

**TENDER REFERENCE NO.: KK/28/2026/LAB(TC)**

**MINISTRY OF HEALTH  
NEGARA BRUNEI DARUSSALAM**

**THE PROVISION OF OUTSOURCING REMOVAL,  
TRANSPORTATION AND TREATMENT OF LIQUID WASTE  
FOR NATIONAL HISTOLOGY AND CYTOLOGY  
REFERENCE LABORATORY & MORTUARY SERVICES/  
HISTOLOGY LABORATORY, DEPARTMENT OF  
LABORATORY SERVICES, MINISTRY OF HEALTH FOR A  
PERIOD OF TH**

**TENDER FEES : \$10.00**

**RECEIPT NO. :**

**CLOSING DATE : ON TUESDAY, 10/03/2026**

**TIME : 12.00 PM**

**FOA :**

**THE CHAIRMAN  
MINI TENDER BOARD, TENDER BOX  
GROUND FLOOR, MINISTRY OF HEALTH  
COMMONWEALTH DRIVE  
BANDAR SERI BEGAWAN BB3910  
NEGARA BRUNEI DARUSSALAM**

**(CLUSTERING)**

**SECTION 2**

**SPECIFICATIONS AND REQUIREMENTS**

**TENDER REFERENCE NO.: KK/28/2026/LAB(TC)**

**INVITATION TO TENDER  
THE PROVISION OF OUTSOURCING REMOVAL, TRANSPORTATION AND TREATMENT OF  
LIQUID WASTE FOR NATIONAL HISTOLOGY AND CYTOLOGY REFERENCE LABORATORY &  
MORTUARY SERVICES/ HISTOLOGY LABORATORY, DEPARTMENT OF LABORATORY  
SERVICES, MINISTRY OF HEALTH FOR A PERIOD OF THREE (3) YEARS**

<b>DELIVERY PERIOD</b>	<b>EVERY THREE (3) MONTHS A YEAR</b>
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<b>NO.</b>	<b>ITEM DESCRIPTIONS AND SPECIFICATIONS</b>	<b>PACKAGING SIZE</b>	<b>TOTAL ESTIMATE USAGE / YEAR</b>
<b>1</b>	<p>TO PROVIDE SERVICES FOR THE REMOVAL FOR TREATMENT AND DISPOSAL OF EXISTING LIQUID CHEMICAL WASTE FOR HISTOLOGY &amp; CYTOLOGY LABORATORY AND MORTUARY SERVICES, DEPARTMENT OF LABORATORY SERVICES, MINISTRY OF HEALTH</p> <p><b>TOTAL QUANTITY: 3000 Litres/year</b></p> <ul style="list-style-type: none"> <li>▪ Packaging of liquid waste groups (if required)</li> </ul>	<b>N/A</b>	<b>3000 LITRES/ YEAR</b>
<b>2</b>	<p>To provide for the transportation services of waste from Histology &amp; Cytology Laboratory Waste Collection area to the treatment and disposal waste management centre</p> <ul style="list-style-type: none"> <li>▪ Transportation &amp; collection services to comply with current Health and Safety requirements at the times of waste collection</li> <li>▪ Collection Frequency at every three (3) months per year</li> <li>▪ Collection times and dates as per agreed schedule between end use and vendor</li> </ul>	<b>N/A</b>	<b>4 TRIPS/ YEAR</b>
<b>3</b>	<p>To provide for the encapsulation or packaging of collected waste for safe handling, treatment and disposal.</p>	<b>N/A</b>	<b>3000 LITRES/ YEAR</b>

NO.	SPECIFICATIONS AND REQUIREMENTS
1	Existing liquid waste on-site is to be removed "as-is" for treatment and disposal.
2	All costs of supply, storage and removal of drums/containers for waste treatment and disposal are to be borne by the successful vendor.
3	Waste collected and removed are to be transported, treated and disposed of appropriately and the end user will not be responsible for any costs incurred by other authorities for non-compliance of such transport, treatment and disposal.
4	<b>COLLECTION PERIOD: Within THREE (3) YEARS</b> (Please state)
5	<b>FINANCIAL AGREEMENT</b>
5.1	<b>EXIT CLAUSE:</b> The tender contract shall be automatically terminated even though tender has not yet expired and this shall be in effect due to, but not limited to, the following: 1. When the item(s) set out in this tender is/are no longer required by the laboratory or the Department. 2. When the approved budget allocation for this tender contract has been used up before the tender contract expires whereby a renewal of tender shall be submitted by the user for an open advertisement subject to approval by the Mini Tender Board ( <i>Lembaga Tawaran Kecil</i> ).
6	<b>COLLECTION PERIOD:</b> Every three (3) months a year
7	<b>PRICE VALIDITY:</b> The quotation shall remain valid for 12 MONTHS from the final date for the submission of the quotation and no supplier may withdraw his/her quotation within that period. The Government reserves the right to extend this period if deemed necessary provided that such extension to the quotation validity period shall have written consent of the supplier(s).

