are you currently suffering from any physical or mental illness which may:</b> <b>(a) impair your ability to practise as an allied health practitioner; or</b> <b>(b) require conditions and/or restrictions being imposed on your registration?</b>			<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>(ii) Are you currently or have you ever been the subject of an inquiry or proceedings by a professional body, health authority or court of law in Brunei Darussalam or elsewhere, involving or relating to any physical or mental illness suffered by you?</b>			<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>(iii) Are you currently or have you ever been the subject of an inquiry or an investigation by any professional body, licensing authority, health authority or the police, in Brunei Darussalam or elsewhere, the subject matter of which may form the basis of professional misconduct or any improper conduct which may bring disrepute to the allied health profession?</b>			<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>(iv) Have you, at any time before the submission of this application, ever been convicted in a court of law in Brunei Darussalam or elsewhere of any offence?</b>			<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>Please note that if you have answered 'Yes' to any of the above questions, the Council may require you to provide information/documentation/Fitness for Practice Certificate.</i>			
<b>(v) I declare that the particulars stated in this application and the documents attached are true and authentic, and the information contained herein remains unchanged to date. To the best of my knowledge and belief, I have not withheld any material fact.</b>			
<b>(vi) I acknowledge that the Allied Health Professions Council of Brunei Darussalam shall have the right to withhold and/or terminate my registration and/or take any other action it deems fit, if any of the above information or documents tendered is found subsequently to be false. I am also aware that it is a criminal offence to make any false statements, to provide any false information and/or document(s) to the Allied Health Professions Council of Brunei Darussalam. I also understand and give my consent to the Allied Health</b>			

**Professions Council of Brunei Darussalam to make any enquiries or obtain any information & documents that it deems appropriate to establish my fitness to practise.**

\_\_\_\_\_  
**Signature of Applicant**

\_\_\_\_\_  
**Date**

**FOR OFFICIAL USE ONLY**

Date received:			
Application outcome by Council:	Approved / Not Approved	Reason if not approved:	
Remarks:			
Approved fee payment of:	<input type="checkbox"/> BND50.00 - Practising certificate for 01/01/20 ____ to 31/12/20 ____ (R93012) <input type="checkbox"/> BND50.00 - Practising certificate for ____ to ____ (R93012) <input type="checkbox"/> BND100.00 - Late application penalty fee (R94001)		
Council official stamp and approver's initials:		Date & time of payment in OCBS portal:	
		Verified by:	
		Signature:	
		Remarks:	