

**TENDER REFERENCE NO.: KK/60/2026/LAB**

**MINISTRY OF HEALTH  
NEGARA BRUNEI DARUSSALAM**

**TO FACILITATE ISO 15189 ACCREDITATION  
ASSESSMENT PROGRAM (PROGRAM PENILAIAN  
PENGIKTIRAFAN ISO 15189 – PENILAIAN PENGAWASAN  
PERTAMA BAGI TAHUN 2025 – 2029) FOR DEPARTMENT  
OF LABORATORY SERVICES, MINISTRY OF HEALTH**

**TENDER FEES : \$10.00**

**RECEIPT NO. :**

**CLOSING DATE : 05th May 2026**

**TIME : 2.00 PM**

**FOA :**

**THE CHAIRMAN  
MINI TENDER BOARD, TENDER BOX  
GROUND FLOOR, MINISTRY OF HEALTH  
COMMONWEALTH DRIVE  
BANDAR SERI BEGAWAN BB3910  
NEGARA BRUNEI DARUSSALAM**

**(CLUSTERING)**

## SECTION 2

### SPECIFICATIONS AND REQUIREMENTS

TENDER REFERENCE NO.: KK/60/2026/LAB

#### INVITATION TO TENDER

TO FACILITATE ISO 15189 ACCREDITATION ASSESSMENT PROGRAM (*PROGRAM PENILAIAN PENGIKTIRAFAN ISO 15189 – PENILAIAN PENGAWASAN PERTAMA BAGI TAHUN 2025 – 2029*) FOR DEPARTMENT OF LABORATORY SERVICES, MINISTRY OF HEALTH

NOS	DESCRIPTION OF ITEMS	QUANTITY
1.	<p><b>INTRODUCTION:</b></p> <p>This quotation requires the tenderer to facilitate the first surveillance assessment of accredited tests, and certification of additional tests (if any), by Singapore Accreditation Council (SAC) for certificate of accreditation awarded for the years 2025 - 2029. Annual surveillance assessment is required to ensure the Department of Laboratory Services' (DLS) continued compliance with ISO 15189 accreditation requirements. All costs required to engage third party assessors from SAC, Singapore shall be borne by the vendor.</p> <p><b>PROJECT GOAL:</b></p> <ul style="list-style-type: none"><li>▪ To facilitate the certification of all tests via annual surveillance assessment conducted by SAC.</li></ul> <p><b>PROJECT OBJECTIVES:</b></p> <ul style="list-style-type: none"><li>▪ To engage SAC in Surveillance Assessment for the year 2026; and</li><li>▪ To bear all expenses required for SAC to conduct Surveillance Assessment on DLS. Expenses include, but not limited to, all fees chargeable by SAC, travelling expenses, accommodation and food.</li></ul> <p><b>PROJECT DURATION:</b> 1 month</p> <p><b>PROJECTED EXPECTED DATE OF START:</b> August - September 2026</p> <p><b>INSTRUCTION TO TENDERER:</b></p> <ol style="list-style-type: none"><li>1. Before submitting the quotation, the tenderer is advised to read all the terms and conditions, scope of work and instructions contain herein.</li><li>2. All enquiries by potential tenderers for information should be addressed only to the Person to Contact named below.</li><li>3. Before quoting, all potential Tenderers are advised to consult the Person to Contact by visiting the Quality Assurance and Patient Safety Unit (QAPSU) of DLS and obtain more details on the specification and scope of work required in this quotation.</li></ol>	

