**TENDER REF. NO.: KK/261/2026/JPKAS(TC)**

# MINISTRY OF HEALTH

## NEGARA BRUNEI DARUSSALAM

**SUPPLY AND DELIVERY OF MEDICAL CONSUMABLE (STERILE WATER SAMPLING BOTTLE WITH SODIUM THIOSULPHATE) FOR ENVIRONMENTAL HEALTH DIVISION, DEPARTMENT OF ENVIRONMENTAL SERVICES FOR A PERIOD OF THREE (3) YEARS**

**TENDER FEE : $10.00**

**RECEIPT NO. :**

**CLOSING DATE : ON TUESDAY, 24th November 2026**

**TIME : 2.00 PM**

**FOA :**

**THE CHAIRMAN**
**MINI TENDER BOARD, TENDER BOX**
**GROUND FLOOR, MINISTRY OF HEALTH**
**COMMONWEALTH DRIVE**
**BANDAR SERI BEGAWAN BB3910**
**NEGARA BRUNEI DARUSSALAM**

[CLUSTERING]

**SECTION 2**

**SPECIFICATIONS**

**TENDER REFERENCE NO: KK/261/2026/JPKAS(TC)**

**INVITATION TO TENDER**
**SUPPLY AND DELIVERY OF MEDICAL CONSUMABLE (STERILE WATER SAMPLING BOTTLE WITH SODIUM THIOSULPHATE) FOR ENVIRONMENTAL HEALTH DIVISION, DEPARTMENT OF ENVIRONMENTAL HEALTH SERVICES FOR A PERIOD OF THREE (3) YEARS**

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| | **USER'S REQUIREMENTS** | | |
|---|---|---|---|
| **NO** | **ITEM DESCRIPTIONS** | **PACKING SIZE** | **TOTAL QUANTITY USAGE PER YEAR** |
| 1 | **WATER SAMPLING BOTTLE WITH SODIUM THIOSULPHATE**<br>STERILE<br>PLASTIC (POLYETHYLENE TEREPHTHALATE) | BOTTLE | Approximately 2,400 - 3,000 bottles<br><br>*Note :*<br>*Order quantities are not fixed and will be subject to the requirements specified in each Purchase Order.* |

| | | |
|---|---|---|
| 2 | **PRODUCT SPECIFICATIONS** | |
| | **TYPE** | Sterile water sampling plastic bottles, polyethylene terephthalate |
| | **VOLUME/CAPACITY (ML)** | 500 ml |
| | **CHEMICAL CONTENT** | Pre-dosed with Sodium thiosulphate of 120mg/L (which inhibits the action of chlorine, bromine and ozone dissolved in water) |
| | **MATERIAL** | Clear PET (polyethylene terephthalate) |
| | **STERILITY** | Sterilized by gamma irradiation |
| | **MANUFACTURE OF ORIGIN** | Country of origin to be stated |
| | **USAGE** | Convenient way of sampling both chemical, both chlorinated and non-chlorinated water for microbiological analysis. |
| | **CLOSURE MATERIAL** | Bottle have tamper-evident cap |
| | **LABELLING** | Clearly labelled with batch details, lot number and spaces for sample identification. |
| | **EXPIRY DATE** | Clearly labelled, at least have 12 months validity. |
| | **PROPERTY OF MATERIAL** | Lightweight, shatter-resistant and durable |
| | **SHAPE OF CONTAINER** | Square shape for easy storage |

