

TENDER REF. NO.: KK/157/2026/UPP(TC)

**MINISTRY OF HEALTH
NEGARA BRUNEI DARUSSALAM**

**THE PROVISION OF SHUTTLE BUS SERVICES FOR RAJA
ISTERI PENGIRAN ANAK SALEHA (RIPAS) HOSPITAL,
MINISTRY OF HEALTH FOR A PERIOD OF FIVE (5) YEARS**

TENDER FEE : \$500.00

RECEIPT NO. :

CLOSING DATE : ON TUESDAY, 04th AUGUST 2026

TIME : 2.00 PM

FOA :

**THE CHAIRMAN
MINI TENDER BOARD, TENDER BOX
GROUND FLOOR, MINISTRY OF HEALTH
COMMONWEALTH DRIVE
BANDAR SERI BEGAWAN BB3910
NEGARA BRUNEI DARUSSALAM**

[CLUSTERING]

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SECTION 2

SPECIFICATIONS

THE PROVISION OF SHUTTLE BUS SERVICES FOR RAJA ISTERI PENGIRAN ANAK SALEHA HOSPITAL MINISTRY OF HEALTH FOR A PERIOD OF FIVE (5) YEARS

1. Workmanship

- 1.1. Workmanship will be in accordance with the best trade practice and shall be to the satisfaction of the inspecting Engineer.

2. Period of Contract/Termination of Contract

- 2.1. The contract shall commence from the date of award for the shuttle bus services and shall remain valid for a period of **five (5) years**.

3. Submission of Proposal

- 3.1. The Tenderer is required to submit a business proposal of the services to be offered. The business proposal should at least contain the following:
- 3.1.1. Company Profile
 - 3.1.2. Supporting Documents;
 - 3.1.2.1. Business License;
 - 3.1.2.2. Organization Chart
 - 3.1.2.3. Proposed Manpower (Drivers including relief drivers, cleaners, watchmen, supervisors) complete with CV's, Driver's Licenses, IC.
 - 3.1.2.4. Proposed bus details include specifications, road tax and pictures
 - 3.1.2.5. Past Experience

4. Warranties

- 4.1. The company warrants the Vehicles under this Agreement (including the Replacements of buses):
- 4.1.1. Comply fully with Specifications set put in Schedule A;
 - 4.1.2. Are of merchantable quality, roadworthy and complies with the requirements of the Road Traffic Act (Cap.68) and the regulations made there under;
 - 4.1.3. Are fit for the purposes for which the Government have expressly or by implication made known to the Company; and
 - 4.1.4. Are free from any defect in or arising from design, materials and workmanship.

5. Registration and Licensing of the Vehicle

- 5.1. The company shall be responsible for ensuring that the Vehicles are registered, licensed and marked as required under the laws of Brunei Darussalam and in particular, comply with the Road Traffic Act (Cap.68 of the Laws of Brunei).
- 5.2. The expenses and cost incurred by the Company in the performance of its Obligations shall be wholly borne by the Company.

6. Delivery and Acceptance

- 6.1. If the Vehicles do not conform to the Specifications, the Government may by Written notice to the Company, elect at its option; to
- 6.1.1. Allow the company a final opportunity to remedy or rectify the breach within seven (7) days of such notice so that the such bus(es) conform the Specifications set out in Schedule A or

- 6.1.2. reject such bus(es) and require the Company at the Company's own costs to provide the Government with bus(es) having the same specifications as stated in the agreement & requirement.

7. Insurance

- 7.1. The company shall from (and including) the date on which the Vehicles are Delivered to the Location effect (if not previously effected) and maintain thereafter until the Vehicles are re-delivered to the Company with insurers acceptable to the Government:
 - 7.1.1. cover the Vehicles for their full replacement value;
 - 7.1.2. cover the Driver liability insurance; and
 - 7.1.3. cover passenger liability insurance.
- 7.2. The company shall;
 - 7.2.1. Prior to the delivery of the Vehicles and thereafter on demand produce to the Government the policies relating to the aforesaid insurances and the receipts for the premiums; and
 - 7.2.2. Punctually pay all premiums payable under the said insurance policies in full force and effect and do not do anything whereby they will be vitiated either in whole or in part

8. Personnel

- 8.1. At the commence date, the Tenderer shall provide the following Personnel for the performance of the work as follows:
 - 8.1.1. The drivers should possess valid Driving License Class 6 issued by Land Transport Department, Ministry of Communications
 - 8.1.2. The drivers, watchman and cleaner should wear the company's uniform at all time.
- 8.2. The personnel shall comply with the personnel specifications, general tasks, specific task and responsibilities stated by hospital management.

