

TENDER REF. NO.: KK/187/2026/JPK

**MINISTRY OF HEALTH
NEGARA BRUNEI DARUSSALAM**

**PROPOSED REHABILITATION AND RESURFACING
WORKS FOR THE EXISTING PARKING LOT AT TELISAI
HEALTH CENTRE, MINISTRY OF HEALTH**

TENDER FEE : \$10.00

RECEIPT NO. :

CLOSING DATE : ON TUESDAY, 06th October 2026

TIME : 2.00 PM

FOA :

**THE CHAIRMAN
MINI TENDER BOARD, TENDER BOX
GROUND FLOOR, MINISTRY OF HEALTH
COMMONWEALTH DRIVE
BANDAR SERI BEGAWAN BB3910
NEGARA BRUNEI DARUSSALAM**

[CLUSTERING]

SECTION 2

PROPOSED REHABILITATION AND RESURFACING WORKS FOR THE EXISTING PARKING LOT AT TELISAI HEALTH CENTRE, MINISTRY OF HEALTH

1 GENERAL

- 1.1 The general scope of work of this Tender is to **PROPOSED REHABILITATION AND RESURFACING WORKS FOR THE EXISTING PARKING LOT AT TELISAI HEALTH CENTRE, MINISTRY OF HEALTH**
- 1.2 The duration of the Work shall be **Three (3) months**.

2 PRELIMINARIES

- 2.1 The Contractor is responsible in planning, arranging and mobilization of all machineries such as diesel generators, equipment, tools, transport, barrier, necessary warning sign and others necessary for the complete and proper execution of the works stated in this Tender to Site.
- 2.2 All the measurement and quantification to be carried out by the contractor. Measurements and quantifications given herein are not to be taken as exact. Contractor shall be responsible for taking the actual and exact measurement and quantification prior site, verify all measurement and site conditions and having tendered their prices accordingly. No claims by the successful tendered will be entertained for extra payments for additional work they have been made to perform due to matters overlooked with this tender.
- 2.3 The Contractor shall provide all barriers, signage, materials for hoarding and others where necessary to the work site.

2 MANPOWER

- 3.1 The Contractor shall provide manpower with the necessary skills, knowledge, full time supervision of all his employees, personnel and provide Personal Protection Equipment (PPE) such as coverall (bearing the name of the Company), safety helmets, safety shoes and tools necessary for all workmen during the course of work for the proper execution and completion of the works in a safe manner. The Contractor is responsible for ensuring the workers assigned for the performance of the works are experienced and competent in their respective job or trade category.
- 3.2 S.O. reserve the right to request for replacement of worker if the worker is found to be incompetent, does not comply with the regulations practiced at the workplace, negligence, does not comply with instructions given by the S.O. or others where necessary.

4 PERSONAL PROTECTIVE EQUIPMENT (PPE)

- 4.1 The Contractor shall at his/her its own expense, supply its personnel and sub-contractor's personnel, required in connection with the safe performance of the work, with adequate protective personal clothing and other protective equipment which shall be maintained in good condition or replaced and shall be worn on relevant occasions as indicated by notices, instructions and good practice.
- 4.2 The S.O. have the right to stop the work or does not allow entry to site if the PPE worn by the workers assigned is deemed unsatisfactory.

5 INSURANCES

- 5.1 The Contractor shall procure and maintain, and continue to extend the following insurances and shall remain effective throughout the contract period and any extension of time granted at his own expense:

- i. Workmen Compensation
- ii. Public Liability

6 CONTRACT PRICE AND PAYMENTS

- 6.1 The proposed Contract Sum shall be deemed to cover all costs, charges and expenses for labour, materials, consumables, tools, equipment, transport, documentation, taxes, duties, overheads and any other necessary items for the proper and complete execution of the works stated in this Tender. This proposed Contract Sum shall remain fixed and firm for the duration of this Contract.

7 USES OF SITE

- 7.1 The Contractor shall not use any of the sites for any purpose other than that of carrying out the scope of work in this Specification.
- 7.2 The Contractor shall, at all times, keep the sites clear and free from all surplus materials, rubbish, debris arising from the execution of the works and keep the sites in clean conditions.
- 7.3 The Contractor shall not be permitted to construct any temporary buildings on the site except storage space for materials, etc. as directed and approved by the Superintending Officer.

8 SECURITIES

- 8.1 The Contractor shall provide to the Superintending Officer full details of all his personnel and vehicles requiring access to the site upon receiving Letter of Award (L.O.A) by completing work permit provided by the Estate Maintenance Section.
- 8.2 Where security passes are issued to the Contractor's personnel, the Contractor is responsible for the proper use of the passes.
- 8.3 The Contractor shall ensure that the passes are immediately returned to the authorities when they are no longer required due to the employee not being engaged to work at the secured area, or if the employee has left the Contractor's employment.