\* 6 months validity required for <\$50K or 12 months for >\$50K

<b>COLLECTION PERIOD</b>	<b>Every three (3) months a year</b>	
Lab/Section/Unit	National Histology & Cytology Reference Laboratory and Mortuary Services/Histology Laboratory	
Lab/Section/Unit Ref No.:	DLS/PU/HIS/2025	
Person to Contact	Name : Kho Chang Wei	
	E-mail : wei.khochang@moh.gov.bn	
	Tel. No. : 2242424 ext. 3019	Fax No.: 2220869
<b>FOR ADMINISTRATION USE ONLY</b>		
PPM/PROC Ref. No.	PPM/PROC/2025/>50K/016(HCM)	
Advertisement Ref. No.		Date:

**SECTION 3**  
**FORMS TO BE USED**

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**SCHEDULE 1**

**TENDER FORM**

To:

**TENDER REFERENCE NO.: KK/28/2026/LAB(TC)**

**INVITATION TO TENDER**

**THE PROVISION OF OUTSOURCING REMOVAL, TRANSPORTATION AND TREATMENT OF LIQUID WASTE FOR NATIONAL HISTOLOGY AND CYTOLOGY REFERENCE LABORATORY & MORTUARY SERVICES/ HISTOLOGY LABORATORY, DEPARTMENT OF LABORATORY SERVICES, MINISTRY OF HEALTH FOR A PERIOD OF THREE (3) YEARS**

**TENDER OF (*name of tenderer*)** \_\_\_\_\_

Company/Business Registration No \_\_\_\_\_

Tender Closing Date \_\_\_\_\_

<b>DELIVERY PERIOD</b>	
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USER'S REQUIREMENTS				VENDOR'S OFFER					
NO.	ITEM DESCRIPTIONS AND SPECIFICATIONS	PACKAGING SIZE	TOTAL ESTIMATE USAGE / YEAR	ITEM DESCRIPTIONS AND SPECIFICATIONS	PART/ CATALOGUE NUMBER AND BRAND	PACKAGING SIZE	TOTAL QUANTITY OFFERED / YEAR	*COST PER UNIT (B\$)	TOTAL COSTS (B\$)
1	TO PROVIDE SERVICES FOR THE REMOVAL FOR TREATMENT AND DISPOSAL OF EXISTING LIQUID CHEMICAL WASTE FOR HISTOLOGY & CYTOLOGY	N/A	3000 LITRES/ YEAR						

	USER'S REQUIREMENTS			VENDOR'S OFFER					
NO.	ITEM DESCRIPTIONS AND SPECIFICATIONS	PACKAGING SIZE	TOTAL ESTIMATE USAGE / YEAR	ITEM DESCRIPTIONS AND SPECIFICATIONS	PART/ CATALOGUE NUMBER AND BRAND	PACKAGING SIZE	TOTAL QUANTITY OFFERED / YEAR	*COST PER UNIT (B\$)	TOTAL COSTS (B\$)
	LABORATORY AND MORTUARY SERVICES, DEPARTMENT OF LABORATORY SERVICES, MINISTRY OF HEALTH  <b>TOTAL QUANTITY: 3000 Litres/year</b> <ul style="list-style-type: none"> <li>▪ Packaging of liquid waste groups (if required)</li> </ul>								
2	To provide for the transportation services of waste from Histology & Cytology Laboratory Waste Collection area to the treatment and disposal waste management centre <ul style="list-style-type: none"> <li>▪ Transportation &amp; collection services to comply with current Health and Safety requirements at the times of waste collection</li> <li>▪ Collection Frequency at every three (3) months per year</li> </ul>	N/A	4 TRIPS/ YEAR						