9. Driver Management and Working hours

- 9.1. The Contractor shall ensure all drivers are properly managed, scheduled, and supervised to maintain safe, continuous, and efficient shuttle bus operations at all times.
- 9.2. The Contractor shall ensure adequate rest periods between shifts and shall not assign duties that may result in driver fatigue or compromise safety.
- 9.3. The Contractor shall deploy a sufficient number of qualified drivers, including standby drivers, to meet operational requirements at all times, including peak hours and unforeseen absences, without disruption to the service.
- 9.4. A monthly duty roster indicating driver names, assigned shifts, and rest days shall be submitted to the Hospital's Operational Section at least three (03) days prior to the commencement of each month. Any subsequent changes shall be promptly notified in writing.
- 9.5. The Contractor shall implement a **proper shift rotation system** to ensure fair workload distribution and adequate rest, including rotation between morning and afternoon/evening shifts where necessary.
- 9.6. The Contractor shall ensure all drivers report for duty in a fit condition and shall maintain proper attendance, working hours, and shift records for inspection by the Hospital.

- 9.7. In the event of any driver absence or unavailability, the Contractor shall provide immediate replacement. No driver shall leave duty during operational hours without a suitable replacement.
- 9.7.1. The Contractor shall ensure all buses for the shifts are available, in which refuelling the buses during operational hours are not allowed.

- 9.8. The Contractor shall comply with all applicable labour laws, occupational safety requirements, and transport regulations relating to driver management and working hours.

10. Maintenance of Bus Substations

- 10.1. The Contractor shall be responsible for maintenance of building structure of the bus substations such as roofs, walls, tiles painting and information kiosk etc.
- 10.2. The Contractor shall be responsible to provide maintenance and replacement of electrical fittings and lighting within the premise (include the walkway between both substation) using LED type lighting devices where appropriate.
- 10.3. The Contractor is responsible for the cleanliness of the bus substations area. The work includes;
- 10.3.1. Collection for rubbish from the area frequently and dispose it to the contractor own site.
- 10.3.2. Cleaning of drainage systems & roadway at the bus substations area and also including covered walkway & parking areas.
- 10.3.3. Installation of recycle bins or any related to promote green concept at the bus substations area. Three types of bins and labelling such as no littering vandalism, no smoking.

11. Watchmen and Cleaners

- 11.1. The Contractor shall provide watchmen during operational hours to monitor safety, prevent vandalism, and control unauthorized activities.
- 11.2. The Contractor shall provide cleaners to maintain cleanliness of buses and substation areas at all times.
- 11.3. The duties and scope of work are defined as below:
- 11.3.1. **The Driver** shall be responsible for the safe, reliable, and efficient operation of the shuttle bus services. Duties include:
- 11.3.1.1. Operate buses in a safe manner at all times in compliance with traffic laws and hospital regulations;
- 11.3.1.2. Adhere strictly to approved routes, schedules, and designated stopping points;
- 11.3.1.3. Ensure punctuality and maintain service intervals as specified in the KPI;
- 11.3.1.4. Assist passengers, including elderly, disabled, and patients, when boarding and alighting;
- 11.3.1.5. Ensure passengers' safety at all times and avoid reckless driving, including speeding;
- 11.3.1.6. Conduct daily pre-operation checks (fuel level, tyres, lights, brakes, cleanliness);
- 11.3.1.7. Report immediately any mechanical faults, incidents, or accidents to the Company and Operational Section In-Charge;
- 11.3.1.8. Maintain cleanliness and basic condition of the bus during operations;
- 11.3.1.9. Refrain from using mobile phones while driving;
- 11.3.1.10. Wear proper uniform and identification at all times;
- 11.3.1.11. Comply with assigned duty roster and rotation schedule.

- 11.3.2. **The Watchman** shall be responsible for maintaining safety and security at the bus

substations and surrounding areas. Duties include:

- 11.3.2.1. Monitor and safeguard the bus substation areas during operational hours;
- 11.3.2.2. Prevent vandalism, theft, loitering, illegal parking within the designated bus pick-up and drop-off area and any illegal or suspicious activities;
- 11.3.2.3. Control crowd movement and ensure orderly queuing of passengers;
- 11.3.2.4. Assist passengers when necessary, particularly during peak hours;
- 11.3.2.5. Report any incidents, damages, or safety concerns to the Contractor and Operational Section In-Charge immediately;
- 11.3.2.6. Ensure that only authorized personnel access restricted areas (Company site office);
- 11.3.2.7. Maintain a logbook of daily observations, incidents, and activities;
- 11.3.2.8. Wear proper uniform and identification at all times.