NOS	DESCRIPTION OF ITEMS	QUANTITY
	<p>4. Tenderers are considered to have examined the quotations and any other documents referred in this quotation and satisfied themselves as to the correctness and sufficiency of their quotation including price quoted.</p> <p>5. The Department is not bound to accept the lowest or any Quotation and reserves the right to request any, or all, of the tenderer to meet with Person to Contact to clarify their quotation.</p> <p>6. The tenderer must ensure that all expenses required for engaging the SAC assessors are all fully borne by the company (transport, accommodation, fees, insurances and etc).</p> <p>7. The Tenderer must agree to pay SAC on all fees chargeable by them upon receipt of the invoice.</p> <p>8. Delivery or Service Order can only be signed after providing to DLS the paid invoice or confirmation for payment by the tenderer to SAC.</p> <p>9. The tenderer is responsible for the provision of lunch refreshments covering the entire process during the surveillance assessment for a minimum of 15 pax.</p> <p>10. The vendor is required to quote by item. Quoting by lump sum is not accepted.</p> <p><b>FIRST SURVEILLANCE ASSESSMENT FOR 2025 - 2029</b></p> <p>Description:</p> <ul style="list-style-type: none"> <li>▪ To bear ALL expenses, including fees chargeable by SAC and local expenditure as required for the SAC Assessment teams to carry out Surveillance Assessment on DLS.</li> </ul> <p>Requirements:</p> <ul style="list-style-type: none"> <li>▪ The Surveillance assessment must be carried out by SAC's assessors ONLY.</li> <li>▪ The Surveillance assessment shall require one lead assessor and four technical assessors (Clinical Chemistry, Haematology, Clinical Microbiology, Immunology, Blood Transfusion, Virology, Serology, Histology and Cytology). The number of Technical Assessors shall be determined at a later stage and shall be dependent on the scope of assessment, including the submission of new tests and/or changes in test methods.</li> <li>▪ Number of man-day is advisable by SAC but shall not be less than 2 man-days per assessor.</li> <li>▪ The vendor is to pay all fees chargeable by SAC for the Surveillance assessment.</li> <li>▪ The vendor is also responsible to arrange accommodation, refreshments, travelling means and other necessities as required by SAC.</li> </ul> <p style="margin-left: 40px;">i. Administration and Document Review Fee</p> <p style="margin-left: 40px;">ii. Assessment Fees for 5 Assessors</p> <p style="margin-left: 40px;">iii. SAC Certificate Annual Fee</p>	<p>2 MAN-DAYS</p> <p>19 MAN-DAYS</p> <p>4 CERTIFICATES</p>



**APPENDIX 1: ACCOMMODATION REQUIREMENTS AND SPECIFICATIONS**

NO.	ITEMS
1	Accommodation assessors during the duration of surveillance assessment. <ul style="list-style-type: none"> <li>▪ The number of technical assessors is as per advice by SAC.</li> <li>▪ The duration of stay will be determined at a later date once confirmation has been received from SAC.</li> </ul>
2	Daily local transportation within Brunei Darussalam throughout the duration of the surveillance assessment to and from The Rizqun International Hotel, RIPAS Hospital, Sumbiling Laboratory, SSB Hospital, PMMPMHAMB Hospital and PIHM Hospital.
3	The service provider shall provide airport pick-up upon arrival and airport drop-off upon departure between the airport and The Rizqun International Hotel, inclusive of all associated costs.
4	A return flight ticket from Singapore to Bandar Seri Begawan for all assessors.
5	International travel charges for Lead assessor
6	International travel charges for technical assessor
7	Transport charges within Singapore
8	Subsistence allowance (or overseas daily allowance)
9	Travel & COVID insurance

<b>DELIVERY PERIOD AFTER PO ISSUED</b>	<b>4-8 WEEKS AND NO LONGER THAN 12 WEEKS</b>		
Lab/Section/Unit	Quality Assurance and Patient Safety Unit (QAPSU)		
Lab/Section/Unit Ref No.:	DLS/PU/QAPSU/2026/01-01		
Person to Contact	Name	: Nur Ahlina binti Hj Abdul Ghani	
	E-mail	: Ahlina.ghani@moh.gov.bn	
	Tel. No.	: 2242424 ext.	Fax No.: 2220869
<b>FOR ADMINISTRATION USE ONLY</b>			
PPM/PROC Ref. No.	PPM/PROC/2026/>50K/003(QAPSU)		
Advertisement Ref. No.		Date	:

**SECTION 3**

**TENDER FORM**

**TENDER REFERENCE NO.: KK/60/2026/LAB**

**INVITATION TO TENDER**

**TO FACILITATE ISO 15189 ACCREDITATION ASSESSMENT PROGRAM (*PROGRAM PENILAIAN PENGIKTIRAFAN ISO 15189 – PENILAIAN PENGAWASAN PERTAMA BAGI TAHUN 2025 – 2029*) FOR DEPARTMENT OF LABORATORY SERVICES, MINISTRY OF HEALTH**