| NO | TERMS AND CONDITIONS |
|---|---|
| 1 | Tenderer must be registered with the Ministry of Health. |
| 2 | **TENDER FORM should be filled** completely including the **USER REQUIREMENT FORM** (if available). Submission of incomplete form **MAY** cause **DISQUALIFICATION OF TENDER.** |
| 3 | Each tenderer is allowed to quote **ONE BRAND WITH ONE PRICE ONLY** for each item. Submission of more than one brand and price will cause **DISQUALIFICATION OF TENDER.** |
| 4 | All consumables supplied throughout this tender shall have a minimum expiry date of **twelve (12) months / on delivery**. Should the consumables be urgently needed, provision of consumables with expiry date of less than twelve (12) months should be first agreed by the User before delivery is made. |
| 5 | Brochures / catalogues should be submitted / attached with tender document. |
| 6 | Samples should be submitted together with tender or within fourteen (14 days) of the tender closing date (if applicable). |
| 7 | **DELIVERY PERIOD:**<br>**Not later than 4 weeks** |
| 8 | **PRICE VALIDITY:**<br>The quotation shall remain valid for **12 MONTHS** from the final date for the submission of the quotation and no supplier may withdraw his/her quotation within that period. The Government reserves the right to extend this period if deemed necessary provided that such extension to the quotation validity period shall have written consent of the supplier(s). |

| | | |
|---|---|---|
| Unit | Environmental Health Services, Department of Environmental Health Services | |
| Person to Contact | Name | Hajah Zuliana Binti Haji Awang Zunaidi |
| | E-Mail | Zuliana.zunaidi@moh.gov.bn |
| | Tel. No. | 2381640 ext 7800/7818 |

## SECTION 3

## FORMS TO BE USED

## CONTENTS

**SCHEDULE 1 – TENDER FORM**

**SCHEDULE 2 – INFORMATION SUMMARY**

**SCHEDULE 3 –SUB-CONTRACTS**

**SCHEDULE 4 –COMPANY BACKGROUND**

**SCHEDULE 5 –REFERENCES**

**SCHEDULE 6 –SUBMISSION OF SAMPLE**

**SCHEDULE 7 - LETTER OF DECLARATION**

**SCHEDULE 1**

*TENDER FORM*

To:

**TENDER REFERENCE NO: KK/261/2026/JPKAS(TC)**

**INVITATION TO TENDER**
**SUPPLY AND DELIVERY OF MEDICAL CONSUMABLE (STERILE WATER SAMPLING BOTTLE WITH SODIUM THIOSULPHATE) FOR ENVIRONMENTAL HEALTH DIVISION, DEPARTMENT OF ENVIRONMENTAL HEALTH SERVICES FOR A PERIOD OF THREE (3) YEARS**

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**TENDER OF (*name of tenderer*)** _____

Company/Business Registration No _____

Tender Closing Date: _____

| **DELIVERY PERIOD** | |
|---|---|

| | **USER'S REQUIREMENTS** | | | **VENDOR'S OFFER** | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| **NO** | **ITEM DESCRIPTIONS AND SPECIFICATIONS** | **PACKING SIZE** | **TOTAL QUANTITY USAGE PER YEAR** | **ITEM DESCRIPTIONS AND SPECIFICATIONS** | **PART/ CATALOGUE NUMBER AND BRAND** | **PACKING SIZE** | **TOTAL QUANTITY OFFERED PER YEAR** | **COST PER PACK (COST PER UNIT) (B$)** | **TOTAL COSTS (B$) (1 YEAR)** | **TOTAL COSTS (B$) (3 YEARS)** |
| 1 | **WATER SAMPLING BOTTLE WITH SODIUM THIOSULPHATE** STERILE PLASTIC (POLYETHYLENE TEREPHTHALATE) | Bottle | Approximately 2,400 - 3,000 bottles | | | | | | | |

| PRODUCT SPECIFICATIONS | | VENDOR'S OFFER | | |
|---|---|---|---|---|
| | | YES | NO | IF 'NO' PLEASE STATE ALTERNATIVE OFFER |
| **TYPE** | Sterile water sampling plastic bottles, polyethylene terephthalate | | | |
| **VOLUME/CAPACITY (ML)** | 500 ml | | | |
| **CHEMICAL CONTENT** | Pre-dosed with Sodium thiosulphate (which inhibits the action of chlorine, bromine and ozone dissolved in water) | | | |
| **MATERIAL** | Clear PET (polyethylene terephthalate) | | | |
| **STERILITY** | Sterilized by gamma irradiation | | | |
| **MANUFACTURE OF ORIGIN** | Country of origin to be stated | | | |
| **USAGE** | Convenient way of sampling both chemical, both chlorinated and non-chlorinated water for microbiological analysis. | | | |
| **CLOSURE MATERIAL** | Bottle have tamper-evident cap | | | |
| **LABELLING** | Clearly labelled with batch details, lot number and spaces for sample identification. | | | |
| **EXPIRY DATE** | Clearly labelled, at least have 12 months validity. | | | |
| **PROPERTY OF MATERIAL** | Lightweight, shatter-resistant and durable | | | |
| **SHAPE OF CONTAINER** | Square shape for easy storage | | | |