11.3.3. **The Cleaner** shall be responsible for maintaining cleanliness and hygiene of buses and bus substation areas. Duties include:

- 11.3.3.1. Clean and maintain the interior of buses, including seats, floors, handrails, and windows;
- 11.3.3.2. Ensure buses are clean before the start of daily operations and maintained throughout the day;
- 11.3.3.3. Clean bus substations, including waiting areas, walkways, and surrounding premises;
- 11.3.3.4. Collect and dispose of rubbish regularly at designated disposal sites;
- 11.3.3.5. Clean drainage systems and ensure no blockage within the substation areas;
- 11.3.3.6. Replenish consumables where required (e.g. waste bins, liners);
- 11.3.3.7. Report any damages, maintenance issues, or unhygienic conditions;
- 11.3.3.8. Wear proper uniform and identification at all times.

12. Key Performance Indicators (KPI) and Measurement Tools

12.1. The Contractor's performance shall be evaluated monthly based on measurable Key Performance Indicators (KPIs). Each KPI shall be supported by verifiable data, monitoring tools, and inspection records.

12.2. KPI Details and Measurement are as followed:

No.	KPI	Measurement Tools	Frequency	Weightage
1	Bus arrival interval not exceeding 15 minutes & Departure waiting time not exceeding 10 minutes and all buses are operating as per schedule	GPS Tracking System / App	Daily / Monthly summary	25%
2	Driver attendance including relief drivers as per roster	Attendance records / logbook	Daily	25%
3	Cleanliness of buses and bus substations	Inspection checklist / random audit	Monthly	10%
4	Passenger safety, behaviour and accident report and Customer satisfaction level	CCTV review / complaint records / Accident Report / Slip Teguran (1 surat -1%) / Survey forms / QR feedback	Monthly	30%
5	Maintenance of vehicle condition (clean, functional, safe), road tax, driving's license and using the dedicated buses (including replacement)	Random Inspection using checklist	Monthly	10%

- 12.3. The Contractor shall provide and maintain the following systems for KPI monitoring:
- 12.3.1. GPS Tracking System/Integrated Vehicle Management System (IVMS) for all buses (real-time monitoring and historical data);
 - 12.3.2. CCTV System onboard all buses;
 - 12.3.3. Digital or manual attendance system for drivers and personnel;
 - 12.3.4. Preventive maintenance records for all vehicles;
 - 12.3.5. Customer feedback system (QR code, forms, or mobile application);
 - 12.3.6. Inspection checklists approved by the Hospital.
- 12.4. The Contractor shall submit monthly KPI reports together with supporting data and evidence.
- 12.5. The Hospital reserves the right to verify all submitted data through inspections, system checks, and independent audits.
- 12.6. Any falsification, manipulation, or failure to provide accurate data may result in penalties, deduction of payment, or termination of the Contract.
- 12.7. Failure to meet KPI targets shall result in performance scoring and payment deductions as specified under Clause 12 (Claims and Payment).

13. Claims and Payment

- 13.1. The total claimable amount depends on the monthly KPI score. Any deductions will be finalized and adjusted accordingly and the final claimable amount will be determined based on the performance rating outlined below:

Performance Rating	% of Claimable Amount
90% - 100%	100%
80% - 89%	95%
70% - 79%	90%
60% - 69%	85%
50% - 59%	80%
49% and below	0%

- 13.2. The Contractor's performance will be assessed every month based on a set of key performance indicators and their respective targets as specified in Clause 11 (Key Performance Indicators (KPI) and Measurement Tools).
- 13.3. The Hospital reserves the right to terminate the Agreement for the Shuttle Bus Services if the Contractor's performance is not up to the standard of the Hospital or consistently falls below the Hospital's standards.
- 13.4. The Contractor shall prepare itemized billing for each facility under the Hospital.
- 13.5. The Contractor shall submit the invoice of the previous month **NOT LATER THAN** the first week of each month. All claims shall be addressed to:

*Chief Executive Officer Special Grade
Raja Isteri Pengiran Anak Saleha Hospital
Ministry of Health
Negara Brunei Darussalam*

14. Health and Safety

- 14.1. The Contractor shall be fully responsible and liable for any accident, injury, loss, or damage involving members of the public, passengers, hospital staff, or third parties arising from or in connection with the operation of the shuttle bus services.
- 14.2. In the event of any accident, the Contractor shall:
 - 14.2.1. Take immediate action to ensure the safety and well-being of all affected persons, including arranging emergency assistance where necessary;
 - 14.2.2. Inform the relevant authorities and comply with all legal reporting requirements under the laws of Brunei Darussalam;
 - 14.2.3. Notify the Hospital's Operational Section immediately, and in any case not later than one (01) hour from the time of the incident;
 - 14.2.4. Submit a detailed written incident report within twenty-four (24) hours, including cause, parties involved, extent of damage/injury, and corrective actions taken.
- 14.3. The Contractor shall ensure that all vehicles are covered by valid and adequate insurance, including third-party liability and passenger liability insurance, to cover any claims arising from such accidents.
- 14.4. The Contractor shall bear all costs, compensation, claims, damages, and legal liabilities arising from the accident, and the Government shall not be held responsible or liable in any manner.
- 14.5. The Contractor shall cooperate fully with the Hospital and relevant authorities in any investigation and shall provide all required documents, CCTV footage, GPS data, and records upon request.
- 14.6. The Contractor shall take immediate corrective and preventive measures following any accident, including retraining, suspension, or replacement of drivers where necessary.
- 14.7. Any serious accident, repeated incidents, or failure to comply with safety requirements may result in penalties, suspension, or termination of the Contract, at the discretion of the Government.