9 HEALTH, SAFETY, AND WELFARE OF PEOPLE, etc.

- 9.1 The Contractor shall provide all necessary measures to comply with all health and safety regulations and rules currently in place. The Contractor shall also comply with all orders and instructions given to him from time to time by the Superintending Officer with regards to health and safety of persons in the vicinity of any site, site regulations and the work in general.
- 9.2 The Contractor shall provide a suitable first aid box room on site. The Contractor shall provide fire extinguisher on site as instructed by the S.O. The type and quality of the equipment shall be appropriate to the circumstances of the work and to the satisfaction of the S.O.
- 9.3 The Contractor shall take all reasonable precautions to prevent loss or damage by fire, comply with existing fire regulations and all instructions given to him by the Superintending Officer with regards to fire precautions and prevention.
- 9.4 The Contractor shall also ensure that all measures are taken to control noise and dust levels produced during the contract period.
- 9.5 The Contractor shall ensure that all equipment is/are safe and operable prior to handing over to the Government.
- 9.6 The Contractor shall be responsible in preparing materials for hoarding such as plywood, plastic, tapes, rubber mat and all other materials necessary to meet the requirements of the ICRA policy and as per instructed by the Infection Prevention and Control Unit. All costs shall be deemed to be covered in this Contract.

10 WORKMANSHIPS

- 10.1 The S.O. have the right to request amendment or correction of work if it is not satisfactory in terms of quality, workmanship or according to instructions at the Contractor expense. Any job done which are not within the contract scope and done without S.O.'s approval shall not be claimed and will not be entertained due to negligence of contractor.

11 PROGRESS REPORT

- 11.1 The Contractor shall prepare progress report and submit to S.O. every month to keep track the status of the work. The Contractor is also strongly advised to take photographs of work carried out during the contract period as evidence to be attached for progress payment claim. Photographs attached must be clear, properly arranged and labelled including description.
- 11.2 The Contractor shall also submit a final report upon completion consisting of all specification, material list, As-Built drawing (consisting of detailed system layout indicating the location and type of all devices installed and cabling routing), catalogue, relevant operating manuals, spare part list complete with pricing, preventive maintenance checklist for the new equipment installed and others deemed necessary by the S.O.

12 EXTENSION OF TIME

- 12.1 The S.O. may make a reasonable extension of time if the supply is delayed due to S.O.'s instructions or any other reasons which in the opinion of the S.O is beyond the control of the Contractor.
- 12.2 If the Contractor fails to supply any of the items within the Contract period (as in the Letter of Award or as revised according to any extension of time granted by the S.O.) the S.O. may cancel or reject the items supplied late or all items which cannot be used without compensation. The S.O. may obtain such items from other sources and all additional costs or expenses thereby incurred shall be deducted from any monies due or to become due to the Contractor under this contract or shall be recoverable as a liquidated demand in money.

13 VARIATIONS AND EXTRAS

- 13.1 The Superintending Officer may at any time during the progress of the Works, by order in writing under his hand, make or cause to be made any variations from the original Drawing, and Specification by way of addition or omission or otherwise.

14 DEFECTIVE LIABILITY PERIOD

- 14.1 The defective liability period (DLP) shall commence one (1) day after the date of practical completion where any defects, shrinkages or other faults, either of materials or workmanship, which may appear hereto or if none stated then within **twelve (12) months** due to materials and workmanship not in accordance with this Contract shall within reasonable time after receipt of the Superintending Officer's written instructions be made good by the Contractor and at his own cost.
- 14.2 If the Contractor fail to carry out any such instructions of the Superintending Officer, as by the proceeding sub clause provided, within such reasonable time as may be specified in the order, the materials or work so affected may, at the option of the Superintending Officer, be made good by him in such manner as he may think fit, in which case the cost thereby incurred shall be deducted from the sum remaining to be paid to the Contractor or failing such remainder it shall be recoverable as a liquidated demand in money.
- 14.3 If any defects be such that, in the opinion of the Superintending Officer, it shall be impracticable or inconvenient to remedy the same, he shall ascertain the diminution in the value of the Works due to the existence of such defect and deduct the amount of such diminution from the sum remaining to be paid to the Contractor or failing such remainder it shall be recoverable as liquidated demand in money.

15 RETENTION MONEY

- 15.1 A retention money of **7.5%** of the contract sum shall be withheld by the Government and shall be released at the end of the Defective Liability Period. The amount shall be subjected to any adjustment made from any variation order.

