

TENDER REF. NO.: KK/176/2026/LAB(TC)

**MINISTRY OF HEALTH
NEGARA BRUNEI DARUSSALAM**

**THE PROVISION OF OUTSOURCING LABORATORY TESTS
FOR OUTSOURCING HPV MOLECULAR TESTS FOR
NATIONAL HISTOLOGY AND CYTOLOGY REFERENCE
LABORATORY & MORTUARY SERVICES, DEPARTMENT
OF LABORATORY SERVICES, MINISTRY OF HEALTH FOR
A PERIOD OF THREE (3) YEARS USAGE**

TENDER FEE : \$50.00

RECEIPT NO. :

CLOSING DATE : ON TUESDAY, 18th August 2026

TIME : 2.00 PM

FOA :

**THE CHAIRMAN
MINI TENDER BOARD, TENDER BOX
GROUND FLOOR, MINISTRY OF HEALTH
COMMONWEALTH DRIVE
BANDAR SERI BEGAWAN BB3910
NEGARA BRUNEI DARUSSALAM**

[CLUSTERING]

SECTION 2

SPECIFICATIONS AND REQUIREMENTS

TENDER REFERENCE NO: KK/176/2026/LAB(TC)

INVITATION TO TENDER

THE PROVISION OF OUTSOURCING LABORATORY TESTS FOR OUTSOURCING HPV
MOLECULAR TESTS FOR NATIONAL HISTOLOGY AND CYTOLOGY REFERENCE
LABORATORY & MORTUARY SERVICES, DEPARTMENT OF LABORATORY SERVICES,
MINISTRY OF HEALTH FOR A PERIOD OF THREE (3) YEAR USAGE

DELIVERY PERIOD AFTER PO ISSUED	ACCORDING TO TURNAROUND TIME (TAT) AS STATED ABOVE
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	USER'S REQUIREMENTS			
NO.	ITEM DESCRIPTIONS AND SPECIFICATIONS	METHODOLOGY	TURN AROUND TIME TAT (days)	TOTAL ESTIMATE USAGE / YEAR
1	HPV MOLECULAR TEST - Self collection - to include self sampling devices - liquid based cytology	PCR	3 DAYS	12,000 TESTS

NO.	SPECIFICATIONS AND REQUIREMENTS
1	The testing laboratory shall be accredited (complied to the requirement of ISO 15189) or licensed to perform laboratory testing in accordance to any state statues, regulation, relevant laws, by-laws or guidelines issued by their local Health Authority as well as Brunei Health Authority from time to time.
2	The vendor shall have necessary local, in-house facilities to perform required preparations/processes which comply with the requirements specified in ISO 15189 prior sending specimens to the testing laboratory. The Laboratory Services has the right to conduct site visit of the vendor's premise at any given time.
3	External Quality Program shall be conducted accordingly and make available upon request. Failure to maintain accreditation or licensure is cause for termination of this agreement.
4	The Vendor shall provide the Laboratory Services with the copy of supporting documents in both softcopy and hardcopy which include a. Accreditation certificates or licensure of the testing laboratory b. Schedule of accredited tests c. Report of External Proficiency Evaluation
5	Tests results must be available within the agreed turn-around-time (TAT) stated in the stated. Days refer to number of working days.
6	Vendor shall make his own arrangement to collect specimen together with the requisite form from the designated locations under acceptable condition. Sample must be collected between 9.30 to 11.00am and 2.30 to 3.30 pm every working day. For fasting month, collection is done between 10am -1.00 pm once every working day. In case of any emergency investigation required, the sample must be collected as and when informed.
7	Vendor shall incur all expenses associated for the outsourcing of the quoted tests which include collection kit, transporting of samples, declaration of samples from the designated location to the testing laboratory until the generation of result.
8	Any packing container that is required shall be provided by vendor at no extra charges. The container must be leak-proof and tamper-proof to ensure no damage or displacement of sample occurs during transportation.
9	Vendor shall provide replacement to the self-sampling devices that are faulty and are not available for valid resulting at no extra cost. Vendor shall not charge any samples that are invalid for testing at the pre-analytical stage
10	Vendor is also responsible to have an alternative testing laboratory in ANY CASE that the appointed laboratory could not accept the testing. The criteria for this laboratory still apply similar to the appointed laboratory.
11	The vendor shall pack the sample as per requirement of the testing and send to the testing laboratory within the stipulated time considering the integrity of sample.
12	The Vendor shall be responsible to maintain the specimens at the required stated temperature at the various collection points and transportation?
13	The Vendor shall be responsible for the safe custody of the sample until being received by the testing Laboratory. The standard specimen custody form shall be used which will be regularly reviewed and approved by the Department of Laboratory Services
14	The conditions and regulations above are subject to changes. There may be amendment from time to time with mutual agreement from both parties during the contract period.
15	Vendor shall be capable of absorbing the workload throughout the operational contract agreement.
16	All test reports received from the testing laboratory shall be kept secured and confidential except as otherwise authorized by law of Brunei Darussalam. Under no circumstances shall any results, reports or data be used for any publication, written statement or advertisement without the written consent of the Director of Laboratory Services.
17	With the availability of Bru-HIMS at testing laboratory, vendor is responsible to enter and upload the results into the Bru-HIMS.