	USER'S REQUIREMENTS			VENDOR'S OFFER					
NO.	ITEM DESCRIPTIONS AND SPECIFICATIONS	PACKAGING SIZE	TOTAL ESTIMATE USAGE / YEAR	ITEM DESCRIPTIONS AND SPECIFICATIONS	PART/ CATALOGUE NUMBER AND BRAND	PACKAGING SIZE	TOTAL QUANTITY OFFERED / YEAR	*COST PER UNIT (B\$)	TOTAL COSTS (B\$)
	<ul style="list-style-type: none"> <li>▪ Collection times and dates as per agreed schedule between end use and vendor</li> </ul>								
3	To provide for the encapsulation or packaging of collected waste for safe handling, treatment and disposal.	N/A	3000 LITRES/ YEAR						
<b>TOTAL PRICE PER YEAR (B\$)</b>									
<b>TOTAL PRICE FOR THREE (3) YEARS (B\$)</b>									

NO.	SPECIFICATIONS AND REQUIREMENTS	VENDOR'S OFFER (PLEASE STATE)
1	Existing liquid waste on-site is to be removed "as-is" for treatment and disposal.	
2	All costs of supply, storage and removal of drums/containers for waste treatment and disposal are to be borne by the successful vendor.	
3	Waste collected and removed are to be transported, treated and disposed of appropriately and the end user will not be responsible for any costs incurred by other authorities for non-compliance of such transport, treatment and disposal.	
4	<b>COLLECTION PERIOD: Within THREE (3) YEARS</b> (Please state)	<b>(Yes / No)</b> <b>(If No, please specify)</b>
5	<b>FINANCIAL AGREEMENT</b>	
5.1	<b>EXIT CLAUSE:</b> The tender contract shall be automatically terminated even though tender has not yet expired and this shall be in effect due to, but not limited to, the following: 1. When the item(s) set out in this tender is/are no longer required by the laboratory or the Department. 2. When the approved budget allocation for this tender contract has been used up before the tender contract expires whereby a renewal of tender shall be submitted by the user for an open advertisement subject to approval by the Mini Tender Board ( <i>Lembaga Tawaran Kecil</i> ).	
6	<b>COLLECTION PERIOD:</b> Every three (3) months a year	<b>(Yes / No)</b> <b>(If No, please specify)</b>
7	<b>PRICE VALIDITY:</b> The quotation shall remain valid for 12 MONTHS from the final date for the submission of the quotation and no supplier may withdraw his/her quotation within that period. The Government reserves the right to extend this period if deemed necessary provided that such extension to the quotation validity period shall have written consent of the supplier(s).	

\* 6 months validity required for <\$50K or 12 months for >\$50K

1. We offer and undertake on your acceptance of our Tender to supply and deliver the above mentioned goods in accordance with your Invitation To Tender.
2. Our Tender is fully consistent with and does not contradict or derogate from anything in your Invitation To Tender. We have not qualified or changed any of the provisions of your Invitation To Tender.
3. We shall execute a formal agreement in the appropriate form set out in Section 4 – Contract of the Invitation to Tender together with such further terms and conditions, if any, agreed between the Government and us.
4. OUR OFFER IS VALID FOR **TWELVE (12)** CALENDER MONTHS FROM THE TENDER CLOSING DATE.
5. When requested by you, we shall extend the validity of this offer.
6. We further undertake to give you any further information which you may require.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
*[Signature of authorised officer of Tenderer]*

Name:

Designation:

Tenderer's official stamp:

## **SCHEDULE 2 - INFORMATION SUMMARY**

2.1 Tenderers shall provide in this Schedule the following information:

- (a) Management summary
- (b) Company profile (including Contractor and sub-contractor(s), if any)
- (c) Years of experience (as of the Tender Closing Date) of the Contractor and sub-contractor(s) in the:
  - *Supply & Delivery Of Laboratory Equipment, Test Kits and Consumables.*
- (d) Other information which is considered relevant

**SCHEDULE 3 – SUB-CONTRACTS**

- 1.1 Tenderers shall complete Table 3.1 with information about all the companies involved in the provision of the services and items specified in this tender. This shall include details about the Contractor and each sub-contractor involved, as well as their respective responsibilities.
- 1.2
- 3.2 Tenderers shall also indicate in Table 3.1 any alliance relationship established with each sub-contractor. An alliance is defined as a formal and binding business relationship between the allied parties.