15. Anti-Harassment and Professional Conduct

- 15.1. The Contractor shall ensure that all personnel, particularly drivers, conduct themselves in a professional, respectful, and courteous manner at all times when interacting with passengers, hospital staff, and members of the public.
- 15.2. Any form of harassment, including but not limited to verbal, physical, sexual, or non-verbal misconduct, intimidation, or inappropriate behaviour towards passengers or any individual, is strictly prohibited.
- 15.3. The Contractor shall take immediate action upon receiving any complaint or report of harassment, including:
 - 15.3.1. Immediate removal of the personnel involved from duty pending investigation;
 - 15.3.2. Prompt investigation of the incident;
 - 15.3.3. Submission of a written report to the Hospital within twenty-four (24) hours;
 - 15.3.4. Implementation of appropriate disciplinary action, including suspension or permanent removal of the personnel from the Contract.
- 15.4. The Contractor shall ensure that all personnel are briefed and trained on proper conduct, code of ethics, and anti-harassment policies prior to deployment and periodically throughout the Contract.
- 15.5. The Hospital reserves the right to require the immediate replacement of any personnel involved in misconduct, and the Contractor shall comply without delay.

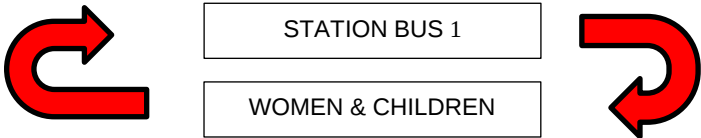
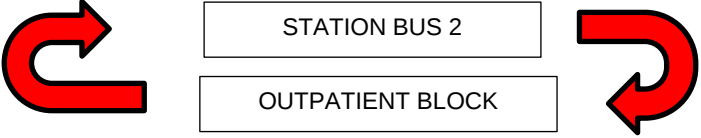
- 15.6. Any confirmed incident of harassment or repeated complaints may result in penalties, deduction of payment, or termination of the Contract at the discretion of the Government.

16. Additional Requirements

- 16.1. The Contractor must, at its own cost, provide, install, and maintain the following throughout the duration of the Contract:
- 16.1.1. A GPS tracking system or Integrated Vehicle Management System for all buses, with real-time monitoring and data recording capabilities;
 - 16.1.2. CCTV systems onboard all buses, ensuring continuous recording during operational hours;
 - 16.1.3. A mobile application or equivalent system, if required by the Hospital, for service monitoring and user access relevant to clause 15.1.1 and 15.1.2;
 - 16.1.4. Valid and up-to-date road tax and driving licences for all vehicles and drivers, with copies to be submitted to the Hospital's Operational Section upon request;
 - 16.1.5. Portable cabins or similar facilities for operational use by personnel, where required by the Hospital;
 - 16.1.6. Water supply system, including installation of piping or water tanks, where applicable and required.
- 16.2. The Contractor shall promptly notify the Hospital in writing of any changes to vehicles, drivers, or operational arrangements, and obtain prior approval where required.
- 16.3. All systems, equipment, and documents provided under this Clause shall be maintained in good working condition and shall be subject to inspection by the Hospital at any time.