NO.	SPECIFICATIONS AND REQUIREMENTS
18	TRAINING
18.1	Training shall be provided, at no additional cost, as follows:
18.2	The successful tenderer needs to ensure the key users are updated on the current or relevant information related to the system used. They should provide ONE off-site trainings for two (2) key users. All expenses for attending the training shall be borne by the vendor; full registration, air ticket, daily allowance, accommodation, transport to and from the airport and place of training. Training may be in the form of operator's training, workshop, congress, international conference including 3rd-party conference, or other forms of training that is deemed appropriate and relevant.
18.5	Successful tenderer shall invite speakers from overseas to give talks or presentations to our local users as part of users' continuous education. Certificate of attendance is to be issued to all trainees after completion of training.
19	DELIVERY PERIOD: According to turnaround time (TAT) as stated above.
20	PRICE VALIDITY: The quotation shall remain valid for 12 MONTHS from the final date for the submission of the quotation and no supplier may withdraw his/her quotation within that period. The Government reserves the right to extend this period if deemed necessary provided that such extension to the quotation validity period shall have written consent of the supplier(s).

* 6 months validity required for <\$50K or 12 months for >\$50K

DELIVERY PERIOD AFTER PO ISSUED	According to turnaround time (TAT) as stated above		
Lab/Section/Unit	NATIONAL HISTOLOGY AND CYTOLOGY REFERENCE LABORATORY & MORTUARY SERVICES (CYTOLOGY LABORATORY)		
Lab/Section/Unit Ref No.:	DLS/PU/CYT/2026/A50K/01		
Person to Contact	Name : SITI ZURAINAH BINTI HJ ABD HAMID		
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FOR ADMINISTRATION USE ONLY			
PPM/PROC Ref. No.	PPM/PROC/2026/>50/018(CYT)		
Advertisement Ref. No.		Date :	

SECTION 3
FORMS TO BE USED

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SCHEDULE 1

TENDER FORM

To:

TENDER REFERENCE NO: KK/176/2026/LAB(TC)

INVITATION TO TENDER

THE PROVISION OF OUTSOURCING LABORATORY TESTS FOR OUTSOURCING HPV MOLECULAR TESTS FOR NATIONAL HISTOLOGY AND CYTOLOGY REFERENCE LABORATORY & MORTUARY SERVICES, DEPARTMENT OF LABORATORY SERVICES, MINISTRY OF HEALTH FOR A PERIOD OF THREE (3) YEAR USAGE

TENDER OF (*name of tenderer*) _____

Company/Business Registration No _____

Tender Closing Date _____

DELIVERY PERIOD	
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	USER'S REQUIREMENTS				VENDOR'S OFFER					
NO.	ITEM DESCRIPTIONS AND SPECIFICATIONS	METHODOLOGY	TURN AROUND TIME TAT (days)	TOTAL ESTIMATE USAGE / YEAR	ITEM DESCRIPTIONS AND SPECIFICATIONS	METHODOLOGY	TURN AROUND TIME TAT (days)	TOTAL QUANTITY OFFERED / YEAR	*COST PER UNIT (B\$)	TOTAL COSTS (B\$)
1	HPV MOLECULAR TEST - Self collection - to include self sampling devices - liquid based cytology	PCR	3 DAYS	12,000 TESTS						

