

**TENDER REFERENCE NO.: KK/51/2026/HTD**

**MINISTRY OF HEALTH  
NEGARA BRUNEI DARUSSALAM**

**PROVISION OF REUSABLE RHINOLARYNGOSCOPE  
SYSTEM FOR ENT DEPARTMENT, MINISTRY OF HEALTH**

**TENDER FEES : \$50.00**

**RECEIPT NO. :**

**CLOSING DATE : 28th April 2026**

**TIME : 2.00 PM**

**FOA :**

**THE CHAIRMAN  
MINI TENDER BOARD, TENDER BOX  
GROUND FLOOR, MINISTRY OF HEALTH  
COMMONWEALTH DRIVE  
BANDAR SERI BEGAWAN BB3910  
NEGARA BRUNEI DARUSSALAM**

**(CLUSTERING)**

## SECTION 2

### SPECIFICATIONS AND REQUIREMENTS

TENDER REFERENCE NO.: KK/51/2026/HTD

#### INVITATION TO TENDER PROVISION OF REUSABLE RHINOLARYNGOSCOPE SYSTEM FOR ENT DEPARTMENT MINISTRY OF HEALTH

##### SCOPE OF WORK

The tender shall make provision for **three (3) procurement options**:

**1. Outright Purchase with 2 Years Warranty**

- Supply and delivery of Rhinolaryngoscopes on an outright purchase basis.
- Warranty coverage for **two (2) years**, including:
  - ✓ All parts and labour
  - ✓ On-site after-sales service support
  - ✓ Software updates and upgrades (if applicable)
  - ✓ Preventive maintenance (minimum twice per year)
  - ✓ Warranty coverage is as specified in the Warranty Undertaking Form.

**2. Outright Purchase with Extended Comprehensive Warranty (3 Years)**

- Supply and delivery of Rhinolaryngoscopes on an outright purchase basis with **extended comprehensive warranty for three (3) years**, including:
  - ✓ All parts and labour
  - ✓ On-site after-sales service support
  - ✓ Software updates and upgrades (if applicable)
  - ✓ Preventive maintenance (minimum twice per year)
  - ✓ Warranty coverage is as specified in the Warranty Undertaking Form.

**3. Leasing Option (5 Years)**

- The tenderer shall offer the system on a **five (5) year leasing basis**, with quarterly payments over the lease period.
- The **first quarter payment** is due after delivery, installation, commissioning, and user training.
- The **final quarter payment** is due in the last month of the 5th year.
- **Ownership remains with the tenderer** throughout the lease period.
- The tenderer is responsible for **full maintenance and support** throughout the lease, as per the **Warranty Undertaking Form**, including:
  - ✓ All parts and labour
  - ✓ On-site after-sales service support
  - ✓ Software updates and upgrades (if applicable)
  - ✓ Preventive maintenance (minimum twice per year)
- At the end of the lease, the Ministry of Health (MOH) has the **option to purchase each unit for \$1**, subject to equipment condition and approval by the relevant committee.

The Government reserves the right to **decide the procurement option** based on **value for money** and **operational requirements**.

**SCOPE OF WORK**

Supply of **EIGHT (8) units** Reusable Rhino-laryngoscope system for ENT Department as per the following distribution:

Location	System Quantity	Scopes Requirement		Configuration
		Video Rhino-Laryngoscope Quantity	Video Endoscope with Working Channel Quantity	
RIPAS Hospital	3	3	3	Trolley mounted
PMMPMHAMB Hospital	2	2	2	Trolley mounted
SSB Hospital	3	3	2	Trolley mounted
<b>Total</b>	<b>8</b>	<b>8</b>	<b>7</b>	