SCHEDULE A
SPECIFICATIONS

ITEM NO.	REQUIREMENTS	MAKE/MODEL/DETAILS/ INFORMATION					
1	GENERAL						
1.1	Scope						
	Provision of Shuttle Bus Services for Raja Isteri Pengiran Anak Saleha Hospital for a period of Three (03) Years : <table><tr><td>Bus</td><td>22 passenger or more</td><td>4 units</td></tr></table> (hereinafter where the context so requires, be referred to as “assigned Users”). Special attention must be given for fuel economy, reliability, speed, comfort, good road holding and must be commensurate for use by the persons in the above positions. All Vehicles proposed must be right-hand drive vehicles.	Bus	22 passenger or more	4 units			
Bus	22 passenger or more	4 units					
1.2	Specification Standard)						
	1.2.1. All Vehicles must be new or less than 3 years, approved with Land Transport Department, Ministry of Transport and Infocommunications. Note : Tenderer may propose several options or better models and specifications by using the minimum specifications as guidance:						
	<table><tr><td rowspan="3">L X W X H (mm)</td><td>Length (6900mm - 8540mm)</td><td rowspan="3">Please attach with picture</td></tr><tr><td>Width (2070mm - 2300mm)</td></tr><tr><td>Height (2755mm - 3050mm)</td></tr></table>	L X W X H (mm)	Length (6900mm - 8540mm)	Please attach with picture	Width (2070mm - 2300mm)	Height (2755mm - 3050mm)	
	L X W X H (mm)		Length (6900mm - 8540mm)		Please attach with picture		
			Width (2070mm - 2300mm)				
		Height (2755mm - 3050mm)					
	Engine	3.0L Diesel 6 Speed Automated Manual.(Min requirement)					
	Min.Ground clearance (mm)	≥ 200					
	Safety System	Fitted with front and rear parking sensors, Anti- lock Braking System (ABS)					
	Passenger doors	Automated doors					
	Emergency Exit	Back door					
Seater	22 passengers or more						
Interior	Floor – standard wear-resistant non-slip floor. Seats – leather or PVC leather material						

ITEM NO.	REQUIREMENTS		MAKE/MODEL/DETAILS/ INFORMATION
	Air- Condition	NTC with Compressor or better.	
	Entertainment System	Am / Fm Radio, Tv Monitor & USB Chargers.	
	Vehicle Accessories	2 units of Fire Extinguisher (14kg), 5 unit safety hammer, 2 unit First Aid Kits.	
1.3	Procurement Method		
1.3.1	The Government is acquiring the shuttle bus services on the basis of an Operating schedules for several points of interest.(Jame' Substations, Women and Child Centre, WCC and Outpatient Department Entrance, OPD)		
1.3.2	The Tenderer will only be providing the qualified drivers for the vehicles. <i>(Please provide drivers details including relief)</i>		
1.4	Insurance		
	Tenders are to provide the following types of insurance coverage for the Vehicles supplied: i. Comprehensive; with ii. Passenger liability rider.		
2	SHUTTLE SERVICES REQUIREMENTS		
2.1	Shuttle BUS services are required to operate daily except Friday, Sunday and Public Holidays. Last shuttle service from the hospital will be at 11.00pm. <i>Please refer to the figure below.</i> 06.00am – 06.00 pm - 4 unit 06.00pm – 11.00 pm – 2 unit		
2.2	The shuttle route will be from Bus Station 1 & 2 (near the Kg Kiarong Islamic Cemetry) to drop off/pick up area at Women & Children Centre and Outpatient Block main entrance. The waiting time shall not be more than 5 minutes from each stop to prevent delay or longer waiting time. Refer to figure below For Bus – Schedule C: ROUTE 1  ROUTE 2 		

ITEM NO.	REQUIREMENTS	MAKE/MODEL/DETAILS/ INFORMATION
3.4	In addition to this, the successful tenderer should provide its own cleaning services to the bus seat, interior and exterior with disinfection three (3) times a day; once in the morning, once in the afternoon and before ending the services (23:00). The cleaning services also extended to do such services at bus stations waiting area including covered walkway & parking areas	
3.5	The successful tenderer also required to place one (1) watchman everyday to look after the bus stations and also the parking area during the operating hour (06.00 – 23.00)	

SCHEDULE B

Figure 1: Shuttle Bus route 1 from Station 1 to Women & Children Centre drop off (2 bus)