<b>NOS</b>	<b>DESCRIPTION OF ITEMS</b>	<b>QUANTITY</b>	<b>UNIT PRICE B\$</b>	<b>TOTAL PRICE B\$</b>
1.	<p><b>INTRODUCTION:</b></p> <p>This quotation requires the tenderer to facilitate the first surveillance assessment of accredited tests, and certification of additional tests (if any), by Singapore Accreditation Council (SAC) for certificate of accreditation awarded for the years 2025 - 2029. Annual surveillance assessment is required to ensure the Department of Laboratory Services' (DLS) continued compliance with ISO 15189 accreditation requirements. All costs required to engage third party assessors from SAC, Singapore shall be borne by the vendor.</p> <p><b>PROJECT GOAL:</b></p> <ul style="list-style-type: none"><li>▪ To facilitate the certification of all tests via annual surveillance assessment conducted by SAC.</li></ul> <p><b>PROJECT OBJECTIVES:</b></p> <ul style="list-style-type: none"><li>▪ To engage SAC in Surveillance Assessment for the year 2026; and</li><li>▪ To bear all expenses required for SAC to conduct Surveillance Assessment on DLS. Expenses include, but not limited to, all fees chargeable by SAC, travelling expenses, accommodation and food.</li></ul> <p><b>PROJECT DURATION:</b> 1 month</p>			

NOS	DESCRIPTION OF ITEMS	QUANTITY	UNIT PRICE B\$	TOTAL PRICE B\$
	<p><b>PROJECTED EXPECTED DATE OF START:</b> August - September 2026</p> <p><b>INSTRUCTION TO TENDERER:</b></p> <ol style="list-style-type: none"> <li>1. Before submitting the quotation, the tenderer is advised to read all the terms and conditions, scope of work and instructions contain herein.</li> <li>2. All enquiries by potential tenderers for information should be addressed only to the Person to Contact named below.</li> <li>3. Before quoting, all potential Tenderers are advised to consult the Person to Contact by visiting the Quality Assurance and Patient Safety Unit (QAPSU) of DLS and obtain more details on the specification and scope of work required in this quotation.</li> <li>4. Tenderers are considered to have examined the quotations and any other documents referred in this quotation and satisfied themselves as to the correctness and sufficiency of their quotation including price quoted.</li> <li>5. The Department is not bound to accept the lowest or any Quotation and reserves the right to request any, or all, of the tenderer to meet with Person to Contact to clarify their quotation.</li> <li>6. The tenderer must ensure that all expenses required for engaging the SAC assessors are all fully borne by the company (transport, accommodation, fees, insurances and etc).</li> <li>7. The Tenderer must agree to pay SAC on all fees chargeable by them upon receipt of the invoice.</li> <li>8. Delivery or Service Order can only be signed after providing to DLS the paid invoice or confirmation for payment by the tenderer to SAC.</li> </ol>			

NOS	DESCRIPTION OF ITEMS	QUANTITY	UNIT PRICE B\$	TOTAL PRICE B\$
	<p>9. The tenderer is responsible for the provision of lunch refreshments covering the entire process during the surveillance assessment for a minimum of 15 pax.</p> <p>10. The vendor is required to quote by item. Quoting by lump sum is not accepted.</p> <p><b>FIRST SURVEILLANCE ASSESSMENT FOR 2025 - 2029</b></p> <p>Description:</p> <ul style="list-style-type: none"> <li>▪ To bear ALL expenses, including fees chargeable by SAC and local expenditure as required for the SAC Assessment teams to carry out Surveillance Assessment on DLS.</li> </ul> <p>Requirements:</p> <ul style="list-style-type: none"> <li>▪ The Surveillance assessment must be carried out by SAC’s assessors ONLY.</li> <li>▪ The Surveillance assessment shall require one lead assessor and four technical assessors (Clinical Chemistry, Haematology, Clinical Microbiology, Immunology, Blood Transfusion, Virology, Serology, Histology and Cytology). The number of Technical Assessors shall be determined at a later stage and shall be dependent on the scope of assessment, including the submission of new tests and/or changes in test methods.</li> <li>▪ Number of man-day is advisable by SAC but shall not be less than 2 man-days per assessor.</li> <li>▪ The vendor is to pay all fees chargeable by SAC for the Surveillance assessment.</li> <li>▪ The vendor is also responsible to arrange accommodation, refreshments, travelling means and other necessities as required by SAC.</li> </ul> <p>i. Administration and Document Review Fee</p>	2 MAN-DAYS		