| NO | TERMS AND CONDITIONS | **VENDOR'S OFFER**<br><br>(PLEASE STATE) |
|---|---|---|
| 1 | Tenderer must be registered with the Ministry of Health. | |
| 2 | **TENDER FORM should be filled** completely including the **USER REQUIREMENT FORM** (if available). Submission of incomplete form **MAY** cause **DISQUALIFICATION OF TENDER.** | |
| 3 | Each tenderer is allowed to quote **ONE BRAND WITH ONE PRICE ONLY** for each item. Submission of more than one brand and price will cause **DISQUALIFICATION OF TENDER.** | |
| 4 | All consumables supplied throughout this tender shall have a minimum expiry date of **twelve (12) months / on delivery**. Should the consumables be urgently needed, provision of consumables with expiry date of less than twelve (12) months should be first agreed by the User before delivery is made. | |
| 5 | Brochures / catalogues should be submitted / attached with tender document. | |
| 6 | Samples should be submitted together with tender or within fourteen (14 days) of the tender closing date (if applicable). | |
| 7 | DELIVERY PERIOD:<br>**Not later than 4 weeks**<br><br>*Note :*<br>*Order quantities are not fixed and will be subject to the requirements specified in each Purchase Order* | (Yes / No)<br>**(If No, please specify)** |
| 8 | PRICE VALIDITY:<br>The quotation shall remain valid for **12 MONTHS** from the final date for the submission of the quotation and no supplier may withdraw his/her quotation within that period. The Government reserves the right to extend this period if deemed necessary provided that such extension to the quotation validity period shall have written consent of the supplier(s). | |

| | | |
|---|---|---|
| Unit | Environmental Health Services, Department of Environmental Health Services | |
| Person to Contact | Name | Hajah Zuliana Binti Haji Awang Zunaidi |
| | E-Mail | Zuliana.zunaidi@moh.gov.bn |
| | Tel. No. | 2381640 ext 7800/7818 |

**FOR QUOTATION ONLY**

| **TERMS AND CONDITIONS** | | | |
|---|---|---|---|
| a. | Tenderer must be registered with the Ministry of Health | *Acknowledgement:*<br>*Company Ref. No.:* .....<br>I hereby certify the above quote to be correct.<br>Signature:<br>.....<br>Name:<br>……..……<br>Designation:<br>.....<br>Date:<br>…….. | Company's Official Stamp |

1. We offer and undertake on your acceptance of our Tender to supply and deliver the above mentioned goods in accordance with your Invitation To Tender.

2. Our Tender is fully consistent with and does not contradict or derogate from anything in your Invitation To Tender. We have not qualified or changed any of the provisions of your Invitation To Tender.

3. We shall execute a formal agreement in the appropriate form set out in Section 4 – Contract of the Invitation to Tender together with such further terms and conditions, if any, agreed between the Government and us.

4. OUR OFFER IS VALID FOR **TWELVE (12) CALENDER** MONTHS FROM THE TENDER CLOSING DATE.

5. When requested by you, we shall extend the validity of this offer.

6. We further undertake to give you any further information which you may require.

Dated this day of 20 .