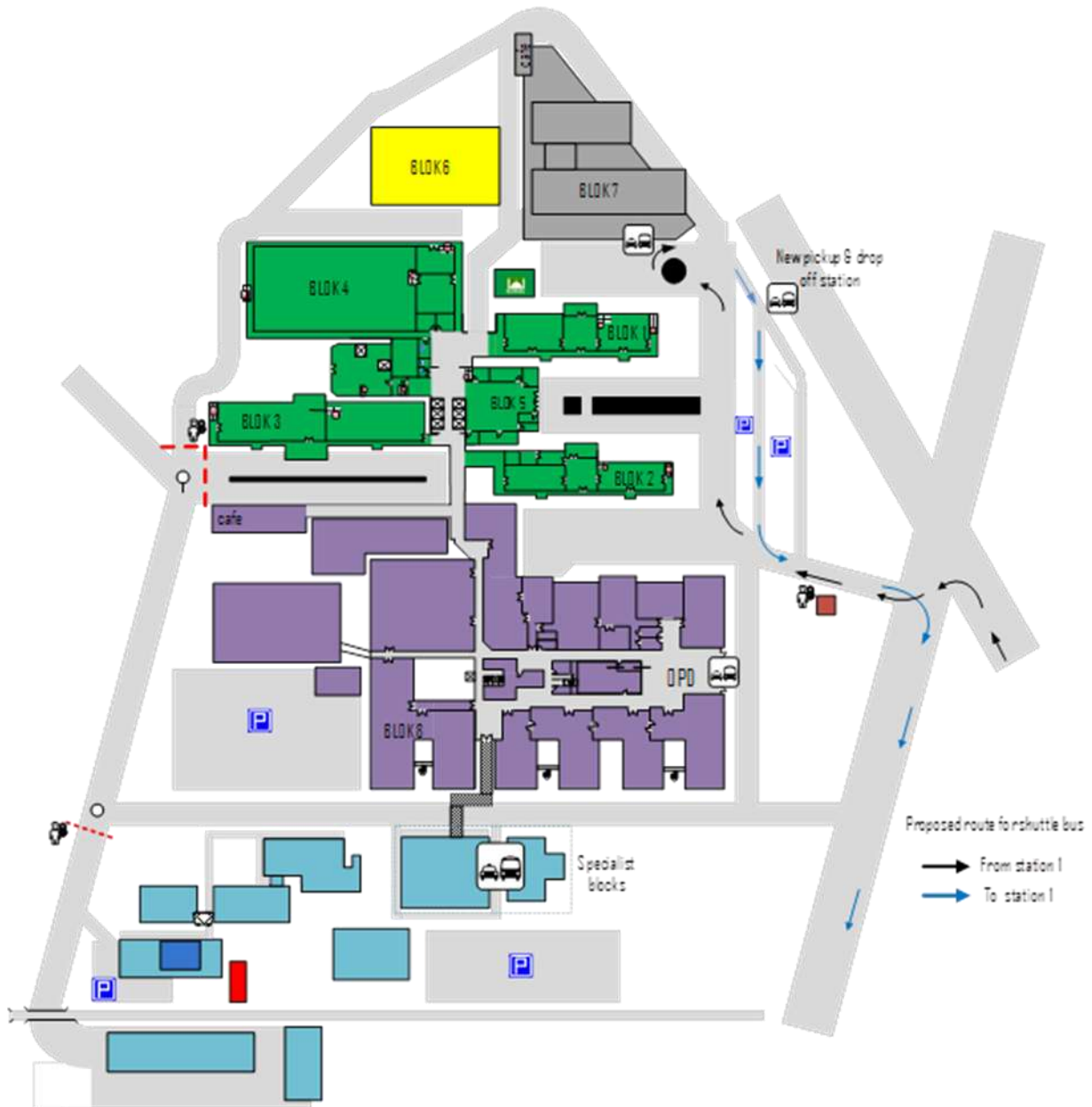
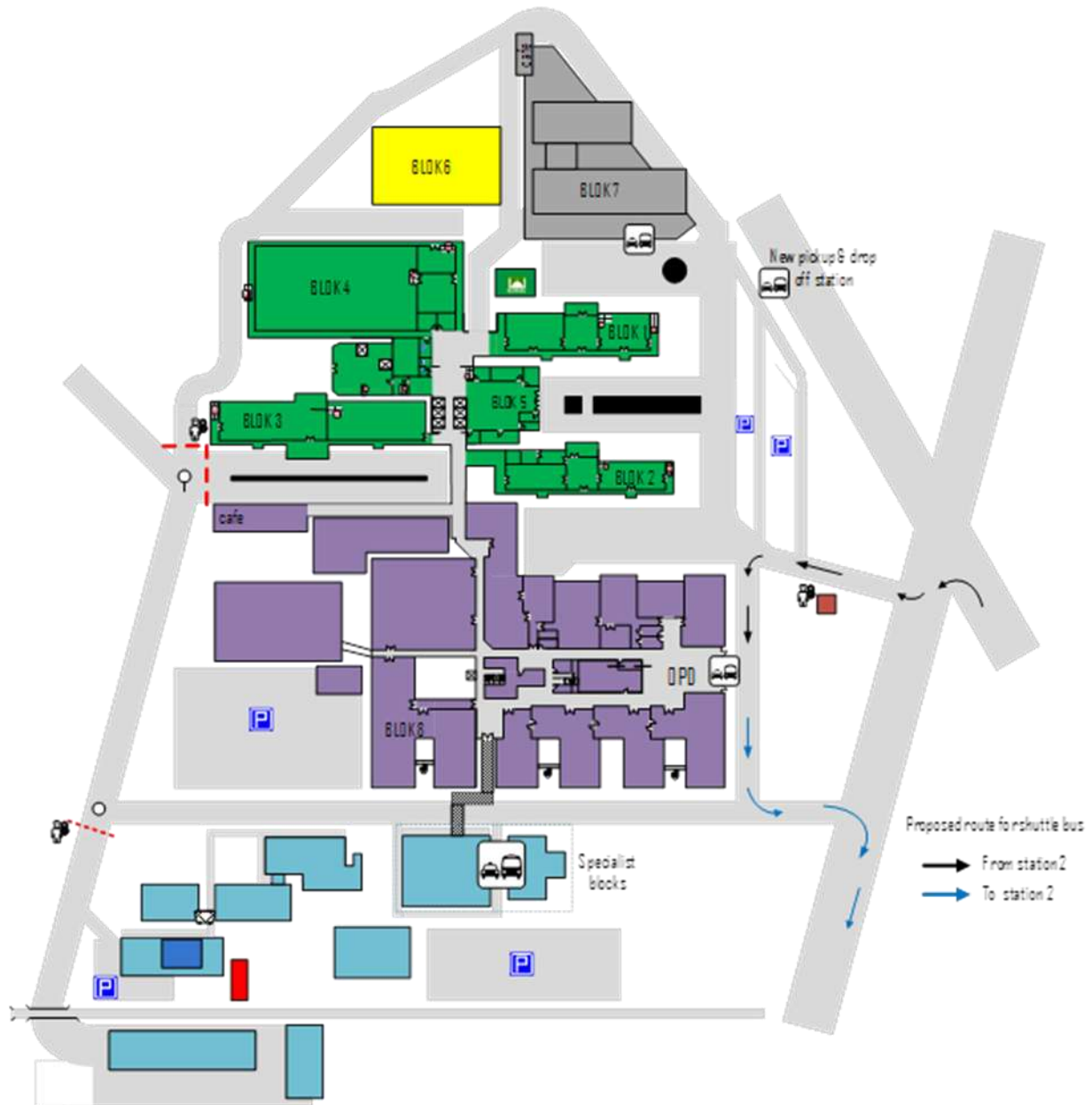