NOS	DESCRIPTION OF ITEMS	QUANTITY	UNIT PRICE B\$	TOTAL PRICE B\$
	<p>ii. Assessment Fees for 5 Assessors</p> <p>iii. SAC Certificate Annual Fee</p> <p>iv. Accommodation for 5 Assessors (inclusive of return airfare SIN-BWN, international travel charges, transport charges within Singapore, local transport, subsistence allowance (or overseas daily allowance), travel &amp; COVID insurance).</p> <p>It is recommended to arrange accommodation at The Rizqun International Hotel.</p> <p>Local transport will be required to take assessors to/from The Rizqun International Hotel, Brunei International Airport, RIPAS Hospital, Sumbiling Laboratory, SSB Hospital, PMMPMHAMB Hospital and PIHM Hospital.</p> <p>The accommodation requirements and specifications are detailed in <b>Appendix 1</b>.</p> <ul style="list-style-type: none"> <li>▪ Refreshments (min 15 pax for 5 days)</li> <li>▪ Other Miscellaneous (if any): Please specify: _____</li> <li>▪ The supplier shall clear all invoices issued by SAC after the surveillance assessment, after which then claim to government can only be made.</li> </ul> <p>Payment to SAC should be made within one week of invoices issued by SAC.</p>	<p>19 MAN-DAYS</p> <p>4 CERTIFICATES</p> <p>6 NIGHTS</p> <p>1 LOT</p> <p>1 LOT</p> <p>1 LOT</p>		

NOS	DESCRIPTION OF ITEMS	QUANTITY	UNIT PRICE B\$	TOTAL PRICE B\$
<p><u>Note:</u></p> <p>The following conditions must be met:</p> <ul style="list-style-type: none"> <li>▪ All quoted items must meet <b><u>ALL</u></b> specifications and description provided. Any deviations from the specified requirement will not be acceptable.</li> <li>▪ <b>PRICE VALIDITY:</b> The quotation shall remain valid for <b>6/12 MONTHS</b> from the final date for the submission of the quotation and no supplier may withdraw his/her quotation within that period. The Government reserves the right to extend this period if deemed necessary provided that such extension to the quotation validity period shall have written consent of the supplier(s). 6 months validity required for &lt;\$50K or 12 months for &gt;\$50K</li> </ul>				
			<b>TOTAL B\$</b>	

**APPENDIX 1: ACCOMMODATION REQUIREMENTS AND SPECIFICATIONS**

NO.	ITEMS	VENDOR'S OFFER
1	Accommodation assessors during the duration of surveillance assessment. <ul style="list-style-type: none"> <li>▪ The number of technical assessors is as per advice by SAC.</li> <li>▪ The duration of stay will be determined at a later date once confirmation has been received from SAC.</li> </ul>	
2	Daily local transportation within Brunei Darussalam throughout the duration of the surveillance assessment to and from The Rizqun International Hotel, RIPAS Hospital, Sumbiling Laboratory, SSB Hospital, PMMPMHAMB Hospital and PIHM Hospital.	
3	The service provider shall provide airport pick-up upon arrival and airport drop-off upon departure between the airport and The Rizqun International Hotel, inclusive of all associated costs.	
4	A return flight ticket from Singapore to Bandar Seri Begawan for all assessors.	
5	International travel charges for Lead assessor	
6	International travel charges for technical assessor	
7	Transport charges within Singapore	
8	Subsistence allowance (or overseas daily allowance)	
9	Travel & COVID insurance	