<b>SECTION 1 – EQUIPMENT SPECIFICATION</b>	
<b>1</b>	<b>REUSABLE RHINOLARYNGOSCOPE SYSTEM</b>
1.1	Flexible reusable rhinolaryngoscope for diagnostic and therapeutic ENT exams (nasopharyngoscopy / laryngoscopy) in outpatient clinics and ENT examination room
1.2	Portable design
1.3	The system shall be suitable for visualisation of the upper airway, including but not limited to: <ul style="list-style-type: none"> <li>▪ Nasal cavity, nasopharynx, oropharynx and laryngeal structures</li> <li>▪ ENT (ORL) diagnostic assessment</li> <li>▪ Upper airway evaluation in clinic, ward or operating theatre</li> <li>▪ Documentation for teaching, review or clinical records</li> </ul>
1.4	<b>Configuration:</b> Trolley mounted
1.5	<b>Imaging Processor system complete with Monitor</b>
1.5.1	Battery-operated with a rechargeable battery capable of operating continuously for a minimum of 4 hours
1.5.2	<b>Display</b>
1.5.2.1	The system shall be equipped with an integrated display <b>or</b> provision for external monitor connection, providing a <b>minimum effective viewing size of 15 inches</b> . If the integrated display is less than 15 inches, the system <b>shall be supplied with an external monitor of at least 21 inches, at no additional cost</b>
1.5.2.2	Minimum High Definition (HD) resolution
1.5.2.3	Touch-screen or physical control interface acceptable
1.5.2.4	Clear visibility under clinical lighting conditions
1.5.3	<b>Video Processing</b>
1.5.3.1	Real-time video recording and image capture
1.5.3.2	Automatic or manual adjustment of brightness and contrast
1.5.3.3	Image quality suitable for diagnostic assessment
1.5.4	<b>Image &amp; Video Documentation</b>
1.5.4.1	Capability to capture <b>still images and video recordings</b>
1.5.4.2	Storage via internal memory and/or removable media (e.g. SD card, USB)
1.5.4.3	Playback function on the system
1.5.4.4	Ability to export images/videos for external review or archiving
1.5.5	<b>Data Connectivity &amp; Integration</b>
1.5.5.1	Standard video output interfaces (e.g. HDMI, USB, SDI, or equivalent)
1.5.5.2	Ability to connect to external display monitors
1.5.5.3	Data export through commonly available storage media
1.5.5.4	The system shall be equipped and activated with <b>data transmission capability</b> to allow integration with the <b>Hospital Information System (HIS)</b> platform and shall support the latest HL7-based data exchange standards
1.6	<b>Video Endoscope with Working Channel</b>
1.6.1	Imaging Technology: <ul style="list-style-type: none"> <li>▪ Digital imaging sensor (CMOS or equivalent)</li> <li>▪ White-light imaging as standard</li> </ul>
1.6.2	Real-time visualization without perceptible delay
1.6.3	Shaft construction: Flexible with kink resistance
1.6.4	The video laryngoscopy system shall incorporate an integrated LED light source within the visualization device or endoscope, without the need for an external fiber-optic light source

<b>SECTION 1 – EQUIPMENT SPECIFICATION</b>	
1.6.5	<b>Field of view:</b> At least 100° or better
1.6.6	Up/down deflection: at least 130° or better
1.6.7	Working channel inner diameter: at least 2.0 mm or better
1.6.8	Distal end outer diameter: not more than 5.5 mm or smaller
1.6.9	<b>Working length:</b> At least 360 mm and not more than 400 mm, or better
1.6.10	Deflection up/down: At least 130° /130° or better
1.6.11	<b>Direction of view:</b> 0° forward viewing
1.6.12	Ergonomically designed
1.6.13	Image and video documentation via buttons on handle
1.6.14	Tip deflection mechanism: Ergonomic lever-controlled
1.6.15	Inclusive Leakage tester and tube holder
1.6.16	Inclusive of sterilizing container for sterilization and storage
1.6.17	Inclusive reusable Suction valve
1.6.18	Inclusive of Protection Cap and Cleaning brush
1.7	<b>Standard video Rhino-laryngoscope</b>
1.7.1	Imaging Technology: <ul style="list-style-type: none"> <li>▪ Digital imaging sensor (CMOS or equivalent)</li> <li>▪ White-light imaging as standard</li> </ul>
1.7.2	Real-time visualization without perceptible delay
1.7.3	Shaft construction: Flexible with kink resistance
1.7.4	The video laryngoscopy system shall incorporate an integrated LED light source within the visualization device or endoscope, without the need for an external fiber-optic light source
1.7.5	<b>Field of view:</b> At least 100° or better
1.7.6	Up/down deflection: at least 130° or better
1.7.7	Distal end outer diameter: not more than 3.0 mm or smaller
1.7.8	Working length: At least 300 mm or better
1.7.9	Deflection up/down: At least 130° /130° or better
1.7.10	<b>Direction of view:</b> 0° forward viewing
1.7.11	Ergonomically designed
1.7.12	Image and video documentation via buttons on handle
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1.7.14	Inclusive Leakage tester and tube holder
1.7.15	Inclusive of sterilizing container for sterilization and storage
1.7.16	Inclusive of Protection Cap and Cleaning brush
1.8	<b>Infection Control &amp; Reprocessing</b>
1.8.1	Reusable components suitable for repeated clinical use
1.8.2	External surfaces resistant to standard hospital cleaning and disinfection agents
1.8.3	<b>Endoscope compatible with high-level disinfection processes</b>
1.8.4	Smooth, sealed surfaces to minimize contamination risk
1.9	<b>Safety &amp; Compliance</b>

<b>SECTION 1 – EQUIPMENT SPECIFICATION</b>	
1.9.1	Complies with relevant international standards, including: <ul style="list-style-type: none"> <li>▪ IEC / EN standards for medical electrical equipment</li> <li>▪ ISO standards applicable to endoscopic devices</li> </ul>
1.9.2	Medical device certification (e.g. CE, FDA, or equivalent)
1.9.3	Electrical safety protection and thermal safety compliance
1.10	<b>ACCESSORIES/CONSUMABLES TO BE SUPPLIED WITH EACH UNIT:</b> Inclusive of all the accessories for the machine to be fully functional