NO.	SPECIFICATIONS AND REQUIREMENTS	VENDOR'S OFFER (PLEASE STATE)
1	The testing laboratory shall be accredited (complied to the requirement of ISO 15189) or licensed to perform laboratory testing in accordance to any state statues, regulation, relevant laws, by-laws or guidelines issued by their local Health Authority as well as Brunei Health Authority from time to time.	
2	The vendor shall have necessary local, in-house facilities to perform required preparations/processes which comply with the requirements specified in ISO 15189 prior sending specimens to the testing laboratory. The Laboratory Services has the right to conduct site visit of the vendor's premise at any given time.	
3	External Quality Program shall be conducted accordingly and make available upon request. Failure to maintain accreditation or licensure is cause for termination of this agreement.	
4	The Vendor shall provide the Laboratory Services with the copy of supporting documents in both softcopy and hardcopy which include a. Accreditation certificates or licensure of the testing laboratory b. Schedule of accredited tests c. Report of External Proficiency Evaluation	
5	Tests results must be available within the agreed turn-around-time (TAT) stated in the stated. Days refer to number of working days.	
6	Vendor shall make his own arrangement to collect specimen together with the requisite form from the designated locations under acceptable condition. Sample must be collected between 9.30 to 11.00am and 2.30 to 3.30 pm every working day. For fasting month, collection is done between 10am -1.00 pm once every working day. In case of any emergency investigation required, the sample must be collected as and when informed.	
7	Vendor shall incur all expenses associated for the outsourcing of the quoted tests which include collection kit, transporting of samples, declaration of samples from the designated location to the testing laboratory until the generation of result.	
8	Any packing container that is required shall be provided by vendor at no extra charges. The container must be leak-proof and tamper-proof to ensure no damage or displacement of sample occurs during transportation.	
9	Vendor shall provide replacement to the self-sampling devices that are faulty and are not available for valid resulting at no extra cost. Vendor shall not charge any samples that are invalid for testing at the pre-analytical stage	

NO.	SPECIFICATIONS AND REQUIREMENTS	VENDOR'S OFFER (PLEASE STATE)
10	1. Vendor is also responsible to have an alternative testing laboratory in ANY CASE that the appointed laboratory could not accept the testing. The criteria for this laboratory still apply similar to the appointed laboratory.	
11	The vendor shall pack the sample as per requirement of the testing and send to the testing laboratory within the stipulated time considering the integrity of sample.	
12	The Vendor shall be responsible to maintain the specimens at the required stated temperature at the various collection points and transportation?	
13	The Vendor shall be responsible for the safe custody of the sample until being received by the testing Laboratory. The standard specimen custody form shall be used which will be regularly reviewed and approved by the Department of Laboratory Services	
14	The conditions and regulations above are subject to changes. There may be amendment from time to time with mutual agreement from both parties during the contract period.	
15	Vendor shall be capable of absorbing the workload throughout the operational contract agreement.	
16	All test reports received from the testing laboratory shall be kept secured and confidential except as otherwise authorized by law of Brunei Darussalam. Under no circumstances shall any results, reports or data be used for any publication, written statement or advertisement without the written consent of the Director of Laboratory Services.	
17	With the availability of Bru-HIMS at testing laboratory, vendor is responsible to enter and upload the results into the Bru-HIMS.	
18	TRAINING	
18.1	Training shall be provided, at no additional cost, as follows:	
18.2	The successful tenderer needs to ensure the key users are updated on the current or relevant information related to the system used. They should provide <u>ONE</u> off-site trainings for two (2) key users. All expenses for attending the training shall be borne by	

NO.	SPECIFICATIONS AND REQUIREMENTS	VENDOR'S OFFER (PLEASE STATE)
	the vendor; full registration, air ticket, daily allowance, accommodation, transport to and from the airport and place of training. Training may be in the form of operator's training, workshop, congress, international conference including 3rd-party conference, or other forms of training that is deemed appropriate and relevant.	
18.5	Successful tenderer shall invite speakers from overseas to give talks or presentations to our local users as part of users' continuous education. Certificate of attendance is to be issued to all trainees after completion of training.	
19	DELIVERY PERIOD: According to turnaround time (TAT) as stated above.	(Yes / No) (If No, please specify)
20	PRICE VALIDITY: The quotation shall remain valid for 12 MONTHS from the final date for the submission of the quotation and no supplier may withdraw his/her quotation within that period. The Government reserves the right to extend this period if deemed necessary provided that such extension to the quotation validity period shall have written consent of the supplier(s).	

1. We offer and undertake on your acceptance of our Tender to supply and deliver the above mentioned goods in accordance with your Invitation To Tender.
2. Our Tender is fully consistent with and does not contradict or derogate from anything in your Invitation To Tender. We have not qualified or changed any of the provisions of your Invitation To Tender.
3. We shall execute a formal agreement in the appropriate form set out in Section 4 – Contract of the Invitation to Tender together with such further terms and conditions, if any, agreed between the Government and us.
4. OUR OFFER IS VALID FOR **TWELVE (12)** CALENDER MONTHS FROM THE TENDER CLOSING DATE.
5. When requested by you, we shall extend the validity of this offer.
6. We further undertake to give you any further information which you may require.