Figure 2: Shuttle Bus route 2 from Station 2 to Out-Patient Block drop off (2 bus)



SECTION 3

SCHEDULE A – TENDER FORM

THE PROVISION OF SHUTTLE BUS SERVICES FOR RAJA ISTERI PENGIRAN ANAK SALEHA HOSPITAL MINISTRY OF HEALTH FOR THE PERIOD OF FIVE (5) YEARS

TENDER OF (name of tenderer): _____

Company/Business Registration No: _____

Tender Closing Date: _____

ITEMS NO.	DESCRIPTION OF WORK/SERVICE	QTY	UNIT OF MEASURE (UOM)	RATE	AMOUNT
1.	<i>All rates shall be inclusive of manpower, fuel, maintenance, devices, equipment, insurance, and all statutory requirements.</i> <i>The Monthly Contract Sum shall be the basis for payment, subject to KPI deductions under Clause 12.</i> <i>No additional claims shall be entertained unless explicitly approved by the Government.</i> <i>Provisional items will only be paid if instructed and approved.</i> <i>Prices shall remain fixed for the initial 3-year period.</i> <u>SHUTTLE BUS OPERATION</u>	60	Per Month	\$	\$
(a)	Provision of Shuttle Buses – Supply of fully operational buses in accordance with specifications, inclusive of fuel, routine servicing, preventive maintenance, tracking devices, repairs, tyres, and replacement vehicles when required.				
(b)	Drivers (Including Standby Coverage) – Provision of qualified drivers with valid licences, inclusive of salaries, overtime, allowances, uniforms, training, and all statutory contributions. Includes sufficient standby drivers to ensure uninterrupted operations				
(c)	Daily Shuttle Bus Operations – Continuous operation of shuttle services in accordance with approved routes, schedules, and KPI requirements (arrival interval, waiting time, etc.). Includes full shift coverage, operational management and watchmen minimum of 1 every shift.				

ITEMS NO.	DESCRIPTION OF WORK/SERVICE	QTY	UNIT OF MEASURE (UOM)	RATE	AMOUNT
(d)	Operational Support & Contingency Deployment – Provision for additional buses/drivers during peak hours, emergencies, breakdowns, or high-demand situations, including immediate replacement to maintain service continuity				
2.	<u>BUS SUBSTATION MAINTENANCE</u>	60	Per Month	\$	\$
(a)	Cleaning & Environmental Maintenance – Routine cleaning of substations, waiting areas, walkways, roadways, and surrounding premises. Includes drainage cleaning and ensuring no blockage or water stagnation				
TOTAL COST / 1 MONTH (\$)					
TOTAL COST / 1 YEAR (\$)					
TOTAL COST / 5 YEAR (\$)					

1. We offer and undertake on your acceptance of our Tender to provide the above mentioned services in accordance with your Invitation To Tender.
2. Our Tender is fully consistent with and does not contradict or derogate from anything in your Invitation To Tender. We have not qualified or changed any of the provisions of your Invitation To Tender.
3. We shall execute a formal agreement in the appropriate form set out in Section 4 – Contract of the Invitation to Tender together with such further terms and conditions, if any, agreed between the Government and us.
4. OUR OFFER IS VALID FOR **THREE (3)** CALENDER MONTHS FROM THE TENDER CLOSING DATE.
5. When requested by you, we shall extend the validity of this offer.
6. We further undertake to give you any further information which you may require.