*\* In your quotation/tender document, please breakdown/itemized the price for each accessories/ consumables*

<b>2</b>	<b>PRODUCT DEMONSTRATION (UPON REQUIREMENT)</b>
2.1	<p><b>Upon request by the procurement committee</b>, the tenderer shall provide a product demonstration for the purpose of evaluating the functionality, usability, and compliance of the proposed equipment.</p> <p>The tenderer shall provide <b>either</b> of the following demonstration modes:</p> <ul style="list-style-type: none"> <li>▪ <b>Physical Demonstration (In-Person):</b> A complete working unit must be brought to the designated demonstration site as specified by the procuring entity. The demonstration shall be conducted by qualified personnel from the supplier.</li> <li>▪ <b>Online Demonstration (Virtual):</b> The demonstration may be conducted via a live video conferencing platform (e.g., Zoom, MS Teams). The session must include: <ul style="list-style-type: none"> <li>✓ Live operation of the actual product.</li> <li>✓ Real-time interaction to address questions or perform requested functions.</li> <li>✓ High-definition video and clear audio for full visibility and understanding.</li> </ul> </li> </ul>

<b>3</b>	<b>END-USER TRAINING</b>
3.1	<p>The supplier shall conduct comprehensive user training for all end users by a qualified application specialist or competent local engineer. Training shall include, but not be limited to:</p> <ul style="list-style-type: none"> <li>▪ Basic operation of the equipment</li> <li>▪ User-level troubleshooting and routine maintenance</li> <li>▪ Proper equipment cleaning, disinfection, and sterilization techniques</li> <li>▪ Provision of operating manuals in hardcopy and/or softcopy format</li> </ul>
3.2	Tenderer must <b>prepare a training attendance or proof of training done to end user during commissioning and the refresher course (6) months after commissioning.</b>

<b>4</b>	<b>TECHNICAL TRAINING</b>
4.1	<p><b>Introductory Technical Training</b> to Biomedical Engineers and Technicians at BME Office by competent Tenderer's Engineer/Technicians that includes but not limited to:</p> <ul style="list-style-type: none"> <li>▪ Troubleshooting and basic corrective maintenance</li> <li>▪ Handling and basic inspection maintenance</li> </ul> <p>*(Two sessions/groups if required)</p>

<b>5</b>	<b>WARRANTY</b>
5.1	Tenderer to include warranty period of <b>at least two (2) years and/or five (5) years for the whole leasing period.</b>
5.2	<p>Tenderers to <b>ACKNOWLEDGE</b> the Warranty Undertaking Form in Section 4 stating the terms of warranty provided for the equipment in the tender for the period of two years. This includes but not limited to:</p> <ul style="list-style-type: none"> <li>▪ Scope of Warranty</li> <li>▪ Planned Preventive Maintenance during warranty (one of which includes battery replacement at the end of warranty period).</li> </ul>
5.3	<p><b>Leasing and Extended Comprehensive Warranty</b> The Tenderer shall <b>offer a leasing warranty option and an extended comprehensive warranty of three (3) years after the standard warranty period for outright purchase</b>, and shall provide <b>alternative services and/or loaner equipment</b> at no additional cost to the Government if equipment downtime exceeds seven (7) days from receipt of a reported problem from BME, including cases where the equipment is not repairable on-site or must be removed from service for parts replacement, until the equipment is fully returned to service.</p>

<b>SECTION 2 – PRICE PROPOSAL</b>				
<b>OPTION A: PURCHASE PRICE (OUTRIGHT PURCHASE)</b>	<b>PER LOCATION</b>	<b>RIPAS Hospital</b>	<b>SSB Hospital</b>	<b>PMMPMHAMB Hospital</b>
<b>OPTION B: OUTRIGHT PURCHASE WITH EXTENDED COMPREHENSIVE WARRANTY</b>	<b>PER LOCATION</b>	<b>RIPAS Hospital</b>	<b>SSB Hospital</b>	<b>PMMPMHAMB Hospital</b>
	<b>EXTENDED COMPREHENSIVE WARRANTY COST</b>			
<b>OPTION C: LEASING PRICE FOR 5 YEARS</b>	<b>PER LOCATION</b>	<b>RIPAS Hospital</b>	<b>SSB Hospital</b>	<b>PMMPMHAMB Hospital</b>
	<b>QUARTERLY PRICE</b>			
	<b>YEARLY PRICE</b>			