Dated this _____ day of _____, 20_____

[Signature of authorised officer of Tenderer]

Name:

Designation:

Tenderer's official stamp:

SCHEDULE 2 - INFORMATION SUMMARY

2.1 Tenderers shall provide in this Schedule the following information:

- a. Management summary
- b. Company profile (including Contractor and sub-contractor(s), if any)
- c. Years of experience (as of the Tender Closing Date) of the Contractor and sub-contractor(s) in the:
 - *Supply & Delivery of Laboratory Equipment, Test Kits and Consumables.*
- d. Other information which is considered relevant

SCHEDULE 3 – SUB-CONTRACTS

- 3.1 Tenderers shall complete Table 3.1 with information about all the companies involved in the provision of the services and items specified in this tender. This shall include details about the Contractor and each sub-contractor involved, as well as their respective responsibilities.
- 3.2 Tenderers shall also indicate in Table 3.1 any alliance relationship established with each sub-contractor. An alliance is defined as a formal and binding business relationship between the allied parties.

Table 3.1 - Responsibility Table

Company Name	Responsibility Description	Alliance Relationship between Contractor and Sub-contractor(s)		
		Alliance Exists? (Y/N)	Date Established	Alliance Description
Contractor				
		Not Applicable	Not Applicable	Not Applicable
Sub-contractor(s)				

SCHEDULE 4 – COMPANY’S BACKGROUND

- 4.1 Each of the companies involved in this tender, including Contractor and sub-contractor(s) (if any), shall provide information on the company’s background, scope of operations, financial standing and certified copy of its Certificate of Incorporation or Certificate of Registration (as the case may be).

SCHEDULE 5 – REFERENCES

- 5.1 Tenderers shall submit a list of customers in Table 5.1 to whom the Contractor has provided similar services and items as specified in this tender in the recent 5 years as of the Tender Closing Date.

Table 5.1 - References of previous customers

Customer Name and Address	Customer Type (Govt or Quasi Govt)*	Contact Person	Title	Contact Number, Fax Number and E-mail Address

***Note:** Tenderers shall indicate whether the customer is a Government or Quasi Government organisation. A Quasi Government is defined as an organisation which (1) is managed and controlled by the Government; or (2) has at least 50% shares being held by the Government. Please leave the column blank if the customer is neither a Government or Quasi Government organisation.

- 5.2 The Ministry of Health shall treat all the information submitted under this schedule in strict confidence.
- 5.3 The Ministry of Health reserves the right to contact the references for tender assessment purposes.

SCHEDULE 6 - SUBMISSION OF SAMPLE

- 6.1 Tenderers shall submit the Submission of Sample form below in respect of the items specified in this tender.
- 6.2 Samples of the items to be submitted shall be:
 - a) identical in packing and manufacture to the items to be offered by the Tenderer; and
 - b) marked with the corresponding item number of the tender.

SUBMISSION OF SAMPLE FORM

To:

TENDER REFERENCE NO.: KK/ /2026/LAB(TC)

INVITATION TO TENDER
THE PROVISION OF OUTSOURCING LABORATORY TESTS FOR OUTSOURCING HPV
MOLECULAR TESTS FOR NATIONAL HISTOLOGY AND CYTOLOGY REFERENCE
LABORATORY & MORTUARY SERVICES, DEPARTMENT OF LABORATORY SERVICES,
MINISTRY OF HEALTH FOR A PERIOD OF THREE (3) YEAR USAGE

SUBMISSION OF SAMPLE FORM OF (NAME OF TENDERER)

NO.	TEST/REAGENT NAME	SAMPLE SUBMITTED (indicate with ✓)	SAMPLE NOT SUBMITTED (indicate with ✕)	OFFERED/ NOT OFFERED (indicate as appropriate)
1	HPV MOLECULAR TEST ▪ Self collection - to include self sampling devices ▪ liquid based cytology			

We understand as stated in the Instructions to Tenderers that Tenders without samples shall not be considered.

Tenderer's official stamp:

[Signature of authorized officer of Tenderer]

Name:

Designation:

Date:

FOR OFFICE USE

Date of receipt : _____

Receiving Officer : _____