16 SCHEDULE OF MANUFACTURERS AND SUPPLIERS

- 16.1 The Tenderer shall complete Schedule 7 the specifications of the offered item he intends to propose. Brochures or catalogue of the offered items consisting of technical manufacture must be attached to show all equipment, specification and dimension for proper assessment by the S.O. The Tenderer shall also attach any additional document consisting additional information for supporting his offer where necessary or when requested by the S.O. Contractor is strictly not allowed to change material as listed in this schedule after submission of this Quotation unless it is deemed below the minimum requirement by S.O.

17 ORDERING AND DELIVERY OF MATERIALS

- 17.1 The Contractor shall obtain his materials from approved manufacturers only. The Contractor is to place orders for materials as early as possible after the award of the contract and he shall be responsible for any delay due to the failure to comply with this requirement.
- 17.2 The Contractor must ensure that the quantities of materials ordered and the dates of delivery to the site are such as to enable the works to be satisfactorily completed within the contract period.
- 17.3 The Contractor is not to order any materials from any quantities or size provided in the Summary of Tender but must take all quantities and sizes from the dimensions of the building themselves.
- 17.4 All materials obtained from approved manufacturers shall where applicable to be accompanied with test certificate. The S.O. reserves the right carry out further tests on the materials and to reject any materials that fail to meet the specified requirements. The costs for such tests on these rejected materials shall be borne by the Contractor.

SCHEDULE 1 – TENDER FORM

To:

TENDER REFERENCE NO.: KK/187/2026/JPK

PROPOSED REHABILITATION AND RESURFACING WORKS FOR THE EXISTING PARKING LOT AT TELISAI HEALTH CENTRE, MINISTRY OF HEALTH

TENDER OF (name of tenderer)

Company/Business Registration No _____

Tender Closing Date: _____

Bil. No.	Keterangan Description	Unit Unit	Kadar Rate	Kuantiti Quantity	Jumlah Amount	
					\$	¢
A	THE RATE QUOTED SHALL INCLUDE: Materials, consumables, labour, insurance, tools, equipment, transport, barrier and others deemed necessary to carry out the works specified in the following description.					
B	Materials and consumables required in compliance to Infection Control Risk Assessment Implementation and Monitor Policy.					
C	All reinstatement and rectification works arise from the work.					
1.0	<u>SITE CLEARANCE</u>					
1.1	To supply labour, tools equipment and transportation for the removal of tree stump, tree trimming, tree cutting, including clearing up, remove all debris, and cart away excavated materials offsite or as per instruct by the superintending officer in charge.	Lot		1		
2.0	<u>WALKWAY</u>					
2.1	To supply and install paver block of 100mm thickness and compaction until the surface smooth complete with all other necessary works needed.	M ²		110		
3.0	<u>DRIVEWAY AND PARKING LOT</u>					
3.1	Construction of one layer of A8 steel panel as steel reinforcement bar of grade 30 concrete, 100mm thick hard standing, intending for used as driveway and parking areas complete laying of PVC sheet on top of the soil with 0approx. Area: 31.6m x 32.1m Including to cut edge of existing driveway and prepared surface to received new work, and make good surface disturbed.	M ²		1015		
JUMLAH DIBAWA KE HADAPAN TOTAL AMOUNT CARRIED FORWARD						

Bil. No.	Keterangan Description	Unit Unit	Kadar Rate	Kuantiti Quantity	Jumlah Amount	
					\$	¢
				C/F		
4.0	<u>PARKING & DRIVEWAY ROAD LINES</u>					
4.1	Prepare surface, supply and lay two coats road marking paint to form straight line, stop line, parking line, and direction, or as per instruct by the superintending officer in charge.	Lot		1		
5.0	<u>KERBS</u>					
5.1	200mm x 100mm high 'L'shape precast concrete kerb (grade 25) laid in straight / curve alignment, reinforced with BRC A7 mesh, all exposed surface finished fair and prepare and apply two coats of gloss reflective paint in alternating black and white color, bedded and jointed in cement and sand mortar including all excavation and formwork. Work to included supply and apply 100mm diameter upvc pipe through kerb at 3m centre.	MTR		125		
6.0	<u>OPEN CHANNEL DRAIN</u>					
6.1	Reinforced concrete (grade 25) water channel laid to fall in straight / curved alignment with 100mm thick side base, 2000mm width, and 150mm depth open channel drain, lean concrete (grade 15), etc. finished on all exposed surfaces with cement and sand (1:3) plaster troweled smooth, including all necessary excavation, backfilling, hardcore, formwork, reinforcement, forming angle ends, outlet, junction.	MTR		9		
7.0	<u>DRAIN GRATE/DRAIN COVER</u>					
7.1	Fabricate, supply and install of drain grate or to suit existing drain width, to include with steel bar, flat bar / angle frame completes with supporting frame, cutting, welding, edges trim and bended where required for complete installation. All weld should be ground smooth and free from sharp edges, of approximate sizes:					
	1) 3000mm (L) x 580mm (W)	NOS		4		
	2) 1430mm (L) x 270mm (W)	NOS		4		