SECTION 3 - PROCUREMENT AND TECHNICAL SPECIFICATION	
<b>BRAND:</b>	<b>MODEL:</b>
<b>COUNTRY OF ORIGIN:</b>	<b>YEAR INTRODUCED TO MARKET:</b>
<b>WARRANTY PERIOD:</b>	<b>LAST COUNTRY SOLD TO:</b>
<b>PRICE VALIDITY: [AT LEAST ONE (1) YEAR PRICE VALIDTY]</b>	<b>DELIVERY TIME:</b>

SECTION 3 - PROCUREMENT AND TECHNICAL SPECIFICATION	
<b>AUTHORIZED DISTRIBUTOR: (AUTHORIZED DISTRIBUTOR LETTER ATTACHED)</b>	
<b>DETAILED BROCHURE INCLUDED</b>	
<b>USER AND SERVICE MANUALS:</b>	
<b>MAINS POWER SUPPLY:</b>	
<b>BATTERY</b>	
<b>POWER ADAPTER/CHARGER OUTPUT RATING:</b>	
<b>EQUIPMENT AMBIENT OPERATING TEMPERATURE RANGE:</b>	
<b>INTERNATIONAL SAFETY STANDARD</b> Must comply to at least 1 safety Standards and certification (Please attached the copy of stated standards and certifications)	
<b>NUMBER OF TECHNICAL SUPPORT (ENGINEER/TECHNICIAN)</b>  Please provide training or certification for locals who is trained/certified	<b>LOCAL</b>
	<b>OVERSEA (SPECIFY LOCATION)</b>
<b>DIMENSIONS AND WEIGHT OF MAIN UNIT:</b>	
<b>EQUIPMENT WHOLE LIFE TIME SUPPORT:</b>	

## SECTION 4 – WARRANTY UNDERTAKING FORM

Tenderer, on behalf of the manufacturer, acknowledged and agrees that when equipment is under the warranty period, must cover the scope of normal warranty below at no additional cost:

### NORMAL WARRANTY

- Warrants the supplied medical equipment and its accessories to be in good condition, in working order and free from defects to the extent such equipment do not comply with specifications, under normal use for the warranty period. The scope of warranty covers to its maximum extent permitted by applicable law.
- During warranty, tenderer must rectify issues arise from any mechanical, technical or software faulty as soon as it is reported.
- **Exchange warranty;** Providing replacement units:
  - A. Warranty against defects – Manufacturing defects or Equipment malfunction resulted from mechanical, electrical or software failure during Commissioning or within the first \_\_\_\_\_ months of use
  - B. Faulty workmanship or unsatisfactory condition during delivery or commissioning
  - C. If a unit or accessory is deemed used item or refurbished item (not a new unit) by the user and BME Unit.
- **Two time Planned Preventive Maintenance (PPM) PER YEAR** according to Manufacturer's Preventive Maintenance Guideline and to include one-time replacements of battery at the end of 2 years warranty period or any other relevant parts to prolong equipment lifespan.

### EXCLUSION FROM WARRANTY

MOH understand that the following circumstances are not covered in the warranty and Tenderer may quote for repair and subject to MOH approval:

- Unauthorized modifications - an alteration or repair by anyone other than the Manufacturer or Authorized agent during warranty period.
- Accidental damage or problems caused by negligence or mishandling, subject to appropriate justification by both parties.
- Vandalism and Natural disasters
- Normal wear and tear

### ADDITIONAL WARRANTY SCOPE FOR LEASING AND EXTENDED COMPREHENSIVE MAINTENANCE (3 YEARS):

Tenderer need to plan and provide **alternative services/loaner equipment at no additional cost to the Government** if equipment downtime is expected to be more than 7 days after receipt of reported problem from BME (not repairable or need to be remove from service due to requiring parts replacement until the equipment is return back to service.)

### ANY OTHER EXCLUSION

Tenderer may propose below to include items or terms which is not listed in the exclusion list above for MOH consideration.

NO.	TERMS AND CONDITIONS
1	Tenderer must be registered with the Ministry of Health.
2	<b>TENDER FORM should be filled</b> completely including the <b>USER REQUIREMENT FORM</b> (if available). Submission of incomplete form <b>MAY</b> cause <b>DISQUALIFICATION OF TENDER</b> .
3	Each tenderer is allowed to quote <b>ONE BRAND WITH ONE PRICE ONLY</b> for each item. Submission of more than one brand and price will cause <b>DISQUALIFICATION OF TENDER</b> .
4	All consumables supplied throughout this tender <u>shall</u> have a minimum expiry date of <b>twelve (12) months / on delivery</b> (if applicable). Should the consumables be urgently needed, provision of consumables with expiry date of less than twelve (12) months should be first agreed by the User before delivery is made (if applicable).
5	Brochures / catalogues should be submitted / attached with tender document.
6	Any room renovation which may be required, it is mandatory to conduct site visit (if applicable)
7	Samples should be submitted together with tender or within fourteen (14 days) of the tender closing dates (if applicable).
8	<b>DELIVERY PERIOD:</b> (Please state) Not More Than <b>90 days</b> upon confirmation
9	<b>PRICE VALIDITY:</b> The quotation shall remain valid for <b>12 MONTHS</b> from the final date for the submission of the quotation and no supplier may withdraw his/her quotation within that period. The Government reserves the right to extend this period if deemed necessary provided that such extension to the quotation validity period shall have written consent of the supplier(s).
10	The equipment supplied must be newly manufactured, unused, and in its original, sealed packaging. The equipment must not be previously owned, refurbished, or reconditioned in any form. During delivery, the vendor is required to provide proof of manufacture date confirming the equipment is new.