Table 3.1 Responsibility Table

Company Name	Responsibility Description	Alliance Relationship between Contractor and Sub-contractor(s)		
		Alliance Exists? (Y/N)	Date Established	Alliance Description
<b>Contractor</b>				
		Not Applicable	Not Applicable	Not Applicable
<b>Sub-contractor(s)</b>				

#### **SCHEDULE 4 – COMPANY’S BACKGROUND**

- 4.1 Each of the companies involved in this tender, including Contractor and sub-contractor(s) (if any), shall provide information on the company’s background, scope of operations, financial standing and certified copy of its Certificate of Incorporation or Certificate of Registration (as the case may be).

## SCHEDULE 5 – REFERENCES

5.1 Tenderers shall submit a list of customers in Table 5.1 to whom the Contractor has provided similar services and items as specified in this tender in the recent 5 years as of the Tender Closing Date.

Table 5.1 References of previous customers

Customer Name and Address	Customer Type (Govt or Quasi Govt)*	Contact Person	Title	Contact Number, Fax Number and E-mail Address

**\*Note: Tenderers shall indicate whether the customer is a Government or Quasi Government organisation. A Quasi Government is defined as an organisation which (1) is managed and controlled by the Government; or (2) has at least 50% shares being held by the Government. Please leave the column blank if the customer is neither a Government or Quasi Government organisation.**

5.2 The Ministry of Health shall treat all the information submitted under this schedule in strict confidence.

5.3 The Ministry of Health reserves the right to contact the references for tender assessment purposes.

## **SCHEDULE 6 - SUBMISSION OF SAMPLE**

- 6.1 Tenderers shall submit the Submission of Sample form below in respect of the items specified in this tender.
- 6.2 Samples of the items to be submitted shall be:
- a) identical in packing and manufacture to the items to be offered by the Tenderer; and
  - b) marked with the corresponding item number of the tender.

## SUBMISSION OF SAMPLE FORM

To:

TENDER REFERENCE NO.: KK/28/2026/LAB(TC)

### INVITATION TO TENDER

**THE PROVISION OF OUTSOURCING REMOVAL, TRANSPORTATION AND TREATMENT OF LIQUID WASTE FOR NATIONAL HISTOLOGY AND CYTOLOGY REFERENCE LABORATORY & MORTUARY SERVICES/ HISTOLOGY LABORATORY, DEPARTMENT OF LABORATORY SERVICES, MINISTRY OF HEALTH FOR A PERIOD OF THREE (3) YEARS**

SUBMISSION OF SAMPLE FORM OF (NAME OF TENDERER)

NO.	TEST/REAGENT NAME	SAMPLE SUBMITTED (indicate with ✓ )	SAMPLE NOT SUBMITTED (indicate with ✕)	OFFERED/ NOT OFFERED (indicate as appropriate)
1	<p>TO PROVIDE SERVICES FOR THE REMOVAL FOR TREATMENT AND DISPOSAL OF EXISTING LIQUID CHEMICAL WASTE FOR HISTOLOGY &amp; CYTOLOGY LABORATORY AND MORTUARY SERVICES, DEPARTMENT OF LABORATORY SERVICES, MINISTRY OF HEALTH</p> <p><b>TOTAL QUANTITY: 3000 Litres/year</b> Packaging of liquid waste groups (if required)</p>			
2	<p>To provide for the transportation services of waste from Histology &amp; Cytology Laboratory Waste Collection area to the treatment and disposal waste management centre</p> <ul style="list-style-type: none"> <li>▪ Transportation &amp; collection services to comply with current Health and Safety requirements at the times of waste collection</li> <li>▪ Collection Frequency at every three (3) months per year</li> <li>▪ Collection times and dates as per agreed schedule between end use and vendor</li> </ul>			
3	<p>To provide for the encapsulation or packaging of collected waste for safe handling, treatment and disposal.</p>			

We understand as stated in the Instructions to Tenderers that Tenders without samples shall not be considered.

Tenderer's official stamp:

\_\_\_\_\_  
*[signature of authorized officer of Tenderer]*

Name:

Designation:

Date:

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**FOR OFFICE USE**

Date of receipt : \_\_\_\_\_

Receiving Officer : \_\_\_\_\_