_____ Tenderer's official stamp:

Signature of authorised officer of Tenderer
Name:
Designation:

## SCHEDULE 2 - INFORMATION SUMMARY

2.1 Tenderers shall provide in this Schedule the following information:

a. Management summary

b. Company profile (including Contractor and sub-contractor(s), if any)

c. Years of experience (as of the Tender Closing Date) of the Contractor and sub-contractor(s) in the:

- *Supply, Delivery Medical Consumables*

d. Other information which is considered relevant

## SCHEDULE 3 – SUB-CONTRACTS

3.1 Tenderers shall complete Table 3.1 with information about all the companies involved in the provision of the services and items specified in this tender. This shall include details about the Contractor and each sub-contractor involved, as well as their respective responsibilities.

3.2 Tenderers shall also indicate in Table 3.1 any alliance relationship established with each sub-contractor. An alliance is defined as a formal and binding business relationship between the allied parties.

Table 3.1 - Responsibility Table

| Company Name | Responsibility Description | Alliance Relationship between Contractor and Sub-contractor(s) | | |
|---|---|---|---|---|
| | | Alliance Exists? (Y/N) | Date Established | Alliance Description |
| **Contractor** | | | | |
| | | Not Applicable | Not Applicable | Not Applicable |
| **Sub-contractor(s)** | | | | |
| | | | | |

## SCHEDULE 4 – COMPANY'S BACKGROUND

4.1 Each of the companies involved in this tender, including Contractor and sub-contractor(s) (if any), shall provide information on the company's background, scope of operations, financial standing and certified copy of its Certificate of Incorporation or Certificate of Registration (as the case may be).

## SCHEDULE 5 – REFERENCES

5.1 Tenderers shall submit a list of customers in Table 5.1 to whom the Contractor has provided similar services and items as specified in this tender in the recent 5 years as of the Tender Closing Date.

Table 5.1 - References of previous customers

| Customer Name and Address | Customer Type (Govt or Quasi Govt)* | Contact Person | Title | Contact Number, Fax Number and E-mail Address |
|---|---|---|---|---|
| | | | | |

***Note: Tenderers shall indicate whether the customer is a Government or Quasi Government organisation. A Quasi Government is defined as an organisation which (1) is managed and controlled by the Government; or (2) has at least 50% shares being held by the Government. Please leave the column blank if the customer is neither a Government or Quasi Government organisation.**

5.2 The Ministry of Health shall treat all the information submitted under this schedule in strict confidence.

5.3 The Ministry of Health reserves the right to contact the references for tender assessment purposes.

## SCHEDULE 6 - SUBMISSION OF SAMPLE

6.1 Tenderers shall submit the Submission of Sample form below in respect of the items specified in this tender.

6.2 Samples of the items to be submitted shall be:

a. identical in packing and manufacture to the items to be offered by the Tenderer; and

b. marked with the corresponding item number of the tender.

*SUBMISSION OF SAMPLE FORM*

To:

**TENDER REFERENCE NO:**

**INVITATION TO TENDER**
**SUPPLY AND DELIVERY OF MEDICAL CONSUMABLE (STERILE WATER SAMPLING BOTTLE WITH SODIUM THIOSULPHATE) FOR ENVIRONMENTAL HEALTH DIVISION, DEPARTMENT OF ENVIRONMENTAL HEALTH SERVICES FOR A PERIOD OF THREE (3) YEARS**

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**SUBMISSION OF SAMPLE FORM OF** (*NAME OF TENDERER*)

_____

| **ITEM NO.** | **DESCRIPITON** | SAMPLE SUBMITTED (indicate with ✔) | SAMPLE NOT SUBMITTED (indicate with ✕) | OFFERED/ NOT OFFERED (indicate as appropriate) |
|---|---|---|---|---|
| 1 | **WATER SAMPLING BOTTLE WITH SODIUM THIOSULPHATE**<br>STERILE<br>PLASTIC (POLYETHYLENE TEREPHTHALATE) | | | |

We understand as stated in the Instructions To Tenderers that Tenders without samples shall not be considered.

Tenderer's official stamp:

_____
(*signature of authorized officer of Tenderer*)
Name:
Designation:
Date:

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**FOR OFFICE USE**

Date of receipt : _____

Receiving Officer : _____