**SECTION 3**

**TENDER FORM**

To:

**TENDER REFERENCE NO.: KK/51/2026/HTD**

**INVITATION TO TENDER  
PROVISION OF REUSABLE RHINOLARYNGOSCOPE SYSTEM FOR ENT DEPARTMENT  
MINISTRY OF HEALTH**

<b>SCOPE OF WORK</b>						
<b>Please <input checked="" type="checkbox"/> Tick where appropriate</b>	<b>Yes</b>	<b>No</b>	<b>Remarks</b>			
<p>The tender shall make provision for <b>three (3) procurement options:</b></p> <p><b>1. Outright Purchase with 2 Years Warranty</b></p> <ul style="list-style-type: none"> <li>▪ Supply and delivery of Rhinolaryngoscopes on an outright purchase basis.</li> <li>▪ Warranty coverage for <b>two (2) years</b>, including: <ul style="list-style-type: none"> <li>✓ All parts and labour</li> <li>✓ On-site after-sales service support</li> <li>✓ Software updates and upgrades (if applicable)</li> <li>✓ Preventive maintenance (minimum twice per year)</li> <li>✓ Warranty coverage is as specified in the Warranty Undertaking Form.</li> </ul> </li> </ul> <p><b>2. Outright Purchase with Extended Comprehensive Warranty (3 Years)</b></p> <ul style="list-style-type: none"> <li>▪ Supply and delivery of Rhinolaryngoscopes on an outright purchase basis with <b>extended comprehensive warranty for three (3) years</b>, including: <ul style="list-style-type: none"> <li>✓ All parts and labour</li> <li>✓ On-site after-sales service support</li> <li>✓ Software updates and upgrades (if applicable)</li> <li>✓ Preventive maintenance (minimum twice per year)</li> <li>✓ Warranty coverage is as specified in the Warranty Undertaking Form.</li> </ul> </li> </ul> <p><b>3. Leasing Option (5 Years)</b></p> <ul style="list-style-type: none"> <li>▪ The tenderer shall offer the system on a <b>five (5) year leasing basis</b>, with quarterly payments over the lease period.</li> <li>▪ The <b>first quarter payment</b> is due after delivery, installation, commissioning, and user training.</li> <li>▪ The <b>final quarter payment</b> is due in the last month of the 5th year.</li> <li>▪ <b>Ownership remains with the tenderer</b> throughout the lease period.</li> <li>▪ The tenderer is responsible for <b>full maintenance and support</b> throughout the lease, as per the <b>Warranty Undertaking Form</b>, including: <ul style="list-style-type: none"> <li>✓ All parts and labour</li> <li>✓ On-site after-sales service support</li> <li>✓ Software updates and upgrades (if applicable)</li> <li>✓ Preventive maintenance (minimum twice per year)</li> </ul> </li> <li>▪ At the end of the lease, the Ministry of Health (MOH) has the <b>option to purchase each unit for \$1</b>, subject to equipment condition and approval by the relevant committee.</li> </ul>						

**SCOPE OF WORK**

Please <input checked="" type="checkbox"/> Tick where appropriate					Yes	No	Remarks
The Government reserves the right to <b>decide the procurement option</b> based on <b>value for money</b> and <b>operational requirements</b> .							
<b>Supply of EIGHT (8) units Reusable Rhino-laryngoscope system for ENT Department as per the following distribution:</b>							
Location	System Quantity	Scopes Requirement		Configuration			
		Video Rhino-Laryngoscope Quantity	Video Endoscope with Working Channel Quantity				
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<b>Total</b>	<b>8</b>	<b>8</b>	<b>7</b>				

SECTION 1 – EQUIPMENT SPECIFICATION				
Please <input checked="" type="checkbox"/> Tick where appropriate		Yes	No	Remarks
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1.1	Flexible reusable rhinolaryngoscope for diagnostic and therapeutic ENT exams (nasopharyngoscopy / laryngoscopy) in outpatient clinics and ENT examination room			
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1.5.2.2	Minimum High Definition (HD) resolution			
1.5.2.3	Touch-screen or physical control interface acceptable			
1.5.2.4	Clear visibility under clinical lighting conditions			
1.5.3	<b>Video Processing</b>			
1.5.3.1	Real-time video recording and image capture			
1.5.3.2	Automatic or manual adjustment of brightness and contrast			