JUMLAH DIBAWA KE HADAPAN TOTAL AMOUNT CARRIED FORWARD							
Bil. No.	Keterangan Description	Unit Unit	Kadar Rate	Kuantiti Quantity	Jumlah Amount		
					\$	¢	
				C/F			
	<u>SOLAR STREET LIGHT</u> Supply, and install complete solar LED street lighting system approved or other equivalent for parking area, including LED luminaire, solar panel, battery, charge controller, galvanized pole of height 6 Meter, concrete base foundation, cabling, accessories, and all other associated works required complete with testing and commissioning. Specification: - ✓ Power: 400W ✓ Material: Aluminium ✓ Solar Panel: Polycrystalline Silicon 5V/50W ✓ Battery: 48AH ✓ Product Dimension: 600*300*80mm ✓ Solar Panel Size: 670*445mm ✓ Product Config: Waterproof line/installing support/remote control/screws ✓ Pole: Galvanized Steel Dia. 60mm ✓ Footing: Concrete base Brand Offer: Warranty: <u>SIGNAGE</u> To proposes fabrication, supply, and install new signage with aluminum sign plate, high intensity reflective sheeting, galvanized steel pole with anti-rust paint finishes, concrete base 300mm x 300mm x 600mm, and all necessary accessories, fixing in position, contractor to refer attachment. ▪ Fabricate to single-face sign, with approximate. Size: 1) ASSEMBY POINT (Fig.1) - 1000mm (L) x 680mm (H) 2) TO CAR PARK (Fig. 2) - 600mm (L) x 600mm (H) ▪ Fabricate to double-face sign, with approximate. Size: 1) MASUK / IN (Fig. 3) - 600mm (L) x 600mm (H) 2) KELUAR / OUT (Fig. 4) - 600mm (L) x 600mm (H)	NOS		8			
JUMLAH KESELURUHAN BAGI RINGKASAN TAWARAN INI TOTAL AMOUNT FOR THIS SUMMARY OF TENDER							

Note: Contractor shall check and ensure all prices quoted in the Tender Form are same including in words. If found to be not same, this Tender can be treated as invalid (Clause 3.1.4, Financial Regulation 2022).

1. I/we, the undersigned having examined and fully understood the tender Documents, inspected and checked the site, offer to carry out and execute the above works in accordance with all relevant Standards Specification and Codes of Practice for the sum of Brunei Dollars.

TOTAL AMOUNT (IN WORDS) IN BRUNEI DOLLARS:-

2. The completion period of this tender shall be **THREE (3) MONTHS** from the Effective Date.
3. We offer and undertake on your acceptance of our Tender to provide the above-mentioned services in accordance with your Invitation to Tender.
4. I/we confirm that my/our tender has been calculated on a firm price basis and that I/we have taken into account all aspects, site conditions and other matter that may affect the works. I/we understand that I/we not be allowed any claims for payment may arise out of my/our misunderstanding, and/or misinterpretation and/or miscalculation of the works and/or site conditions.
5. I/we understand and agree that the Government has the option to accept part of my/our tender and I/we agree and confirm that in such case, there shall be no adjustment of my/our tender prices and/or rates.
6. Unless and until a formal agreement is prepared and executed, this tender offer together with your Letter of Acceptance thereof shall constitute a legal and binding contract between us.
7. Our Tender is fully consistent with and does not contradict or derogate from anything in your Invitation to Tender. We have not qualified or changed any of the provisions of your Invitation to Tender.
8. Our offer is valid for **TWELVE (12)** calendar months from the tender closing date and when requested by you, we shall extend the validity of this offer.

Dated this day of 2026

Signature of authorised officer of Tenderer

Name:

Designation:

Tenderer's official stamp:



SCHEDULE 2 – INFORMATION SUMMARY

2.1 Tenderers shall provide in this Schedule the following information:

- (a) Management summary
- (b) Company profile (including Contractor and sub-contractor(s), if any)
- (c) Years of experience (as of the Tender Closing Date) of the Contractor and sub-contractor(s)
- (d) Other information which is considered relevant

SCHEDULE 3 – SUB-CONTRACTS

- 3.1 Tenderers shall complete Table 3.1 with information about all the companies involved in the provision of the services and items specified in this tender. This shall include details about the Contractor and each sub-contractor involved, as well as their respective responsibilities.
- 3.2 Tenderers shall also indicate in Table 3.1 any alliance relationship established with each sub-contractor. An alliance is defined as a formal and binding business relationship between the allied parties.