Dated this day of 2026

Signature of authorised officer of Tenderer

Name:

Designation:

Tenderer's official stamp:

SCHEDULE B

INFORMATION SUMMARY

- 2.1 Tenderers shall provide in this Schedule the following information:
- a. Management summary
 - b. Company profile [including Contractor and sub-contractor(s), if any]
 - c. Years of experience (as of the Tender Closing Date) of the Contractor and sub-contractor(s) in the:
 - Supplying, Maintaining Vehicles and Delivery of Vehicles on lease or rental
 - d. Minimum manpower proposal for the project which will be full time on site
 - e. Any other information which is considered relevant as mentioned in **Section 2 – Specifications – Clause 3 – Submission of Proposal**.

SCHEDULE C

SUB-CONTRACTORS

- 3.1 Tenderers shall complete Table 3 with information about all the companies involved in the provisions of the services and items specified in this tender. This shall include details about the Contractor and each sub-contractor involved, as well as their respective responsibilities.
- 3.2 Tenderers shall also indicate in Table 3 any alliance relationship established with each sub-contractor. An alliance is defined as a formal and binding business relationship between the allied parties.

Table 3 - Responsibility Table

		Alliance Relationship between Contractor and Sub-Contractor(s)		
Company's Name	Responsibility Descriptions	Alliance Exists? (Y/N)	Date Established	Alliance Description
Contractor				
		Not Applicable	Not Applicable	Not Applicable
Sub-Contractor(s)				

SCHEDULE D

COMPANY'S PROFILE

- 4.1 Each of the companies involved in this tender, including Contractor and subcontractor(s) (if any), shall provide information on the company's financial standing and certified copy of its Certificate of Incorporation, Form X or Section 16 & 17, and Certificate of Approved Workshop from Land Transport Department, Ministry of Communications

Name of Company :

Registration No :

Type Of Company :
(Sdn.Bhd., Partnership, Sole proprietor, Joint Venture, Trading Co.)

Authorised Capital (B\$) : Paid-up Capital (B\$) :

Banker for the Company's business :

Table 4 - Shareholders Table

Directors/ Shareholders/ Proprietor	Percentage Share	Brunei I/C Number	Immigration Status

Current workforce (No.of persons) in Brunei :-

a) Management : b) Engineers :

c) Technicians : d) Tradesman :

e) Trainee/Workmen: f) Others :

TOTAL WORKFORCE: No .of persons.

We certify that the above information is correct.

SCHEDULE E

REFERENCES

- 5.1 Tenderers shall submit a list of customers in Table 5 to whom the Contractor has provided similar services and items as specified in this tender in the recent 5 years as of the Tender Closing Date.

Table 5 - References of Previous Customers

Customer Name & Address	Customer Type (Gov't or Quasi-Gov't)	Contact Person	Title	Contact Number Fax Number & Email Address

*Note: Tenderers shall indicate whether the customer is a Government or Quasi Government organisation. A Quasi Government is defined as an organisation which (1) is managed and controlled by the Government; or (2) has at least 50% shares being held by the Government. Please leave the column blank if the customer is neither a Government or Quasi Government organisation.

- 5.2 The Ministry of Health shall treat all the information submitted under this schedule in strict confidence.
- 5.3 The Ministry of Health reserves the right to contact the references for tender assessment purposes.

SCHEDULE F

**PENGAKUAN PENENDER
*TENDERER'S DECLARATION***

SCHEDULE G

LIST OF MATERIALS, EQUIPMENT, TOOLS & MACHINERY

The Tenderer shall provide details of the proposed materials, equipment, tools and machinery as specified in this Tender including but not limited to the following:

NO.	ITEM	BRAND	ORIGIN
1.	GPS / IVMS System		
2.	CCTV		
3.	Portable Cabin		
4.	Portable Water Tank		
5.	Broom		
6.	Bins		
7.	Mop		
8.	Water Jet		
9.	Scoop		

Products Pictures, Catalogues and Other Related Documents

Tenderer shall submit manual, pictures, catalogues and/or any relevant information for Goods or SERVICES (where applicable).