SECTION 1 – EQUIPMENT SPECIFICATION				
Please <input checked="" type="checkbox"/> Tick where appropriate		Yes	No	Remarks
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SECTION 1 – EQUIPMENT SPECIFICATION				
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1.7.6	Up/down deflection: at least 130° or better			
1.7.7	Distal end outer diameter: not more than 3.0 mm or smaller			
1.7.8	Working length: At least 300 mm or better			<b>Tenderer to specify total length:</b> ..... mm

<b>SECTION 1 – EQUIPMENT SPECIFICATION</b>				
Please <input checked="" type="checkbox"/> Tick where appropriate		Yes	No	Remarks
1.7.9	Deflection up/down: At least 130° /130° or better			
1.7.10	<b>Direction of view:</b> 0° forward viewing			
1.7.11	Ergonomically designed			
1.7.12	Image and video documentation via buttons on handle			
1.7.13	Tip deflection mechanism: Ergonomic lever-controlled			
1.7.14	Inclusive Leakage tester and tube holder			
1.7.15	Inclusive of sterilizing container for sterilization and storage			
1.7.16	Inclusive of Protection Cap and Cleaning brush			
1.8	<b>Infection Control &amp; Reprocessing</b>			
1.8.1	Reusable components suitable for repeated clinical use			
1.8.2	External surfaces resistant to standard hospital cleaning and disinfection agents			
1.8.3	<b>Endoscope compatible with high-level disinfection processes</b>			
1.8.4	Smooth, sealed surfaces to minimize contamination risk			
1.9	<b>Safety &amp; Compliance</b>			
1.9.1	Complies with relevant international standards, including: <ul style="list-style-type: none"> <li>▪ IEC / EN standards for medical electrical equipment</li> <li>▪ ISO standards applicable to endoscopic devices</li> </ul>			
1.9.2	Medical device certification (e.g. CE, FDA, or equivalent)			
1.9.3	Electrical safety protection and thermal safety compliance			
1.10	<b>ACCESSORIES/CONSUMABLES TO BE SUPPLIED WITH EACH UNIT:</b> Inclusive of all the accessories for the machine to be fully functional			

*\* In your quotation/tender document, please breakdown/itemized the price for each accessories/ consumables*

2		PRODUCT DEMONSTRATION (UPON REQUIREMENT)		
Please <input checked="" type="checkbox"/> Tick where appropriate		Yes	No	Remarks
2.1	<p><b>Upon request by the procurement committee</b>, the tenderer shall provide a product demonstration for the purpose of evaluating the functionality, usability, and compliance of the proposed equipment.</p> <p>The tenderer shall provide <b>either</b> of the following demonstration modes:</p> <ul style="list-style-type: none"> <li>▪ <b>Physical Demonstration (In-Person):</b> A complete working unit must be brought to the designated demonstration site as specified by the procuring entity. The demonstration shall be conducted by qualified personnel from the supplier.</li> <li>▪ <b>Online Demonstration (Virtual):</b> The demonstration may be conducted via a live video conferencing platform (e.g., Zoom, MS Teams). The session must include: <ul style="list-style-type: none"> <li>✓ Live operation of the actual product.</li> <li>✓ Real-time interaction to address questions or perform requested functions.</li> <li>✓ High-definition video and clear audio for full visibility and understanding.</li> </ul> </li> </ul>			

3		END-USER TRAINING		
Please <input checked="" type="checkbox"/> Tick where appropriate		Yes	No	Remarks
3.1	<p>The supplier shall conduct comprehensive user training for all end users by a qualified application specialist or competent local engineer. Training shall include, but not be limited to:</p> <ul style="list-style-type: none"> <li>▪ Basic operation of the equipment</li> <li>▪ User-level troubleshooting and routine maintenance</li> <li>▪ Proper equipment cleaning, disinfection, and sterilization techniques</li> <li>▪ Provision of operating manuals in hardcopy and/or softcopy format</li> </ul>			
3.2	<p>Tenderer must <b>prepare a training attendance or proof of training done to end user during commissioning and the refresher course (6) months after commissioning.</b></p>			

4 TECHNICAL TRAINING				
Please <input checked="" type="checkbox"/> Tick where appropriate		Yes	No	Remarks
4.1	<b>Introductory Technical Training</b> to Biomedical Engineers and Technicians at BME Office by competent Tenderer's Engineer/Technicians that includes but not limited to: <ul style="list-style-type: none"> <li>▪ Troubleshooting and basic corrective maintenance</li> <li>▪ Handling and basic inspection maintenance</li> </ul> *(Two sessions/groups if required)			