Table 3.1 Responsibility Table

Company Name	Responsibility Description	Alliance Relationship between Contractor and Sub-contractor(s)		
		Alliance Exists? (Y/N)	Date Established	Alliance Description
Contractor				
		Not Applicable	Not Applicable	Not Applicable
Sub-contractor(s)				

SCHEDULE 4 – COMPANY’S BACKGROUND

- 4.1 Each of the companies involved in this tender, including Contractor and sub-contractor(s) (if any), shall provide information on the company's background, scope of operations, financial standing and certified copy of its Certificate of Incorporation or Certificate of Registration (as the case may be).

SCHEDULE 5 – REFERENCES

- 5.1 Tenderers shall submit a list of customers in Table 5.1 to whom the Contractor has provided similar services and items as specified in this tender in the recent 3 years as of the Tender Closing Date.

Table 5.1 References of previous customers

Customer Name and Address	Customer Type (Govt or Quasi Govt)*	Contact Person	Title	Contact Number, Fax Number and E-mail Address

***Note: Tenderers shall indicate whether the customer is a Government or Quasi Government organisation. A Quasi Government is defined as an organisation which (1) is managed and controlled by the Government; or (2) has at least 50% shares being held by the Government. Please leave the column blank if the customer is neither a Government or Quasi Government organisation.**

- 5.2 The Ministry of Health shall treat all the information submitted under this schedule in strict confidence.
- 5.3 The Ministry of Health reserves the right to contact the references for tender assessment purposes.

SCHEDULE 6

**PENGAKUAN PENENDER
*TENDERER'S DECLARATION***

SITE VISIT FORM

TENDER REFERENCE NO.: KK/187/2026/JPK

**PROPOSED REHABILITATION AND RESURFACING WORKS FOR THE EXISTING PARKING
LOT AT TELISAI HEALTH CENTRE, MINISTRY OF HEALTH**

COMPANY NAME : _____

DATE OF SITE VISIT : _____

I hereby on behalf of my Company has visited the site, i.e. location of work on the date stated above and understand the work requirement(s) and all cost incurred throughout the works as per Specification stated in this Tender / Quotation.

I (our Company) also agree not to claim additional charges to Ministry of Health should accident(s) or damage(s) occur during the Contract Period.

 Name and Signature

Date : _____

Company Stamp

FOR OFFICAL USE ONLY

 Name and Signature

Date : _____

Department Stamp

Note:

**The Tenderer shall satisfy himself as to the nature of the site / ground condition and location.
This form is to be attached and submitted together with the Tender / Quotation documents.**

TENDER SUBMISSION REQUIREMENT

TENDER REFERENCE NO.: KK/187/2026/JPK

**PROPOSED REHABILITATION AND RESURFACING WORKS FOR THE EXISTING PARKING
LOT AT TELISAI HEALTH CENTRE, MINISTRY OF HEALTH**

GENERAL CHECKLIST

The Tenderer is required to fulfil all requirements stated in this section by submitting a **copy** of all relevant documents whichever applicable to this Tender, stamped and shall complete the checklist provided as a verification. **Incomplete submission can render the Tenderer's submission of Tender to be invalid** (Clause 3.1.3, Financial Regulation 2022).

Description

1. **Completing the Tenderer's Integrity Declaration Form.**
2. **Company Registration License Form X, 16 & 17.**
3. **Copy of company owner/Director identity card (front and back).**
4. **Registry of Companies and Business Names approved via Corporate Registry System in One Common Portal.**
5. **Latest Tax Compliance Certificate issued by the Income Tax Collector in Accordance with chapter 52(1) of the Income Tax Act Chapter 35 for companies registered under the Companies Act Chapter 39.**
6. **Companies registered under the Companies Act Chapter 39 regarding the last date of submitting the Annual Return (A) to the Registrar of Companies, including the year the company held its Annual General Meeting AGM).**
7. **Valid Contractor Registration Certificate/ Builder's License/Supplier's Certificate, under the Ministry of Development.**
8. **List of company's workers with names as stated in the identity card/passport, identity card number, position and salary and local and foreign workers percentages.**
9. **Confirmation compliance to Employee Trust Act and Supplemental Contributory Pension Trust Order 2009 from Tabung Amanah Pekerja Act including stating employer details and list of contributed employees.**