5 WARRANTY				
Please <input checked="" type="checkbox"/> Tick where appropriate		Yes	No	Remarks
5.1	Tenderer to include warranty period of <b>at least two (2) years and/or five (5) years for the whole leasing period.</b>			
5.2	Tenderers to <b>ACKNOWLEDGE</b> the Warranty Undertaking Form in Section 4 stating the terms of warranty provided for the equipment in the tender for the period of two years. This includes but not limited to: <ul style="list-style-type: none"> <li>▪ Scope of Warranty</li> <li>▪ Planned Preventive Maintenance during warranty (one of which includes battery replacement at the end of warranty period).</li> </ul>			
5.3	<b>Leasing and Extended Comprehensive Warranty</b> The Tenderer shall <b>offer a leasing warranty option and an extended comprehensive warranty of three (3) years after the standard warranty period for outright purchase</b> , and shall provide <b>alternative services and/or loaner equipment</b> at no additional cost to the Government if equipment downtime exceeds seven (7) days from receipt of a reported problem from BME, including cases where the equipment is not repairable on-site or must be removed from service for parts replacement, until the equipment is fully returned to service.			

SECTION 2 – PRICE PROPOSAL				
OPTION A: PURCHASE PRICE (OUTRIGHT PURCHASE)	PER LOCATION	RIPAS Hospital BND\$	SSB Hospital BND\$	PMMPMHAMB Hospital BND\$
	TOTAL	BND\$		

OPTION B: OUTRIGHT PURCHASE WITH EXTENDED COMPREHENSIVE WARRANTY	PER LOCATION	RIPAS Hospital BND\$	SSB Hospital BND\$	PMMPMHAMB Hospital BND\$
	EXTENDED COMPREHENSIVE WARRANTY COST	BND\$	BND\$	BND\$
	TOTAL	BND\$		

OPTION C: LEASING PRICE FOR 5 YEARS	PER LOCATION	RIPAS Hospital BND\$	SSB Hospital BND\$	PMMPMHAMB Hospital BND\$
	QUARTERLY PRICE	BND\$	BND\$	BND\$
	YEARLY PRICE	BND\$	BND\$	BND\$
	TOTAL	BND\$		

SECTION 3 - PROCUREMENT AND TECHNICAL SPECIFICATION			
BRAND:		MODEL:	
COUNTRY OF ORIGIN:		YEAR INTRODUCED TO MARKET:	
WARRANTY PERIOD:		LAST COUNTRY SOLD TO:	
PRICE VALIDITY: [AT LEAST <u>ONE (1) YEAR</u> PRICE VALIDITY]		DELIVERY TIME:	

SECTION 3 - PROCUREMENT AND TECHNICAL SPECIFICATION					
<b>AUTHORIZED DISTRIBUTOR: (AUTHORIZED DISTRIBUTOR LETTER ATTACHED)</b>	APPOINTED BRUNEI DISTRIBUTOR				
	PROCURE FROM OVERSEA AUTHORIZED DISTRIBUTOR	COMPANY NAME:			
		COMPANY ORIGIN:			
<b>DETAILED BROCHURE INCLUDED</b>	<b>YES</b>		<b>NO</b>	<input checked="" type="checkbox"/> or specify where appropriate	
<b>USER AND SERVICE MANUALS:</b>	<b>YES</b>		<b>NO</b>	Tenderers to acknowledge that they must provide at least <b>TWO</b> sets of <b>USER AND SERVICE</b> manuals when applying commissioning form. One Set for End User, One Set for BME. (Please provide hardcopy or softcopy)	
<b>MAINS POWER SUPPLY:</b>	<b>220V-240V</b>	OTHERS:			
	<b>50-60HZ</b>	OTHERS:			
<b>BATTERY</b>	<b>RECHARGEABLE</b>		<b>SINGLE-USE</b>	<b>REPLACEABLE</b>	
	OTHERS:				
	TYPE OF BATTERY:				
	RATING:				
<b>POWER ADAPTER/CHARGER OUTPUT RATING:</b>					
<b>EQUIPMENT AMBIENT OPERATING TEMPERATURE RANGE:</b>					
<b>INTERNATIONAL SAFETY STANDARD</b> Must comply to at least 1 safety Standards and certification (Please attached the copy of stated standards and certifications)			<input checked="" type="checkbox"/> <b>Tick where appropriate</b> <input type="checkbox"/> US FDA Standard, <input type="checkbox"/> European Union CE MARK, <input type="checkbox"/> Australian TGA Standard, <input type="checkbox"/> Canadian CSA Standard or <input type="checkbox"/> Japanese JIS Standard. Others (Please specify): _____		
<b>NUMBER OF TECHNICAL SUPPORT (ENGINEER/TECHNICIAN)</b>  Please provide training or certification for locals who is trained/certified	<b>LOCAL</b>		<input type="checkbox"/> <b>Trained / Certified</b> <input type="checkbox"/> <b>Not yet trained on the product</b>		
	<b>OVERSEA (SPECIFY LOCATION)</b>		NEAREST LOCATION:		
<b>DIMENSIONS AND WEIGHT OF MAIN UNIT:</b>		<input type="checkbox"/> mm <input type="checkbox"/> cm <input type="checkbox"/> inch		<input type="checkbox"/> <b>Kilogram (Kg)</b> <input type="checkbox"/> <b>Gram(g)</b> <input type="checkbox"/> <b>Pound (lbs)</b>	
<b>EQUIPMENT WHOLE LIFE TIME SUPPORT:</b>	<b>The supplier shall ensure that spare parts for the equipment are available for a minimum of 10 years after installation, with the support period extending beyond the expected lifecycle of the equipment.</b> <b>No of years: _____ (Please specify)</b>				

**SECTION 4 – WARRANTY UNDERTAKING FORM**

Tenderer, on behalf of the manufacturer, acknowledged and agrees that when equipment is under the warranty period, must cover the scope of normal warranty below at no additional cost:

**NORMAL WARRANTY**

- Warrants the supplied medical equipment and its accessories to be in good condition, in working order and free from defects to the extent such equipment do not comply with specifications, under normal use for the warranty period. The scope of warranty covers to its maximum extent permitted by applicable law.
- During warranty, tenderer must rectify issues arise from any mechanical, technical or software faulty as soon as it is reported.
- **Exchange warranty;** Providing replacement units:
  - A. Warranty against defects – Manufacturing defects or Equipment malfunction resulted from mechanical, electrical or software failure during Commissioning or within the first \_\_\_\_\_ months of use
  - B. Faulty workmanship or unsatisfactory condition during delivery or commissioning
  - C. If a unit or accessory is deemed used item or refurbished item (not a new unit) by the user and BME Unit.
- **Two time Planned Preventive Maintenance (PPM) PER YEAR** according to Manufacturer’s Preventive Maintenance Guideline and to include one-time replacements of battery at the end of 2 years warranty period or any other relevant parts to prolong equipment lifespan.

**EXCLUSION FROM WARRANTY**

MOH understand that the following circumstances are not covered in the warranty and Tenderer may quote for repair and subject to MOH approval:

- Unauthorized modifications - an alteration or repair by anyone other than the Manufacturer or Authorized agent during warranty period.
- Accidental damage or problems caused by negligence or mishandling, subject to appropriate justification by both parties.
- Vandalism and Natural disasters
- Normal wear and tear

**ADDITIONAL WARRANTY SCOPE FOR LEASING AND EXTENDED COMPREHENSIVE MAINTENANCE (3 YEARS):**

Tenderer need to plan and provide **alternative services/loaner equipment at no additional cost to the Government** if equipment downtime is expected to be more than 7 days after receipt of reported problem from BME (not repairable or need to be remove from service due to requiring parts replacement until the equipment is return back to service.)

**ANY OTHER EXCLUSION**

Tenderer may propose below to include items or terms which is not listed in the exclusion list above for MOH consideration.

**TENDERER ACKNOWLEDGMENT**

**COMPANY CHOP AND SIGNATURE**

NO.	TERMS AND CONDITIONS	VENDOR'S OFFER (PLEASE STATE)
1	Tenderer must be registered with the Ministry of Health.	
2	<b>TENDER FORM should be filled</b> completely including the <b>USER REQUIREMENT FORM</b> (if available). Submission of incomplete form <b>MAY</b> cause <b>DISQUALIFICATION OF TENDER.</b>	
3	Each tenderer is allowed to quote <b>ONE BRAND WITH ONE PRICE ONLY</b> for each item. Submission of more than one brand and price will cause <b>DISQUALIFICATION OF TENDER.</b>	
4	All consumables supplied throughout this tender <u>shall</u> have a minimum expiry date of <b>twelve (12) months / on delivery</b> (if applicable).  Should the consumables be urgently needed, provision of consumables with expiry date of less than twelve (12) months should be first agreed by the User before delivery is made (if applicable).	
5	Brochures / catalogues should be submitted / attached with tender document.	
6	Any room renovation which may be required, it is mandatory to conduct site visit (if applicable)	
7	Samples should be submitted together with tender or within fourteen (14 days) of the tender closing dates (if applicable).	
8	<b>DELIVERY PERIOD:</b> (Please state) Not More Than <b>90 days</b> upon confirmation	
9	<b>PRICE VALIDITY:</b> The quotation shall remain valid for <b>12 MONTHS</b> from the final date for the submission of the quotation and no supplier may withdraw his/her quotation within that period.  The Government reserves the right to extend this period if deemed necessary provided that such extension to the quotation validity period shall have written consent of the supplier(s).	
10	<b>The equipment supplied must be newly manufactured, unused, and in its original, sealed packaging. The equipment must not be previously owned, refurbished, or reconditioned in any form.</b> During delivery, the vendor is required to provide proof of manufacture date confirming the equipment is new.	